

# CAWTHORNE PARISH COUNCIL

## MINUTES OF THE MEETING OF CAWTHORNE PARISH COUNCIL HELD IN THE MOXON ROOM, CAWTHORNE VILLAGE HALL ON THURSDAY 3<sup>RD</sup> OCTOBER 2019

### **Present**

Councillors: Cllr R Barr, Cllr D Barron, Cllr M Broadhead, Cllr E Ellis, Cllr S Eyre, Cllr J Holliday, Cllr P Kilner, Cllr C Sidebottom, Cllr J Walker

Clerk: Mrs S M Bashforth

Internal Auditor: Mr K Arundel

Ward Councillors: two

Members of the public: Six

Cllr Kilner chaired the meeting

### **Minute No 104 APOLOGIES FOR ABSENCE**

None

### **Minute No 105 DECLARATION OF PECUNIARY OR NON-PECUNIARY INTERESTS**

Cllr Barron declared an interest in item 21, grant application from Football Club.

Cllr Broadhead and Cllr Sidebottom declared an interest in item 22 with regard to 3 Lower Collier Fold.

**Questions from members of the public -none**

### **Minute No 106 ACCEPTANCE OF THE MINUTES OF THE PREVIOUS MEETING**

The minutes of the Meeting of the Council held on Thursday 1<sup>st</sup> August 2019 were accepted as a true record and signed by the Chairman.

**Resolved**

### **Minute No 107 APPROVAL OF NEIGHBOURHOOD PLAN DOCUMENTS**

The Basic Conditions Statement, the Consultation Statement, the Policies map and the Submission Plan of Cawthorne Neighbourhood Development Plan were approved.

**Resolved**

The steering group were thanked for their immense work and time given.

### **Minute No 108 CLERK'S REPORT**

The Clerk reported that:

1. Hollin Lane Hedge has been cut and is now on T & D Contractors schedule for each September
2. email sent to BMBC Highways requesting foliage cut back on Taylor Hill
3. Planning applications 2019/0781, 2019/0964, 2019/0692 approved by BMBC

### **Minute No 109 CORRESPONDENCE**

All routine correspondence has been dealt with

1. Police and Crime Panel Annual Report 2018/19
2. Update from Parks for People project
3. Yorkshire and Humber Friends of the Earth asking if PC would kick start a Climate Action Group
4. Regional Valuation Office revaluing cemeteries for the 2021 rating.
- 5 YLCA branch meeting 9<sup>th</sup> October
6. Letter from a resident complaining of noise from the Old No 10 Club. (*Clerk to reply that this is a matter for the resident to take up with the club direct or with BMBC Licencing*)
7. The Redman Review, consultation on the local authority audit regime

### **Minute No 110 MEMBERS' REPORTS**

**Cllr Barr** reported that (i) Cannon Hall Park has no intention of restoring the Roman Bridge and that it should be. Cllr Walker interjected that the Park has said that it would not be restored in this round of work but it may be a suitable project for college students. (ii) There is still cycling on the footpath through Cannon Hall and the cricket ground.

**Cllr Broadhead** reported that she cannot find the fault on the swing chains as reported by BMBC

**Cllr Eyre** reported that (i) a lot of rubbish is being left after functions near the teepees in Cannon Hall Park and becomes a danger to dogs and wildlife (ii) Mountain Bike tyre tracks have appeared on the new path in Cannon Hall and No Cycling signs need erecting.

**Cllr Barron** reported that (i) the bus stop at the Fountain needs to be re-established now the bus route has changed.(ii) more vegetation needs to be removed at Taylor Hill.

**Cllr Kilner** reported that (i) the road drains between Raw Green and Clough Green are blocked (ii) young men have been round the village trying to sell cleaning stuff door to door and some have been very rude when turned away.

### **Minute No 111 MEETING WITH HIGHWAYS**

Cllr Eyre contacted BMBC Highways and received a reply which did not address the problems and did not mention any meeting. Cllr Wilson suggested he and two Parish Councillor have a site meeting to obtain bullet points before contacting highways again.

### **Minute No 112 CONSERVATION AREA AND VILLAGE DESIGN STATEMENT**

These documents are in the consultation stage until 14<sup>th</sup> October.

### **Minute No 113 INSPECTION OF ASSETS**

The Clerk has completed an inspection of the Parish Council's assets and noted work required. Cllr Barron reported that as some bus routes are extending to Denby Dale the bus shelter opposite Naylor is now in use.

### **Minute No 114 75<sup>th</sup> ANNIVERSARY OF VE DAY CELEBRATIONS**

Cllr Barron gave a report from the meeting held on 18<sup>th</sup> September. Next meeting 10<sup>th</sup> October. Application to be made to the Ward Alliance for funding and an amount to be budgeted for in the Parish Council's budget for 2019/20.

### **Minute No115 TRAFFIC PROBLEMS DURING FOOD FESTIVAL**

The village was gridlocked over the August Bank Holiday w/e whilst the food festival was held at Cannon Hall Farm. Cllr Barron to speak to Mr Nicholson.

### **Minute No 116 WEBSITE ACCESSABILITY REGULATION**

The Clerk is to attend a webinar training.

### **Minute No 117 MEMORIAL SAFETY TESTING**

The Clerk has received an invoice but has not yet received the report.

### **Minute No 118 EXTERNAL AUDIT REPORT**

The Clerk read out the report from PKF Littlejohn. There are no matters for concern

### **Minute No 119 PENSION REGULATOR**

It was noted that Cawthorne Parish Council has completed the re-declaration of compliance with The Pensions Regulator under the Pensions Act 2008 and that the Clerk is not enrolled on a pension scheme.

### **Minute No 120 HEDGE IN CEMETERY**

Expenditure of £280 was approved for cutting the hedge in the cemetery **Resolved**

### **Minute No 121 BURGESS/BRAMLEY BENCH ON BYPASS**

Expenditure of no more than £100 was approved for re-varnishing the bench **Resolved**

### **Minute No 122 REPAIRS TO BENCH AT STANHOPE AVENUE**

Expenditure was approved for repairs to the bench **Resolved**

### **Minute No 123 GRANT APPLICATION FROM CAWTHORNE CRICKET CLUB**

It was resolved that a grant of £500 be awarded to Cawthorne Cricket Club towards the cost of installing CCTV at the cricket ground

**Resolved**

### **Minute No 124 GRANT APPLICATION FROM CAWTHORNE FOOTBALL CLUB**

*Cllr Barron remained in the room but took no part in the vote.*

It was resolved that a grant of £500 be awarded to Cawthorne Football Club for the purchase of competition standard goals and other equipment, the shortfall from the grant budget to come out of reserves

**Resolved**

### **Minute No 125 FINANCIAL TRANSACTIONS**

The following transactions were approved

#### **Receipts between last meeting and this**

Cemetery £935  
Groundworks UK (grant for NDP) £2,600.00  
VAT reclaimed £1,244.50

#### **Payments between last meeting and this**

All payments approved at the last meeting have been paid  
Clerk's salary has been paid by SO

#### **Cheques issued, SO and DD between last meeting and this**

Plusnet	DD	Telephone and Broadband	26.58
	Aug		
Pro-logic	DD	Backup and anti-virus	7.50
	Aug		
Plusnet	DD	Telephone and Broadband	26.34
	Sept		
Pro-logic	DD	Backup and anti-virus	7.50
	Sept		
HMRC	DD	National Insurance	8.00
	Sept		
YLCA	chq	Training -Experienced Clerks	115.00
Office Depot	chq	Toner and paper	52.20

#### **Invoices to be approved for payment**

PKF Littlejohn LLP	External Audit	240.00
BMBC	Headstone safety inspection	1500.00
D Asquith	Reissue of cheque for plants for pots in Peace Garden	60.20
Kirkwells Ltd	Final Draft NDP	960.00
S M Bashforth	2 <sup>nd</sup> quarter expenses	156.21

**Resolved**

### **Minute No 126 REPORT FROM PLANNING COMMITTEE**

*Cllr Broadhead and Cllr Sidebottom left the room when 3 Lower Collier Fold was reported on.*

Cllr Barron gave a report on the decision of the planning committee for meetings held on 13<sup>th</sup> August and 20<sup>th</sup> August and also reported that a planning application had been received for 10 Kirkfield Close for alterations to boundary wall and entrance and that it was decided that a planning meeting would not be held for this as the alterations were minor.

### **Minute No 127 LITTER PICK**

Arrangement were confirmed.

**Minute No 128 WREATH FOR REMEMBRANCE DAY**

Wreath to be delivered to the chairman.

**Minute No 129 CHRISTMAS TREE**

It was agreed that Cllr Ellis would obtain a 13' Christmas tree.

**Resolved**

**Minute No 130 ANY URGENT BUSINESS**

None

**Minute No 131 DATE OF NEXT MEETING**

It was confirmed that the next meeting be on Thursday 7<sup>th</sup> November

**Resolved**

**Minute No 132 EXCLUDE PUBLIC AND PRESS**

It was resolved to exclude the public and the press for the following item in pursuant of the Public Bodies (Admission to Meetings) Act 1960.

**Resolved**

**Minute No 133 CONSIDER CORRESPONDENCE FROM PARISHIONER**

*With the consent of the parishioner Cllr Barnard remained in the room.*

The parishioner's concern was regarding housing.

The parishioner spoke in support of his request.

Cllr Barnard gave some advice and said that he would contact Berneslai Homes.

The parishioner then left

The Parish Council discussed the matter and decided that no comment would be made until after Cllr Barnard had had a reply from Berneslai Homes.

**Resolved.**

There being no further business the Chairman thanked all for attending and closed the meeting.