

CAWTHORNE PARISH COUNCIL

MINUTES OF THE MEETING OF CAWTHORNE PARISH COUNCIL HELD IN THE MOXON ROOM, CAWTHORNE VILLAGE HALL ON THURSDAY 7TH NOVEMBER 2019

Present

Councillors: Cllr R Barr, Cllr Barron, Cllr M Broadhead, Cllr E Ellis, Cllr S Eyre, Cllr J Holliday, Cllr P Kilner (Chair), Cllr J Walker

Clerk: Mrs S M Bashforth

Internal Auditor: Mr K Arundel

Ward Councillors: none

Members of the public: None

Absent

Cllr C Sidebottom

Minute No 134 APOLOGIES FOR ABSENCE

Apologies were accepted from Cllr Sidebottom

Resolved

Minute No 135 DECLARATION OF PECUNIARY OR NON-PECUNIARY INTERESTS

Cllr Kilner declared an interest in item 19, chairman's allowance

Minute No 136 ACCEPTANCE OF THE MINUTES OF THE PREVIOUS MEETING

The minutes of the Meeting of the Council held on Thursday 3rd October 2019 were accepted as a true record and signed by the Chairman.

Resolved

Minute No 137 CLERK'S REPORT

The Clerk reported that

1. The Village Design statement goes to cabinet on 13th and Full Council on 28th November. The Conservation Area extension still has to go through BMBC approval process.
2. Planning application 2019/1058 has been approved by BMBC

Minute No 138 CORRESPONDENCE

All routine correspondence has been dealt with

1. From Cannon Hall in response to letter complaining about litter left by marquee after events. They agree with the complaint and are dealing with the matter.
2. From Parks for People Project in response to letter sent regarding the re-instatement of the Roman Bridge. Other capital works take priority but they are discussing possible funding and delivery routes with the Friends Group which could be a future project if feasible.
3. The Government has announced it does not propose to set "Referendum Principles" for parish councils for 2020/21 but will keep it under review.
4. Keep Britain Tidy, Fight back against dog fouling signs offer
5. YLCA Training webinars available
6. Feedback from Football club on grant spending
7. Woodland Trust Tree Charter Day
8. NALC & LGA has launched guidelines to tackle loneliness
9. Parishioner asking PC to contact owner of a hedge to ask for it to be cut back to boundary and also to put in Parish Notes asking people not to block access to Church Lane
- 10 Letter from a Parishioner suggesting a one way traffic system through Cawthorne

Minute No 139 MEMBERS' REPORTS

Cllr Broadhead reported that (i) a verge side bollard has been knocked down at Kexborough Bridge (ii) 2 traffic mirrors have appeared on the grass verge on Silkstone Lane (iii) hedge and brambles need cutting back on footpath through cricket ground.

Cllr Barr reported that vegetation between wall and road at Kexborough Bridge is blocking site lines at the bridge

Cllr Holliday asked if thought had been given to priority signs at Kexborough Bridge

Cllr Barron reported that an individual is placing traffic cones on the road in The Park

Cllr Eyre reported that the copper beech tree on Tivydale Close is still causing problems

Cllr Kilner reported that (i) a complaint had been received about the long grass in the churchyard (ii) he has been asked if the trees at the top of the cemetery will be replaced.

Minute No 140 REPORT ON SIGHT MEETING TRAFFIC PROBLEMS

Cllr Kilner, Cllr Eyre and Ward Cllr Wilson met and have arranged a site meeting with Highways

Minute No 141 75TH ANNIVERSARY OF VE DAY EVENTS

Cllr Barron reported the plans so far. Another meeting arranged 14th November.

Minute No 142 FOOD FESTIVAL TRAFFIC PROBLEMS

Cannon Hall Farm was not aware of the extent of the problem. They offered the services of their traffic management company who will put cones on some of the roadsides next time. The Parish Council accept this offer. Cllr Barron to reply to Cannon Hall Farm. **Resolved**

Minute No 143 PLAYGROUND INSPECTIONS

The annual engineer's inspection has been carried out. They suggest erecting a sign giving information on who to contact to report problems. The bi-monthly inspection reports one of the trim trial logs has a splinter of wood missing.

Minute No 144 WEBSITE ACCESSIBILITY REGULATION

The Clerk gave an update and more information. This is an ongoing process to comply.

Minute No 145 NDP EXAMINER MEETINGS

It was agreed that Mr Butterworth would be allowed to sit in on the meetings with the independent examiner for the Neighbourhood Plan. **Resolved**

Minute No 146 VEGETATION ON TAYLOR HILL

Cllr Barron has nothing further to report at present.

Minute No 147 HANGING BASKETS

Advertising for any new additional sponsors for next year's baskets to be done soon.

Minute No 148 CEMETERY MEMORIAL SAFETY INSPECTION

The report has been received. 20 unsafe memorials have been staked and 5 large memorials have been laid down. 4 need monitoring on an annual basis which BMBC offered to do at no extra cost.

Minute No 149 MEMORIAL MONITORING

It was resolved that BMBC continue to monitor the 4 memorials as above at no extra cost.

Resolved

Minute No 150 REQUEST RE-INSTATE BUS STOP

On enquiry to SYPTE, the Clerk received a form to be filled in to request the re-instatement of the bus stop by the Fountain. It was resolved that this request be made. **Resolved**

Minute No 151 FINANCIAL REGULATIONS

The updated Financial Regulations for Cawthorne Parish Council were adopted. **Resolved**

Minute No 152 CHAIRMAN'S ALLOWANCE

Cllr Kilner declared an interest, remained in the room but did not vote.

It was resolved that Cllr Kilner may claim as chairman's allowance £11.20 for refreshments during a meeting with Ward Cllr Wilson. **Resolved**

Minute No 153 HALF YEAR INTERNAL AUDIT REPORT

The internal auditor submitted a half year internal audit report. There are no issues of concern.

Minute No 154 2ND QUARTER FINACIAL REVIEW

The Clerk gave the 2nd quarter financial review. The parish council is well within budget.

Minute No 155 FINANCIAL TRANSACTIONS

The bank reconciliation for September was verified by Cllr Broadhead

The following transactions were approved

Receipts between last meeting and this

None

Payments between last meeting and this

All payments approved at the last meeting have been paid

Clerk's salary has been paid by SO

Cheques issued, SO and DD between last meeting and this

Plusnet	DD	Telephone and Broadband	26.58
Pro-logic	DD	Backup and anti-virus	7.50
Cawthorne football club	chq	grant	500.00
Cawthorne cricket club	chq	grant	500.00
HMRC	chq	NI	8.00
YLCA	chq	Training; chairmanship	90.00

Invoices approved for payment

SLCC	Training; Website accessibility	72.00
BMBC	Playground inspections	406.00
Royal British Legion	Poppy wreath	40.00
Cawthorne Village Hall	Grant: car park work	3000.00
Viking Direct	Office supplies	86.82
Cllr Kilner	Chairman's allowance	11.20

Resolved

Minute No 156 PLANNING APPLICATIONS

The following planning application was considered

Application No: 2019/1302,

Description: Demolition of existing garage and sunroom and erection of new garage and utility extension to side and orangery to rear of dwelling.

Location: 15 Five Acres, Cawthorne, Barnsley, S75 4HZ

The Parish Council had no objections nor comments

Resolved

Minute No 157 ANY URGENT BUSINESS

None

Minute No 158 DATE OF NEXT MEETING

It was confirmed that the next meeting be on Thursday 5th December 2019 and that the Budget and Finance committee will meet on Wednesday 11th December. **Resolved**

Minute No 159 EXCLUDE THE PUBLIC AND PRESS

It was resolved to exclude the public and press

Resolved

Minute No 160 UPDATE ON CORRESPONDENCE

Following on from minute No 133 the Clerk gave an update on the situation. It was decided that there was no action at present required from the Parish Council **Resolved**

There being no further business the Chairman thanked all for attending and closed the meeting.