

# CAWTHORNE PARISH COUNCIL

## MINUTES OF THE MEETING OF CAWTHORNE PARISH COUNCIL HELD IN THE MOXON ROOM, CAWTHORNE VILLAGE HALL ON THURSDAY 8<sup>th</sup> MARCH 2018

### Present

Councillors: Cllr D Asquith, Cllr R Barr, Cllr A Butterworth, Cllr E Ellis, Cllr M Broadhead, Cllr P Kilner, Cllr S Pitt, Cllr J Walker

Chairman: Cllr D C Hindley.

Clerk: Mrs S M Bashforth

Internal Auditor: Mr K Arundel

Ward Councillors: Cllr Barnard

Members of the public: Two

### Minute No 224 APOLOGIES FOR ABSENCE

None

### Minute No 225 DECLARATION OF PECUNIARY OR NON-PECUNIARY INTERESTS

Cllrs Broadhead, Hindley and Barr declared pecuniary interest in item 10 To consider next step in objections to the housing sites allocated in the Local Plan, as they all own property adjacent to land North of Darton Road (E9)

### Minute No 226 PAULA TWEED, PLANNING POLICY GROUP LEADER, LOCAL PLAN

Paula Tweed gave an outline of the background to the Local Plan and the reasons for the consultation. The Council then gave comment and asked questions.

Paula was thanked for attending and left the meeting.

### Minute No 227 ACCEPTANCE OF THE MINUTES OF THE PREVIOUS MEETINGS

The minutes of the Meetings of the Council held on (i) Thursday 1<sup>st</sup> February 2018 (ii) Tuesday 6<sup>th</sup> February 2018 and (iii) Friday 16<sup>th</sup> February 2018 were accepted as a true record and signed by the Chairman.

**Resolved**

### Minute No 228 CLERK'S REPORT

The Clerk reported that

1. A letter of thanks has been sent to the parishioner who picked up the dog poo bags on Cliffe Hill
2. £20 compensation has been received from Yorkshire Water for a missed appointment
3. The tap in the cemetery has been fixed, lagged and boxed in.
4. The Clerk attended the SLCC Practitioners Conference
5. The poor state of the road surface on Woolstock Lane has been reported to BMBC
6. Requests from parishioners for TPO's; one in the field behind Darton Road which is already in progress and one on Cliffe Hill
7. The broken Left Hand Bend sign on South Lane reported to BMBC
8. The Penistone Clean and Tidy Group litter pick on 3<sup>rd</sup> March cancelled due to snow.

### Minute No 229 CORRESPONDENCE

All routine correspondence has been dealt with

1. Several emails from a parishioner reporting parking problems and cars mounting the pavement on Darton Road, some of which have been reported to the police enforcement team

2. Free funding advice for not-for-profit organisations from SYFAB March 26<sup>th</sup> in Penistone
3. email from Parks for People Project, work has started.
4. National Grid update on work on overhead electricity lines
5. Rural Services Network Newsletter includes article on house builders exploiting loophole to avoid building affordable housing.

**Minute No 230 MEMBERS' REPORTS**

**Cllr Walker** reported that (i) he and other councillor attended the public meeting held by the Underneath the Stars Festival organisers but no information had been available from the police, SYFR etc. and that the PC needs an update on this (ii) a parishioner collected litter and BMBC removed the bags; Cllr Walker gave a verbal thanks to the parishioner

**Cllr Broadhead** reported that the damaged log on one of the pieces of equipment still needs seeing to.

**Cllr Asquith** reported that (i) the bend sign on South Lane is down (already reported) (ii) the leaflet with the PC's objections to the Local Plan had not been delivered to South Lane and other areas on the outskirts of the village (Cllr Butterworth replied that delays were caused by the snow and the extended time for the traffic count) (iii) Naylor has land for sale and why was this not considered for housing (iv) there had been a spate of burglaries in the St Juliens area

**Cllr Pitt** reported that (i) the road surface on Woolstock Lane is in a very poor state (already reported) (ii) there was another traffic accident at Silkstone crossroads on 7<sup>th</sup> March between a car and an articulated lorry

**Cllr Butterworth** reported that the replaced white lines road markings at the end of Church Lane are such that one has to cross them to be able to see oncoming traffic and asked for this to be reported to BMBC.

**Minute No 231 NEIGHBOURHOOD PLAN**

This has been put on hold until the latest stage of the Local Plan is finalised.

**Minute No 232 UPDATES AND REPORTS IN ASSOCIATION WITH LOCAL PLAN**

- i. Hydrock's report is published.
- ii. The barrister's site visit went well. His report is imminent.
- iii. The meeting with Mr Joe Jenkinson on Monday 19<sup>th</sup> February was very positive and helpful.

**Minute No 233 NEXT STEP IN OBJECTIONS TO LOCAL PLAN**

The reports from Hydrock and the barrister will be submitted to the Programme Officer. Cllr Butterworth is to participate in the stage 4 hearing sessions at BMBC.

**Minute No 234 REPORT FROM MEETING WITH CONSERVATION OFFICER**

Cllrs Asquith, Kilner and Barr met with Mr Tony Wiles, BMBC conservation officer. Mr Wiles said that all the areas suggested to be added to the conservation area were valid. The next step is to have professional assistance to produce a Heritage and Character Assessment which would add weight to an application and would also stand up to scrutiny if there should be any objections. A grant is available to cover the cost of this. Toll Bar Cottage is already listed. Clay Hall could be listed and Mr Wiles would help with this.

**Minute No 235 APPLICATION FOR GRANT TO COVER COST OF HERITAGE AND CHARACTER ASSESSMENT**

It was resolved that the Parish Council would apply for the grant. Cllr Asquith to obtain forms and information.

**Resolved**

**Minute No 236 UPDATE ON RECREATION GROUND TRUST COMMITTEE**

Cllr Hindley reported that an AGM was held and the new committee is in place. The committee considers that the structure of the committee and constitution needs to be changed. They require 2 representatives from each organisation involved with the Ground. Cllr Broadhead was appointed to be the 2<sup>nd</sup> representative for the Parish Council. **Resolved**

**Minute No 237 FACILITATE MEETING WITH ALL PARTIES REF. DARK LANE**

It was agreed that the Parish Council would facilitate a meeting with Yorkshire Water and the two property owners to get Dark Lane resurfaced

**Resolved**

**Minute No 238 GENERAL DATA PROTECTION REGULATIONS UPDATE**

NALC has produced some model documents. SLCC to produce some too. The Parish Council has yet to sort out a DPO. Cllr Barnard said that other parishes have been asking about this and if BMBC could provide one.

Cllr Broadhead and Cllr Hindley had attended the YLCA branch meeting where information on the GDPR was given.

The Parish Council is now registered with the ICO.

**Minute No 239 REVIEW RISK ASSESSMENTS**

These were reviewed and found to be adequate for the council's needs.

**Resolved**

**Minute No 240 NEW LITTER BIN FOR ORCHARD**

The Clerk gave the cost of a new bin as being between £115 and £450 plus maybe another £80 fixing. She suggested that the actual bin could be renovated and a new metal bin liner purchased. It was resolved to do this. The Clerk to obtain prices for this.

**Resolved**

**Minute No 241 GRANT APPLICATION FROM SUMMER FETE COMMITTEE**

It was resolved that a grant of £100 be awarded to the Summer Fête committee

**Resolved**

**Minute No 242 APPROVE PAYMENT FOR PAINT**

It was resolved that the Parish Council would pay for some paint to paint old bicycles to decorate the village for the Tour de Yorkshire race.

**Resolved**

**Minute No 243 FINANCIAL TRANSACTIONS**

The following transactions were approved

**Receipts and Payments between last meeting and this meeting****Receipts**

£20. Yorkshire Water. Compensation for missed appointment.

£60 cemetery

**Payments****Cheques issued, SO and DD between last meeting and this**

S M Bashforth	Salary - January	As per agreement
Plusnet	ISP	£6.99
Pro-logic	Backup and anti-virus	£7.50
Vision ICT	Website hosting and support	£180.00
SLCC	Webinar training 24.1.18	£36
Richard Hallas	Replace tap head in cemetery	£130.00
Stephen Whale	Legal services	£1800

**Invoices to be approved for payment**

Summer fête	grant	£100.00
SLCC	Practitioners Conference	£298.80
Roy Shaw	Boxing in cemetery tap	£50
SLCC	Books	£38.82
Hydrock Consultants	Traffic survey	£2880
A Butterworth	Reimburse printing	£85
ICO	Registration	£35

Stephen Whale	Expenses	£78.31
		<b>Resolved</b>

**Minute No 244 PLANNING APPLICATIONS**

None received

**Minute No 245 ANY URGENT BUSINESS**

It was asked if there is any progress on the provision of a dog litter bin at the top of Cliffe Hill. The Clerk will chase this up.

**Minute No 246 ANNUAL MEETING OF THE PARISH**

This will be on Thursday 5<sup>th</sup> April in the Moxon Room

**Resolved**

**Minute No 247 DATE OF NEXT MEETING**

It was resolved that the next meeting be on Thursday 10<sup>th</sup> May 2018. This will be the Annual meeting of the Council

**Resolved**

There being no further business the Chairman thanked all for attending and closed the meeting.