

Cawthorne Parish Council

Grant Awarding Policy

Cawthorne Parish Council sets aside a sum of money each year to be awarded in grants to organisations for projects that will be of benefit to the residents of Cawthorne.

The applicant must be able to demonstrate that any funding provided by the Parish Council will be of benefit to the Parish or its inhabitants.

The Parish Council will not normally make grants to organisations outside of the Parish unless it can be demonstrated that there are direct benefits to the Parish.

Applications should be for small capital items or one-off projects which will not result in recurring expenditure to the Parish Council.

The Parish Council may require sight of an invoice before any grants awarded are paid.

Grants cannot be made retrospectively.

Grants cannot be made to individuals.

Other factors that the Parish Council will take into consideration when considering the application are

- Whether the Parish Council has the power to make this grant
- Whether the applicant has demonstrated some degree of fundraising on a “self-help” basis
- Whether the applicant has applied to other bodies for funding for the same project.

The grant application will be considered at the next full meeting of the council and is dependent on the funds available and the suitability of the application.

Procedure

1. The applicant must complete a grant application form, available from the Clerk or from the Parish Council website www.cawthorne.org.uk
2. The completed form and any supporting documents must be posted to the Parish Clerk at Mustard Hill Cottages, 349 Barnsley Road, Hoylandswaine Sheffield S36 7HD or emailed to cawthorneparishclerk@msn.com.
3. The Parish Council would welcome a representative at the relevant meeting to answer any questions which may arise whilst the grant is being considered.
4. If successful, the grant will be made in a single payment.
5. After the grant has been awarded, the Parish Council requires feedback in the form of a statement of how the money was used and may require sight of an invoice.
6. Grant money must be spent within 6 months of being awarded unless otherwise agreed by the Parish Council

If you require further information please contact the Clerk

Mrs S M Bashforth

01226 765569

cawthorneparishclerk@msn.com

Mustard Hill Cottages, 349 Barnsley Road, Hoylandswaine Sheffield S36 7HD