

# MINUTES OF THE ANNUAL MEETING OF CAWTHORNE PARISH COUNCIL

HELD IN THE MOXON ROOM, CAWTHORNE VILLAGE HALL,  
ON THE 7th MAY 2009 AT 7.40 PM

**Present:**

Councillors: Ms. D. M. Asquith, Mr. R. Barr, Mrs. M. J. Broadhead, Mr. E. C. Ellis, Mr. G. Eyley, Mrs. D. C. Hindley, Mr. P. Kilner, Mr. A. Pogorzelec and Mr. J. G. Walker.

Clerk to the Council: Mr. F. Johnston.

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**Minute No. 1            Election of Chairman**

Councillor Hindley took the Chair for the start of the meeting.

Proposed by Cllr Hindley.

Seconded by Cllr Kilner.

That Councillor Margaret Broadhead is elected Chairman for the year.

**Resolved**

**Minute No. 2            Acceptance of Office by Chairman**

Councillor Broadhead signed her Declaration of Acceptance of Office as Chairman in front of the Clerk and then expressed her personal thanks, and the thanks of the Council, to Cllr Cynthia Hindley for her work, commitment and dedication as Chairman over the last two years.

**Minute No. 3            To resolve to accept any apologies for absence**

None.

Minute No. 4            To receive any Declarations of Personal and Prejudicial Interests from Members in respect of items on this agenda

None.

**Minute No. 5            Election of Vice Chairman**

Proposed by Cllr Walker, Seconded by Cllr Hindley.

That Councillor Eyley is elected Vice Chairman for the ensuing year.

**Resolved**

[Councillor Eyley signed his Declaration of Acceptance of Office as Vice Chairman.

**Minute No. 6            To appoint 4 members to the Budget and Finance Committee**

Proposed by Cllr Kilner, Seconded by Cllr Barr.

That Councillors Asquith, Broadhead, Hindley and Walker be appointed.

**Resolved**

Minute No. 7            To appoint 6 members to the Footpaths and Environment Committee

Proposed by Cllr Hindley, Seconded by Cllr Pogorzelec.

That Councillors Asquith, Barr, Eley, Ellis, Kilner and Walker are appointed; and that Mr. P. Buckley and Mr. L. Herbert are co-opted.

**Resolved**

**Minute No. 8 To appoint 4 members to the Planning Committee**

Proposed by Cllr Hindley, Seconded by Cllr Walker.

That Councillors Asquith, Barr, Hindley and Kilner be appointed.

**Resolved**

**Minute No. 9 To appoint 1 member to represent the Council on the Cawthorne Recreation Ground Trust**

Proposed by Cllr Kilner, Seconded by Cllr Asquith that Councillor Barr is appointed. **Resolved**

Minute No. 10 To appoint 1 member to represent the Council on the Village Hall Committee

Proposed by Cllr Kilner, Seconded by Cllr Asquith that Councillor Walker is appointed. **Resolved**

Minute No. 11 To approve 2 nominations to the Penistone Road Safety Committee

Proposed by Cllr Kilner, Seconded by Cllr Asquith that Councillors Barr and Ellis be nominated. **Resolved**

Minute No. 12 To confirm Mr. T. F. Matthewman as Internal Auditor

Proposed by Cllr Asquith, Seconded by Cllr Eyley that Mr. Matthewman is confirmed as Internal Auditor. **Resolved**

**Minute No. 13 To resolve to accept the minutes of the Parish Council Meeting held on Thursday 5<sup>th</sup> March 2009**

Proposed by Cllr Asquith, Seconded by Cllr Kilner, that the minutes be accepted as a true and proper record.

**Resolved**

**Minute No. 14 To receive the minutes of the Planning Committee Meetings held on the 1<sup>st</sup> April 2009**

Received.

**Minute No. 15 To receive the Clerk's Report**

The Clerk reported that:

1. All routine correspondence had been dealt with.
2. The following documents were available for perusal:
  - a. Equality and Human Rights Commission document regarding Public Sector Equality Duties.
  - b. 'White Rose update 1/09'.
  - c. Silkstone Parish Council Newsletter Spring 2009.
  - d. Leaflets from the NALC 'Stepping Stones'
3. The following correspondence had been received:
  - a. Letters of thanks from the Cawthorne Victoria Jubilee Museum for the recent grant from the Council.
  - b. A letter from a parishioner asking the Parish Council to support her application to use her garden as an outside eatery and tea garden.
  - c. A letter from All Saints' Church, Cawthorne asking for another grant this coming Christmas in addition to the grant of £250 which the Council has already resolved to award towards the 'Calendar of Events', this application being for the purchase of 21 Christmas Trees for the 'Spirit of Christmas' Service.
  - d. A letter from a parishioner requesting permission for vehicular access for builder's traffic across the edge of the Orchard during extension works to his property.
  - e. A letter from Allianz Cornhill regarding the Council's insurance cover vis a vis Trustees' insurance cover in respect of members of the Council being Trustees on other bodies, by virtue of their position on the Council.
4. The following had been received from BMBC:
  - a. An invitation from the Mayor to the Chairman of the Council to attend the forthcoming Mayoral Civic Service at St. Mary's Church, Barnsley.
  - b. Planning Delegation Scheme 2009.
  - c. 'Improving Neighbourhood Activity and Increasing Engagement of Citizens' proposals.
  - d. Barnsley Local Development Framework, Education Sites Development Plan Document, (DPD)
  - e. Confirmation that the use of a container as a shop at land off South Lane was unlawful and that action would be taken.
  - f. Confirmation that a speed monitor would be located within the 30 mph area of Darton Road for a limited period of time, the usual period being one month.
  - g. Notification of planning permission for the applications at Lane Head Farm, and land adjacent to 37, Tivydale, Cawthorne.

**Minute No. 16                      To receive Member's Reports**

1. Cllr Barr reported that the 'No Cycling' signs at Cinderhill Lane and Kexborough Bridge and the '30 mph' speed sign at Cinderhill Lane/Darton Road need replacing as they are now illegible.
2. Cllr Broadhead reported that a) Heavy Goods Vehicles which were unsuitable for use on Darton Road were carrying rubble which was being tipped at a site near Clay Hall; b) the pavement on Darton Road which runs from the village shop to the Methodist Chapel is in a bad state of repair and requires maintenance.
3. Cllr Eyley reported that the wooden fence at the lane which leads from the bypass to St. Julien's Mount has collapsed and needs repairing.
4. Cllr Hindley reported the Cawthorne Brass Band has the Parish Council down on its programmes as a sponsor in recognition of recent grants from the Council.
5. Cllr Kilner reported that a) a large amount of rubbish was accumulating on the banking beside a wall which was being repaired at Windmill Hill, but that the owner was going to clear the rubbish

away once works had been completed; b) a parishioner had suggested that the Council commence works on the third cremation site in the cemetery now that the second site was being used; c) the same parishioner had informed him that a large holly tree in the middle of a grave required removal; d) the same parishioner had also informed him that dead branches were falling off the Holm Oaks in Church Walk; e) that he understood vehicular traffic for building works was using Back Lane; f) that a parishioner who kept hens at an allotment at Cliffe Hill had complained that children with dogs had been going on the land and the dogs had been attacking the hens.

**Minute No. 17**                      **'No Cold Calling Project' – to discuss and if agreed to provide limited financial assistance for this project**

Cllr Walker gave an update on the proposed 'No Cold Calling' presentation by the local neighbourhood safety team. Presentation is due to be given in the Village Hall at 11 am on the 20<sup>th</sup> May 2009. Cllr Walker then proposed, Seconded by Cllr Asquith that the Council resolve to spend no more than £25 towards the costs of the event. **Resolved**

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**Minute No. 18**                      **Working Group on play area - report**

Cllr Eyley reported that the project was ongoing, with the next group meeting to be held on the 18<sup>th</sup> May 2009.

**Minute No. 19**                      **To receive a brief on the new 'Power of Well-Being'**

The Clerk briefed the Council on the new power which Parish Councils now have in respect of expenditure.

**Minute No. 20**                      **To consider, and if agreed, to purchase a Chairman's Badge of Office**

Proposed by Cllr Ellis, Seconded by Cllr Hindley that the Clerk examine further the costs etc. of a Chairman's civic badge of office. **Resolved**

**Minute No. 21**                      **To consider the possibility of purchasing Christmas Lights**

Proposed by Cllr Pogorzelec, Seconded by Cllr Walker, that the Clerk examine further the costs etc. of Christmas public lights etc.

**Resolved**

**Minute No. 22**                      **To resolve to accept the Statement of Accounts – year ending 31<sup>st</sup> March 2009**

Proposed by Cllr Asquith, Seconded by Cllr Walker, that the Council resolve to accept the Statement of Accounts for the year ending 31<sup>st</sup> March 2009.

**Resolved**

**Minute No. 23**                      **To resolve to accept the Governance Assurance Statement- year ending 31<sup>st</sup> March 2009**

Proposed by Hindley, Seconded by Cllr Eyley, that the Council resolve to accept the Governance Assurance Statement for the year ending 31<sup>st</sup> March 2009.

**Resolved**

**Minute No. 24**                      **To resolve to renew the annual insurance cover with Allianz Cornhill.**

Proposed by Cllr Walker, Seconded by Cllr Eyley, that the Council resolve to renew the Council's insurance cover with Allianz Cornhill at a sum of £1388.26.

**Resolved**

**Minute No. 25**                      **To receive and approve the monthly accounts for March and April 2009**

Proposed by Cllr Asquith, Seconded by Cllr Hindley that the following accounts be approved.

## Resolved

### Payments

PlusNet	ISP, March 2009	£ 9.75
J. Prachek	Cricket Club Hedge Laying (2)	£1000.00
F. Johnston	Conference expenses	£ 167.67
BMBC	Cemetery rates 2009	£ 48.10
F. Johnston	4 <sup>th</sup> Quarter expenses	£ 206.32
YLCA	Annual subscriptions 2009	£ 256.00
Allianz Cornhill	Annual Insurance	£1388.26
BMBC	Cemetery waste collection	£ 280.60
YRCC	Annual subscriptions 2009	£ 35.00
PlusNet	ISP, April 2009	£ 9.75
F. Johnston	Expenses April 2009	£ 36.76
C. Ord	Cemetery works	£ 68.00

### Receipts

Annual Precept	£21000.00
Cemetery Fees	£ 630.00
Bank Interest	£ 56.85

### Minute No. 26 To consider any planning applications received prior to the meeting

The Council had neither observations nor objections to the following planning applications:

- a. **Erection of a single storey rear extension to dwelling at 36, Tivy Dale Close, Cawthorne.**
- b. **Erection of a single storey rear extension to dwelling at Mistal Cottage, South Lane, Cawthorne.**

The Council objected to the following applications.

- a. **Erection of a single storey rear extension to dwelling at 2, Kirkfield Close, Cawthorne.**

The Council did not object in principle to an extension to this property but did object to the current application on the following grounds:

- i. The Cawthorne Village Design Statement, which is SPG, says at page 6 that the characteristic of pitched roofs should be preserved. The Council therefore objected to this application because it proposes a flat roof and therefore does not comply with the spirit of the VDS.
- ii. The Council considers that a flat roof is out of keeping with the rest of the development at

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Kirkfield Close, which is 1936 development of Art Deco semi-detached houses.

- b. **Erection of 11 stables in three blocks, land off South Lane, Cawthorne. (Retrospective)**

The Council objected once again to this unlawful development on the grounds previously given, and also because of the planned commercial events to be held on site in the coming months.

- c. **Erection of 2 stables, land opposite Upper Elmhirst, South Lane, Cawthorne. (Retrospective)**

The Council has consistently objected to the proliferation of unlawful developments of stables in

this area of South Lane, for reasons which are well documented. The Council objected to this development on the same grounds, namely unlawful development, highway dangers, etc.

**Minute No. 27**                      **Any other business**

- a. The Clerk distributed the calendar of meetings for the forthcoming year.
- b. Cllr Hindley proffered apologies for the June meeting of the Council.

**Minute No. 28**                      **Date of next meeting**

Proposed by Cllr Broadhead.

Seconded by Cllr Eyley

That the next meeting of the Parish Council be held on the 4th June 2009.

**Resolved**

The Chairman thanked all for attending and closed the meeting.