

# CAWTHORNE PARISH COUNCIL

## MINUTES OF THE MEETING OF CAWTHORNE PARISH COUNCIL HELD IN THE MOXON ROOM, CAWTHORNE VILLAGE HALL ON THURSDAY 4th OCTOBER 2018

### **Present**

Councillors: Cllr D Asquith, Cllr R Barr, Cllr E Ellis, Cllr M Broadhead, Cllr P Kilner, Cllr J Walker

Chairman: Cllr D C Hindley.

Clerk: Mrs S M Bashforth

Internal Auditor: Mr K Arundel

Ward Councillors: Cllr Barnard

Members of the public: one

### **Minute No 118 APOLOGIES FOR ABSENCE**

None

### **Minute No 119 DECLARATION OF PECUNIARY OR NON-PECUNIARY INTERESTS**

Cllr Asquith declared an interest in item 17 as she is a volunteer looking after a trough and also item 23 as she is a neighbour of Woolgreaves Farm

### **Minute No 120 ACCEPTANCE OF THE MINUTES OF THE PREVIOUS MEETING**

The minutes of the Meeting of the Council held on Thursday 2<sup>nd</sup> August 2018 were accepted as a true record and signed by the Chairman. **Resolved**

### **Minute No 121 CLERK'S REPORT**

The Clerk reported that

1. The Clean and Tidy Group cannot duplicate work done by BMBC and so cannot spray pavement weeds.
2. A letter had been written to No 9 Orchard Terrace to explain the situation with the bridle way.
3. The PO had been asked to remove the advertising sign; they have done so.
4. Pea gravel and slate chippings have been placed on graves; letters have been sent asking to remove.
5. Visual inspection of assets completed
6. Thankyou letters have been sent to volunteers who look after the troughs.
7. A letter was emailed to Emma Hollin congratulating her on a successful Underneath the Stars festival.

### **Minute No 122 CORRESPONDENCE**

All routing correspondence has been dealt with

1. email from Parks for People, rumours the project has run out of money - it has not.
2. Oxspring Neighbourhood Plan final version out for public consultation.
3. Stagecoach took over from Tiger coaches in August with no changes to timetable
4. email from member of public concerned about traffic management at major events around the village noting the Food Festival created inconsiderate parking around the village
5. from SLCC newsletter; Government launched consultation on plans to allow fracking to go ahead without planning permission as permitted development.

The Government has honoured its commitment not to extend council tax referendum principals to parish and town councils for 2019/20

Revised National Planning Policy Framework has new planning rules which aim, amongst other things, to make it easier for local planning authorities to challenge poor quality and

unattractive developments and gives communities a greater voice about how a development should look and feel.

6. from Rural Services Network bulletin, Building on green belt will not solve housing crisis

7. Parks for People - Not in the contract for the golf tee to be remove. It was post Victorian and not considered a significant landscape feature. However, appreciated concerns raised and will it will be reinstated. (*post script, a small mound resembling a golf tee has been created*)

8. Reply from Environment Agency about mink. No action taken unless evidence of mink damaging habitat or fishery

9. Penistone NP final version out for public consultation

10 Playground inspection reports rubber deteriorating on swing and loose back on bench.

11. Sth Yorks Police and Crime Panel annual Report

12. Letter from Royal Mail asking to raise awareness of scam mail.

13. email from member of public with suggestion for hanging baskets and litter picking

14. email from BMBC asking for a review of litter and dog litter bins. Clerk has replied to this

15 Email from BMBC asking for views on reinstating the Parish Charter and PC liaison meetings

### **Minute No 123 MEMBERS' REPORTS**

**Cllr Walker** reported that (i) the tarmac at the bottom of the church steps on Church Walk is uneven and needs filling in (ii) trees have been removed from 10 Taylor Hill, is BMBC aware? (ii) there is activity of drug using/dealing adjacent the cricket pavilion. Cllr Barnard will pass this on to the police inspector. (iv) more work is needed on the Lakes project as debris and litter from dragging is left. (v) telephone wires on St Juliens Way are hanging low, BT to be informed (vi) a metal spike on a bridge at the bottom of Chapel footpath is sticking up

**Cllr Broadhead** reported that (i) she is now doing winter monthly checks on the playground (ii) fridges have been dumped on the carpark behind the Spencer Arms (iii) she and Cllr Hindley attended the YLCA meeting, many other PC's have similar traffic problems to Cawthorne

**Cllr Asquith** reported that (i) in other villages signs are erected pointing to the nearest dog litter bin and wondered if they would be of any use in Cawthorne (ii) work is progressing slowly to alleviate the flooding on South Lane as YW had to establish ownership of the pipe. (iii) It is difficult turning out of St Juliens because of parked cars and wondered if a one way system would improve matters as motorists would have to look only one way. (Cllr Barnard said that this had been mooted in another village but got nowhere as the village could not agree to a plan.)

**Cllr Hindley** reported that (i) she had received communication from a member of the public complaining about a car parked totally across the pavement (ii) to report any traffic accident to the police on 101 so that it will get recorded (no record, no evidence)

### **Minute No 124 NEIGHBOURHOOD PLAN**

The plan is still under consideration by BMBC. A meeting is organised for the 13<sup>th</sup> October to discuss the plan in detail with BMBC.

As part of the next phase a Strategic European Assessment (SEA) and an environmental survey have to be carried out. AECOM will carry out the SEA for free. Kirkwells will do the environmental survey for a fee of £980

### **Minute No 125 APPROVE PAYMENT OF £980 FOR ENVIRONMENTAL SURVEY**

This was approved

**Resolved**

### **Minute No 126 HOLLIN LANE HEDGE**

The Clerk had written to Wortley Construction but they were unable to help. They suggested we obtain Land Registry documents. It was agreed that these be obtained, possibly via the Parish Council's solicitor.

**Resolved**

### **Minute No 127 DEFIBRILLATOR**

Usually each village has a defibrillator guardian to look after the cabinet and to check the defibrillator. Andy Barker is willing to do this. There should be no expense for the next 4 years as the pads and battery have just been replaced so in 2022 a grant for around £140 will be required to replace them again. Andy will give the PC an update every 12 months.

### **Minute No 128 RESURFACING OF DARK LANE**

Cllr Walker gave a report on the meeting held with all parties involved with the upkeep of Dark Lane. Since the meeting the road has had some work done, unconnected with the meeting. Another meeting is arranged for 19<sup>th</sup> October.

### **Minute No 129 PROVISION OF PUBLIC BUS SERVICE**

Members of the public have contacted councillors about the poor bus service to and from the village which means that it is difficult for them to travel to work. Cllr Barnard said they were in discussion with the bus company.

### **Minute No 130 TREE WORK**

A quote has not yet been received. To be held over to the next meeting.

### **Minute No 131 EMERGENCY REPAIRS TO CEMETERY WALL**

Expenditure of £876 was approved for emergency repairs by Gary Helliwell to a 10m section of the cemetery wall which had collapsed into the Children's Centre. **Resolved**

### **Minute No 132 FURTHER REPAIRS TO CEMETERY WALL**

Gary Helliwell advised that a further 5m section of wall was in danger of collapsing. A quote of £438 was accepted and said expenditure approved for this work. **Resolved**

### **Minute No 133 CEMETERY HEDGE**

Expenditure of £280 to cut the cemetery hedge by JMB Tree Services was approved **Resolved**

### **Minute No 134 TROUGHS**

Clarification was made that volunteers may claim up to £20 *per year* for plants per trough.

### **Minute No 135 WASP NEST**

A member of the public reported to BMBC that they had been stung by a wasp at the Tivy Dale bus stop. BMBC pest control dealt with the wasp nest. The PC has received a bill for £72 from BMBC. It was resolved that this be paid. **Resolved**

### **Minute No 136 GRANT FOR "THERE BUT NOT THERE"**

Figures and blocks with the names of the fallen of WW1 are to be purchased for the village to be used during the Remembrance Day service. It is hoped that an external grant will be obtained but it was resolved that any shortfall would be made up with a grant from the Parish Council to a maximum of £220 (the PC is not purchasing these figures) **Resolved**

### **Minute No 137 FINANCIAL TRANSACTIONS**

The following transactions were approved

#### **Receipts**

Cemetery	£195
Plusnet refund	£3.20
HMRC VAT Refund	£2,130.06

#### **Payments**

Cheques issued and SO and DD between last meeting and this meeting

NALC	LCR journal	£17.00
Kirkwells	Prepare 1 <sup>st</sup> draft	£1,200.00
Kirkwells	Finalisation of 1 <sup>st</sup> draft	£600.00
Cawthorne Church	Parish Notes in magazine	£200.00
Yvonne Brown	Plants for trough	£20.00
BT	Telephone (final bill)	£0.58

Pro-Logic	Backup and anti-virus	£7.50
S M Bashforth	Salary August	£700.00
Yorkshire Water	Water bill, cemetery	£6.36
Plusnet	Telephone and broadband	£33.58
Pro-Logic	Backup and anti-virus	£7.50
S M Bashforth	Salary September	£700.00

Invoices to be approved for payment

S M Bashforth	Reimburse for Plusnet payment	£21.00
BMBC	Treatment of wasps nest	£72.00
PKF Littlejohn	External Audit	£240.00
Viking	Office supplies	£84.91
Viking	Filing cabinet	£122.36
Gary Helliwell	Repairs to wall	£876.00

**Resolved**

**Minute No 138 EXTERNAL AUDIT REPORT**

The conclusion of the Annual Governance and Accountability Return was received and approved. There are no issues.

**Resolved**

**Minute No 139 PLANNING COMMITTEE REPORT**

Cllr Asquith gave a report on the decisions made by the planning committee at meetings held on 23<sup>rd</sup> August and 27th September

**Minute No 140 PLANNING APPLICATIONS**

(Cllr Asquith remained in the room but did not take part in the discussion or vote)

The following planning application was considered

Application No **2018/0978**

Erection of agricultural building

Woolgreaves Farm, South Lane, Cawthorne S75 4EF

The Parish Council had no objection or comments to make

**Resolved**

**Minute No 141 ANY URGENT BUSINESS**

Cllr Walker asked for the 2019 Open Gardens and the Fire Festival dates to be put on the website.

Cllr Asquith to make enquiries to obtain/purchase a Xmas Tree.

Cllr Hindley to take delivery of the Remembrance Day wreath.

**Minute No 142 DATE OF NEXT MEETING**

It was resolved that the next meeting be on Thursday 1<sup>st</sup> November 2018

**Resolved**

**Minute No 143 EXCLUDE PUBLIC AND PRESS**

Under the provision of the Public Bodies (Admission to Meetings) Act 1960 it was resolved to exclude the public and press as the following items included information of personal and contractual natures.

**Resolved**

Mr Arundel, Cllr Barnard and the member of the public left the room.

As the meeting had gone on past 9pm Cllr Ellis had to leave the meeting.

**Minute No 144 CO-OPTION OF COUNCILLORS**

Cllr Hindley gave a report from the interview panel. After full and due deliberation it was resolved that Stephen Eyre and David Barron be co-opted onto the Council

**Resolved**

**Minute No 145 REPAIRS TO FLAGSTONES AND WALL TOPS**

Quotes for regrouting the flagstones around the war memorial and to fix some loose stone wall toppings around the Peace Garden were considered. It was resolved to accept the quote of £450.00 plus VAT from Wett'n'Windy Ltd.

**Resolved**

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**Minute No 146 NON-MEMBERS ON THE PLANNING COMMITTEE**

After much consideration and discussion it was resolved that non-members of the Parish Council may be invited onto the planning committee.

**Resolved**

There being no further business the Chairman thanked all for attending and closed the meeting.