



CAWTHORNE PARISH COUNCIL

23 North Road, Royston, Barnsley South Yorkshire, S71 4DE
Clerk and Finance Officer: Mrs A A Winstanley

Telephone: 07903421735 e mail: cawthorneparishclerk@msn.com

You are respectfully summoned to a meeting of **the Staffing Committee** of Cawthorne Parish Council to be held on Monday 21st October at 1.00pm in the **Moxon Room**, Cawthorne Village Hall, Tivydale, S75 4EH

A A Winstanley

Clerk to the

Dated 14/10/2024

AGENDA

1. To appoint a chairman for the committee for the year 2024/25
2. To resolve to accept any reason for absence.
3. To receive any declarations of Pecuniary or Non-Pecuniary Interests from Members in respect to any items on this agenda.
4. To accept the minute of the meeting of the staffing committee for 1st March 2024
5. To Review Terms of Reference of the Staffing Committee
6. To resolve to exclude the public and the press in pursuant of the Public Bodies (Admission to Meetings) Act 1960 for the following items as they are sensitive to the informal probationary review for clerk.
7. To informally review the role and performance of the Clerk in preparation for the formal probationary period review
8. To agree a date for the formal probationary period review of the clerk for December 2024
9. To agree the date and time of the next meeting of the Staffing Committee