

# CAWTHORNE PARISH COUNCIL

## MINUTES OF THE MEETING OF THE BUDGET AND FINANCE COMMITTEE OF CAWTHORNE PARISH COUNCIL HELD IN THE MOXON ROOM, CAWTHORNE VILLAGE HALL ON WEDNESDAY 11th DECEMBER 2019

### **Present**

Councillors: Cllr M Broadhead, Cllr S Eyre, Cllr D Barron, Cllr Walker

Clerk: Mrs S M Bashforth

Members of the public: None

Cllr Walker chaired the meeting

### **Minute No1 APPOINT A COMMITTEE CHAIRMAN**

It was resolved that Cllr Walker be the Chairman for 2019/20

**Resolved**

### **Minute No 2 APOLOGIES FOR ABSENCE**

Cllr Kilner gave his apologies.

### **Minute No 3 DECLARATIONS OF PECUNIARY OR NON- PECUNIARY INTERESTS**

Cllr Walker and Cllr Broadhead declared an interest in item 9 as they are managing trustees of the Village Hall and Cllr Broadhead is also a member of the village fête committee.

### **Minute No 4 ACCEPTANCE OF THE MINUTES OF THE PREVIOUS MEETING**

The minutes of the Budget and Finance Committee meeting held on Wednesday 12<sup>th</sup> December 2018 were accepted as a true record and signed by the Chairman

**Resolved**

### **Minute No 5 CONTRACT FOR GRASS CUTTING AND OTHER WORK**

It was resolved that the committee would recommend to the council that the contract with T&D Contractors be continued for another year

**Resolved**

### **Minute No 6 GARDENING SERVICES**

It was resolved that the committee would recommend to the council that the contract with Kevin Parsons Garden Maintenance be continued for another year.

**Resolved**

### **Minute No 7 HEDGE CUTTING IN THE CEMETERY**

It was resolved that the committee would recommend to the council that the contract with JMB Tree Services be continued for another year

**Resolved**

### **Minute No 8 BANK MANDATE**

It was resolved that amending the bank mandate to two councillors to sign and remove the requirement for the clerk to sign all cheques be recommended to the council for approval.

**Resolved**

### **Minute No 9 GRANT AID**

*Cllrs Walker and Broadhead remained in the room but did not vote on declared items*

It was resolved that the following grant aid be recommended to the council for approval  
(a) £40 to the Royal British Legion

- (b) £1000 allocated to the Village Hall, given on application
  - (c) £20 to the Toddler group in lieu of electric used for the Christmas tree lights
  - (d) £500 allocated to the football club, given on application
  - (e) £500 allocated to the cricket club, given on applications
  - (f) £60 to the summer fête committee
  - (d) £1880 unspecified
- Total £4000

**Resolved**

**Minute No 10 DRAFT BUDGET FOR THE FINANCIAL YEAR 2020/21**

The Clerk presented the draft budget which was discussed. It was resolved that the amended budget be approved and recommended to the Council.

**Resolved**

**Minute No 11 RECOMMENDED PRECEPT FOR THE FINANCIAL YEAR 2020/21**

It was resolved that the committee recommend to the Council to set a precept of £21000. This is higher than required but it was resolved that any excess revenue above the 12 months net revenue expenditure reserves be earmarked for possible future traffic management expenditure.

**Resolved**

**Minute No 12 EXCLUDE THE PUBLIC AND PRESS**

None present

**Minute No 13 REVIEW THE CLERK'S SALARY**

It was resolved that the committee recommend to the Council that the Clerk's salary be increased with effect from 1<sup>st</sup> April 2020

**Resolved**

**Minute No 14 DATE OF NEXT MEETING**

It was resolved that the next meeting be on Wednesday 9<sup>th</sup> December 2020 at 10am.

**Resolved**

Other meetings to be arranged as necessary.

The chairman thanked all for attending and closed the meeting.