

# CAWTHORNE PARISH COUNCIL

## MINUTES OF THE MEETING OF CAWTHORNE PARISH COUNCIL HELD IN THE MOXON ROOM, CAWTHORNE VILLAGE HALL ON THURSDAY 1<sup>st</sup> NOVEMBER 2018

### **Present**

Councillors: Cllr D Asquith, Cllr R Barr, Cllr D Barron, Cllr E Ellis, Cllr M Broadhead,  
Cllr S Eyre, Cllr P Kilner, Cllr J Walker

Chairman: Cllr D C Hindley.

Clerk: Mrs S M Bashforth

Ward Councillors: Cllr P Hand-Davies

Members of the public: None

Chair of the Neighbourhood Steering Group: Mr Butterworth

Barnsley Chronicle journalist

### **Minute No 147 DECLARATION OF OFFICE**

Having been co-opted to the Parish Council, Stephen Eyre and David Barron duly signed the declaration of office and were welcomed by the Chairman.

### **Minute No 148 APOLOGIES FOR ABSENCE**

None

### **Minute No 149 DECLARATION OF PECUNIARY OR NON-PECUNIARY INTERESTS**

None

### **Minute No 150 ACCEPTANCE OF THE MINUTES OF THE PREVIOUS MEETING**

With correction to spelling mistake in Minute No 145 wall corrected to war, the minutes of the Meeting of the Council held on Thursday 4<sup>th</sup> October 2018 were accepted as a true record and signed by the Chairman.

**Resolved**

### **Minute No 151 £5,500+ VAT FOR CONSULTANT FOR CONSERVATION BOUNDARY**

Expenditure of £5,500 +VAT for a consultant to provide technical support for the changes to the conservation area boundary was approved.

**Resolved**

Mr Butterworth reported to the parish council that the Neighbourhood Plan steering group did not have enough time to devote to the changing of the conservation area boundary and so handed this responsibility back to the parish council. A working party will need to be set up.

### **Minute No 152 NEIGHBOURHOOD PLAN**

Mr Butterworth gave an update on the NP. The draft plan has been to BMBC. Their only concern is that the layout of the Plan needs to be in the same style as the Local Plan, same headings and definitions etc. The steering group is now going through the plan to make the amendments and to expand on some points. It is hoped to have the draft rewritten by Christmas and out to consultation in the village in January 2019. There then follows any amendments, submission again to BMBC and then submission to the examiner. There is an issue with the timing of the Local plan committee not coinciding with the submission dates. The aim is to have the plan finished by September 2019.

Once again Mr Butterworth and the steering group were thanked for their hard work.

### **Minute No 153 MR BUTTERWORTH TO PLANNING COMMITTEE**

Mr Butterworth was invited and accepted to sit on the planning committee.

**Resolved**

Mr Butterworth then left the meeting

### **Minute No 154 PARISH CHARTER**

Cllr Hand-Davies gave further information about the proposed reinstatement of the Town and Parish Charter and twice yearly liaison meetings with BMBC.

It was agreed that this is a good idea. Apart from updating the charter there were no further comments. Clerk to contact BMBC with its views. **Resolved**

Cllr Hand-Davies then left the meeting

### **Minute No 155 CLERK'S REPORT**

The Clerk reported that

1. The parish council BT telephone and Plusnet broadband residential accounts have been switched to a Plusnet Business telephone and broadband package . Switching coincided with Plusnet's new billing system and so far bills have been inaccurate.
2. The tree officer at BMBC planning has been informed of the felled trees at 10 Taylor Hill.
3. A letter has been sent to Andy Barker thanking him for his work as defibrillator guardian.
4. Planning applications 2018/1587 refused, 2018/0890 withdrawn, 2018/0940, 1010, 1031, 1025, 0652 approved, 1083 prior approval not required. 2018/0970 2 Hill Top approved with conditions including final design of square pod on NW corner to be submitted and approved
4. BMBC has been contacted regarding trees leaning over Dark Lane. BMBC tree officer to inspect to see if they pose any danger.
5. Ivy has been cleared of the guttering on Cliffe Hill bus shelter.

### **Minute No 156 CORRESPONDENCE**

All routing correspondence has been dealt with

1. Councillors are invited to the opening of the pet crematorium at Cannon Hall
2. Letter sent to Yorkshire Water enquiring what is to be done about the flooding on South Lane. Reply: work has commenced relaying main pipework
3. Email from member of the public to say that American cray fish have been seen in the Tivy near the bottom club.
4. Silkstone Parish Council Autumn newsletter.
5. Letter sent to BMBC asking for the number of councillor to be allowed to remain at 9. BMBC replied that it is now too late to consider

### **Minute No 157 MEMBERS' REPORTS**

**Cllr Kilner** reported that (i) a large branch is blocking the footpath No 29 near Naylor's (ii) he has dealt with the spike on the footbridge.

**Cllr Walker** reported that (i) the Halt sign at the end of Silkstone Lane is leaning (ii) a seat has gone from Cannon Hall Park, Sharon Sutton informed.

**Cllr Broadhead** reported that (i) monthly playground inspection done; splits in swing seats being monitored.

**Cllr Asquith** reported that (i) she is surprised that the pet crematorium at Cannon Hall is not sited more discretely (ii) there was another traffic accident at Silkstone cross roads on Monday 20<sup>th</sup> October (iii) the Christmas tree is ordered, £115 cost price from Cannon Hall Garden Centre

**Cllr Eyre** reported that the workmanship on the vegetation around the Cannon Hall lakes was poor with poor access to some footpaths

**Cllr Barron** reported that Cawthorne Football Club had experienced foul language from an opposing team. Apologies sent to The Park bungalows and measures taken to avoid repeat.

### **Minute No 158 HOLLIN LANE HEDGE**

Councillors are asked to view the hedge. Decision on action to be taken at next meeting.

### **Minute No 159 DARK LANE**

The owners of the top part of the lane have had the lane resurfaced at their own expense and are not pursuing the matter further. It was agreed that YORKSHIRE WATER and the cricket club would purchase and place some signs "private road, 5MPH" or similar. The Clerk

agreed to write to YORKSHIRE WATER asking if it would consider resurfacing rather than just patching the rest of the road; no reply yet.

#### **Minute No 160 PEA GRAVEL ON GRAVES**

Letters had been sent to relatives who had placed pea gravel and slate chippings on graves asking them to remove said stones. Both asked if the Parish Council would consider allowing them to have pea gravel on graves. Councillors to view graves and a decision to be made at the next meeting whether to amend regulations to allow pea gravel or any other stones.

#### **Minute No 161 TREE WORK**

Quote still not received

#### **Minute No 162 PARKS FOR PEOPLE PROJECT**

Cllr Walker gave an update. There is dissatisfaction from members of the public over the poor level of finish to much of the work, considering it not good value for money.

#### **Minute No 163 "THERE BUT NOT THERE" GRANT**

It has been agreed that the church, chapel and parish council will split the cost of the names blocks, total £220, equally. The external grant was available for the figures only.

#### **Minute no 164 SECOND WASP NEST**

A wasp nest was reported on the recreation ground. As a matter of safety and urgency and with no contact details for the officers of the Recreation Ground Trust the Clerk took the decision to get the nest treated by BMBC pest control and the Parish Council to be invoiced. The Clerk to invoice the Recreation Ground Trust to recoup the cost.

#### **Minute No 165 2ND QUARTER FINANCIAL REVIEW**

The Clerk presented the 2<sup>nd</sup> quarter financial review. Cllr Asquith had been asked by a member of the public why the parish council pays £200 to the church for the insertion of the parish notes in the church magazine. Answer: that is what the church charges for their time and costs. There were no further questions. The parish council is well within budget.

#### **Minute No 166 HALF YEAR INTERNAL AUDIT**

The Council's internal auditor has submitted his half year internal report. There are no issues of concern.

#### **Minute No 167 FINANCIAL TRANSACTIONS**

The following transactions were approved

##### **Receipts**

Cemetery                      £600

##### **Payments**

Cheques issued and SO and DD between last meeting and this meeting

S M Bashforth	Reimburse for Plusnet payment	£21.00
BMBC	Treatment of wasps nest at bus stop	£72.00
PKF Littlejohn	External Audit	£240.00
Viking	Office supplies	£84.91
Viking	Filing cabinet	£122.36
S M Bashforth	Salary, October	£700
G Helliwell	Repairs to cemetery wall	£876.00
Pro-logic	Backup and anti-virus	£7.50

Invoices approved for payment

BMBC	Treatment of wasp nest in Recreation Ground	£72.00
Kirkwells	SEA/screening opinion for consultation	£1,176.00
S M Bashforth	2 <sup>nd</sup> quarter expenses	£160.53
RBL	Wreath	£40.00
Jeffrey Arblaster (Vistamister)	Laptop clean-up	£25.00

**Resolved**

**Minute No 168 PLANNING APPLICATIONS**

The following planning application was considered

**2018/1262.** Erection and alterations to existing dwelling including raising of roof height to create first floor accommodation and installation of dormer windows

**1 Horncroft, Cawthorne S75 4HS**

The Parish Council had no objection or comment to make.

**Resolved**

**Minute No 169 ANY URGENT BUSINESS**

The Clerk has been approached by someone wanting to sponsor the village Christmas tree.

**Minute No 170 BUDGET AND FINANCE COMMITTEE MEETING**

It was resolved that the meeting of the Budget and Finance Committee be on Wednesday 12<sup>th</sup> December at 10am in the Moxon Room.

**Resolved**

**Minute No 171 DATE OF NEXT MEETING**

It was resolved that the next council meeting be on Thursday 6<sup>th</sup> December 2018

**Resolved**

There being no further business the Chairman thanked all for attending and closed the meeting.