

CAWTHORNE PARISH COUNCIL

MINUTES OF THE MEETING OF CAWTHORNE PARISH COUNCIL HELD IN THE MOXON ROOM, CAWTHORNE VILLAGE HALL ON THURSDAY 1st FEBRUARY 2018

Present

Councillors: Cllr D Asquith, Cllr R Barr, Cllr A Butterworth, Cllr E Ellis, Cllr M Broadhead,
Cllr P Kilner, Cllr J Walker

Chairman: Cllr D C Hindley.

Clerk: Mrs S M Bashforth

Internal Auditor: Mr K Arundel

Ward Councillors: Cllr Wilson

Members of the public: none

Absent: Cllr S Pitt

Minute No 190 APOLOGIES FOR ABSENCE

An apology was accepted from Cllr S Pitt.

Resolved

Minute No 191 DECLARATION OF PECUNIARY OR NON-PECUNIARY INTERESTS

Pecuniary interests were declared from Cllr R Barr, Cllr M Broadhead and Cllr D C Hindley
for item 9, Local Plan.

Minute No 192 UNERNEATH THE STARS FESTIVAL NEW LOCATION

Emma Hollin from the festival organisers spoke to the council informing it of their traffic
management plans for the new location at Cinder Hill Farm.

The Parish Council thanked Mrs Hollin for attending.

Mrs Hollin then left the meeting.

Minute No 193 ACCEPTANCE OF THE MINUTES OF THE PREVIOUS MEETING

The minutes of the Meeting of the Council held on Thursday 4th January 2018 were accepted
as a true record and signed by the Chairman.

Resolved

Minute No 194 CLERK'S REPORT

The Clerk reported that

1. The Department for Community and Local Government (DCLG) is now the Ministry for
Housing, Community and Local Government (MHCLG)
2. Planning application 2017/1354 was refused, applications 2017/1251 and 2017/1408 were
approved, 2017/1036, 2 Hill Top, has been withdrawn
3. Clerk attended a webinar on the General Data Protection Regulations
4. The left hand bend on Bark House Lane has been reported again
5. A plumber has looked at the cemetery tap; it needs a new tap head. The Clerk contacted
Yorkshire Water asking for help in locating the stop tap; there didn't appear to be one. YW
put in a request for one to be fitted and this is now done. The plumber will fit new tap head
on his return to work after holiday. He will also lag the exposed pipework.
6. Roy Shaw has been asked to have a look at the damaged log in the play area and to box
in the cemetery tap.
7. Clerk to attend the SLCC Practitioners Conference at the end of the month

Minute No 195 CORRESPONDENCE

All routine correspondence has been dealt with.

1. Letter from a parishioner with information about bright lighting at Cannon Hall, see minute 202
2. Letter from Joe Jenkins BMBC Planning, in relation to BMBC's Local Plan, see minute 198
3. email from parishioner asking for a TPO on a tree to rear of Darton Road

Minute No 196 MEMBERS' REPORTS

Cllr Kilner reported that a parishioner has requested a dog litter bin be installed at the top of Cliffe Hill.

Cllr Walker reported that (i) there is rubbish on Cawthorne Lane from Five Acres towards Kexborough (ii) a parishioner has complained of pot holes on Dark Lane and whilst this is not Parish Council land could the parish council assist (iii) a parishioner living in The Park has requested double yellow lines in that area.

Cllr Broadhead reported ivy overgrowing the footpath on Orchard Terrace from the Spencer Arms

Cllr Asquith reported that the trees at the junction of South Lane and Lane Head Road need to be cut back to improve sight lines

Cllr Butterworth reported that ivy on the cherry trees at the top of the cemetery needs removing, and also from trees on Church Walk

Cllr Hindley (i) requested that a litter bin be installed at the lay-by near Clay Hall, Cawthorne Lane (ii) reported that there is still inconsiderate parking on Darton Road blocking footpaths.

Minute No 197 NEIGHBOURHOOD PLAN

Nothing to report until after the next meeting

Minute No 198 BMBC LOCAL PLAN AND DARTON ROAD

Cllrs Barr, Broadhead and Hindley remained in the council chamber but did not take part in the discussion or vote

Cllr Butterworth had obtained a quote from Hydrock for an updated traffic survey. A separate council meeting is required to approve the expenditure for this.

Cllr Butterworth will draft a flyer to be delivered to all households encouraging them to comment on the Plan during the consultation period. The cost of this also to be approved at the next meeting.

Resolved

Joe Jenkins, BMBC Planning, ended his letter by asking if the parish council would like an officer of BMBC to attend the next parish council meeting to explain the reasons for selecting the Darton Road site. An officer is to be invited to the meeting on 1st March.

Resolved

Minute No 199 CONSERVATION AREA CHANGES

Cllr Asquith had contacted Tony Wiles, BMBC Conservation Officer for advice and information of how to proceed. There had been an informal meeting of the planning committee to make suggestions for extensions to the area. The suggestions are to be considered and approved at the next parish council meeting.

Minute No 200 RECREATION GROUND TRUST

Cllr Hindley reported that she, Cllrs Butterworth and Pitt attended a meeting with current and potential trustees. There is to be an AGM at the end of February when new trustees will be elected. Accounts are to be submitted to the Charity Commission.

Minute No 201 GENERAL DATA PROTECTION REGULATIONS

The Clerk gave the council more information on the forthcoming new legislation and reminded the council that it is the Data Controller.

Minute No 202 LIGHTING AT CANNON HALL

The letter of complaint from the parishioner was considered. It was resolved that no action be taken.

Resolved

Minute No 203 BUSINESS CONTINUITY PLOICY

The Clerk presented a business continuity policy in the case of the Clerk's absence. This was approved. **Resolved**

Minute No 204 CAWTHORNE PARISH COUNCIL'S WEBSITE AND ICT POLICY

This was reviewed and found to be adequate for the council's needs **Resolved**

Minute No 205 CAWTHORNE PARISH COUNCIL'S CODE OF CONDUCT

This was reviewed and found to be adequate for the council's needs **Resolved**

Minute No 206 CAWTHORNE PARISH COUNCIL'S GAZEBO HIRE POLICY

This was reviewed and found to be adequate for the council's needs **Resolved**

Minute No 207 FINANCIAL TRANSACTIONS

It was resolved that the following transactions be approve

Receipts and Payments between last meeting and this meeting**Receipts**

Cemetery £135.00

Payments

Cheques issued, SO and DD between last meeting and this

S M Bashforth	3 rd quarter expenses	£142.00
S M Bashforth	Salary January	As per agreement
Plusnet	ISP	£6.99
Pro-Logic	Backup and anti-virus	£7.50
Cannon Hall Garden Centre	Christmas Tree	£138
R H Services	Tidy clay in cemetery	£435.00
Cawthorne Baby and Toddler Group	Grant lieu electric for Xmas tree	£20

Invoices to be approved for payment

Vision ICT	Website hosting and support	£180.00
SLCC	Webinar training 24.1.18	£36

Resolved

Minute No 208 PLANNING APPLICATIONS

(a) 2017/1695. Removal of various trees from south side of the Lakes within TPO1/1957. Cannon Hall Museum, Bark House Lane, Cawthorne S75 4AT

The Parish Council had no objections nor observations to this application **Resolved**

(b) 2017/1721. Change of use of agricultural building to dwellinghouse (Prior Notification) Elmhirst Farm, Hoylandswaine, Barnsley S75 4EF (note incorrect address)

The Parish Council had no objections nor observations to this application **Resolved**

Minute No 209 ANY URGENT BUSINESS

1. Cllr Butterworth complained that funeral directors cars parked on Church Lane during funerals blocked access to his property. Cllr Hindley to bring this to the attention of the PCC.

2. Cllr Kilner asked when the site meeting in the cemetery was to take place. Cllr Hindley to liaise with Robin Herbert to find a suitable date.

3. Cllr Wilson informed the council that the tree rear of Darton Road is to be inspected prior to consideration for a TPO.

Minute No 210 DATE OF NEXT MEETING

It was resolved that the next meeting be on Tuesday 6th February 2018 **Resolved**

There being no further business the Chairman thanked all for attending and closed the meeting.