

CAWTHORNE PARISH COUNCIL

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MINUTES OF THE MEETING OF CAWTHORNE PARISH COUNCIL HELD IN THE MOXON ROOM, CAWTHORNE VILLAGE HALL, ON THE 5th JANUARY 2012 AT 7.40 PM

Present:

Chairman: Cllr Mrs. M. J. Broadhead, Chairman.

Councillors: Ms. D. M. Asquith, Mr. R. Barr, Mr. A. Butterworth, Mr. E. C. Ellis, Mrs. D. C. Hindley, Mr. P. Kilner and Mr. J. G. Walker.

Mr. F. Johnston, Clerk.

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Prior to the meeting, between 7.30 pm and 7.40 pm, Councillors were available to answer questions from any members of the public who were in attendance

Minute No. 99 To receive any apologies for absence

Proposed by Cllr Walker, seconded by Cllr Ellis that an apology for absence from Cllr S. Pitt, family engagement, be accepted. **Resolved**

Minute No. 100 To receive any Declarations of Personal and Prejudicial Interests from Members in respect of items on this agenda

- a. Cllr Kilner declared a personal and prejudicial interest in agenda item 9 in that he is a member of the Museum Society and in agenda item 13 in that he is a member of the Museum Society and of the Cawthorne Bellringers.
- b. Cllr Broadhead declared a personal and prejudicial interest in agenda item 9 in that she is a member of the Museum Society.
- c. Members of the Budget and Finance Committee had declared relevant interests concerning agenda item 13 whilst attending the Budget and Finance Committee.

Minute No. 101 To resolve to accept the minutes of the Meeting of the Parish Council held on Thursday 1st December 2011

Proposed by Cllr Asquith, seconded by Cllr Walker that the minutes be accepted as a true and proper record. **Resolved**

Minute No. 102 To receive the minutes of the Planning Committee Meeting held on the 7th December 2011

Received.

Minute No. 103 To receive the Clerk's Report

1. The Clerk reported that all routine correspondence and all routine matters had been dealt with and that he had also received the following correspondence:
2. From BMBC.
 - a. A letter explaining about the action to be taken regarding the fence and property name stone at 'Woodley', Lane Head Road.
 - b. A letter requesting that the Council notify BMBC of the precept requirement for the next financial year.
3. A letter from NALC enquiring if the Council was going to be participating in the Queen's Diamond Jubilee 'Beacon' project, and if so, how to register. This communication would be discussed at the next meeting of the Working Group.

Minute No. 104 To receive Member's Reports

- a. Cllr Barr reported that: a) there had been damage to a bench in the Orchard, and there were tyre tracks on the ground; was the Council going to pursue the culprits for damages? (*The Clerk informed members that he had been notified of this issue before the Christmas break and that action was in hand to make good the damage. There was no evidence to prove who had committed the damage and therefore he was not in a position to take action against the alleged perpetrators*); b) pollution in the Tivy had now been cleaned up; c) a fence on private land near to the cemetery and the Vicarage had blown over, and was posing a potential threat to the use of the adjacent footpath. (*Cllr Butterworth agreed to talk to the possible landowners and ask them to make good the fence*).

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Minute No. 105 To receive and approve the monthly accounts for December 2011

Proposed by Cllr Asquith, seconded by Cllr Kilner that the following accounts be approved:

Payments

PlusNet	ISP December 2011	£ 9.99
Inland Revenue	PAYE and NIC Month 9	£ 205.74
F. Johnston	Telephone from Argos	£ 24.99
F. Johnston	Telephone batteries	£ 7.49
Cawthorne Village Hall	Grant for maintenance works	£2000.00
K. Parsons	Garden maintenance	£ 801.00
G & A Tree Services	Tree works/hedge in Orchard	£1518.00
All Saints Church	Grant for Calendar of Events	£ 250.00
F. Johnston	3 rd quarter office and sundry expenses	£ 313.97
C. Ellis	Purchase Christmas Tree	£ 60.00
<u>Baby and Toddler Group</u>	Electricity for Christmas Tree lights	<u>£ 10.00</u>
Total		£5201.68

Receipts

<u>Cemetery fees</u>	£ 60.00	
Total	£ 60.00	Resolved

Minute No. 106 To receive the monthly financial report

The Clerk presented and explained the monthly financial report.

Minute No. 107 To consider an application for grant aid made by the Cawthorne Victoria Jubilee Museum Society.

Proposed by Cllr Walker, seconded by Cllr Asquith that the Council grant the sum of £250 towards external building maintenance works. **Resolved**

(Cllrs Broadhead and Kilner did not participate in the discussion on this item, but with the agreement of Members stayed in the Council Chamber)

Minute No. 108 To consider, subject to Members' agreement, any planning applications received for comment after the distribution of the agenda, and prior to the meeting

The Council considered an application to: 'Erect a single storey timber clad building to form specialist outdoor clothing and footwear shop (Class A1) at land adjacent to the Pavilion, Cannon Hall Park, Bark House Lane, Cawthorne.'

The Council did not object per se but had the following observations:

- The building is inappropriate development in the green belt, but accepted that the special circumstances given by the applicant could justify the development in accordance with Core Strategy Policy CSP34, and with PPS 4 and PPS 7.
- The design of the building is uninspiring and not in keeping with the area.
- The Council is concerned that with the building being constructed of timber, it could be vulnerable to vandalism etc. due to its somewhat isolated location.

Minute No. 109 Grass Cutting Contract - To resolve to continue the grass cutting contract with T & D Contractors.

Proposed by Cllr Barr, seconded by Cllr Kilner that the contract be so renewed. **Resolved**

Minute No. 110 To Receive the Minutes of the Budget and Finance Committee Meeting held on the 14th December 2011

Received.

Minute No. 111 To resolve to accept the recommendations of the Budget and Finance Committee in respect of the Grant Applications for the year 2012-2013, as detailed in the minutes of the Budget and Finance Committee Meeting held on the 14th December 2011.

Proposed by Cllr Ellis, seconded by Cllr Asquith that the Council so resolve. **Resolved**
(Cllr Kilner did not participate in the discussion on this item, but again with the consent of Members remained in the Council Chamber)

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Minute No. 112 To resolve to accept the recommendation of the Budget and Finance Committee in respect of setting a Precept of £21,000 for the Financial Year 2012 – 2013.

Proposed by Cllr Barr, seconded by Cllr Kilner that the Council so resolve.

Resolved

Minute No. 113 Any Other Relevant Business - To receive any relevant information that does not require a resolution or a decision.

Cllrs Barr and Kilner raised some suggestions for the Jubilee Working Group to consider; the Chairman confirmed that these ideas were already on the Group's agenda.

Minute No. 114 Date of Next Meeting.

Proposed by Cllr Broadhead, seconded by Cllr Walker, that the next meeting be held on Thursday the 2nd February 2012.

Resolved

Minute No. 115 To resolve under the provisions of the Public Bodies (Admission to Meetings) Act 1960 to exclude the Press and the Public for the following item on the grounds that it concerns the terms of engagement of the Clerk to the Council.

Proposed by Cllr Barr, Seconded by Cllr Walker that the Press and Public be excluded for this item of business.

Resolved

[The Clerk and members of the public left the meeting; Cllr Broadhead taking a note of proceedings]

Minute No. 116 To resolve to accept the recommendation of the Budget and Finance Committee in respect of the Clerk's remuneration and hours, as detailed in the minutes of the Budget and Finance Committee Meeting held on the 14th December 2011.

a. After discussion which took into account: a) the Clerk's three roles, viz Proper Officer to the Council, Responsible Finance Officer, and cemetery administrator; b) the Clerk's qualifications and experience; c) the fact that the Clerk is not on pensionable terms although under the national pay agreements he is entitled to be; and d) the Clerk's performance, it was proposed by Cllr Ellis, seconded by Cllr Barr that with effect from the 1st April 2012 the Clerk's remuneration be increased by an incremental increase of 1.25%; and that with effect from the Council year 2012 – 2013 the number of Council Meetings that would be held would reduce by one, namely the February meeting, with no reduction in the Clerk's leave entitlement.

Resolved

b. The Chairman then thanked all for attending and closed the meeting.