

CAWTHORNE PARISH COUNCIL

MINUTES OF THE MEETING OF CAWTHORNE PARISH COUNCIL HELD IN THE MOXON ROOM, CAWTHORNE VILLAGE HALL ON THURSDAY 4th JANUARY 2018

Present

Councillors: Cllr D Asquith, Cllr R Barr, Cllr A Butterworth, Cllr E Ellis, Cllr M Broadhead,
Cllr P Kilner, Cllr J Walker

Chairman: Cllr D C Hindley.

Clerk: Mrs S M Bashforth

Internal Auditor: Mr K Arundel

Ward Councillors: none

Members of the public: One

Absent Cllr S Pitt

Minute No 162 APOLOGIES FOR ABSENCE

Apologies were accepted from Cllr Pitt.

Resolved

Minute No 163 DECLARATION OF PECUNIARY OR NON-PECUNIARY INTERESTS

None

Minute No 164 ACCEPTANCE OF THE MINUTES OF THE PREVIOUS MEETING

The minutes of the Meeting of the Council held on Thursday 7th December 2017 were accepted as a true record and signed by the Chairman.

Resolved

Minute No 165 CLERK'S REPORT

The Clerk reported that

1. Bob Gardham is to fix the clapper bridge stone post as soon as he can,
2. Damaged signs at St Juliens Way, Norcroft Lane, left hand bend on Bark House Lane, and the large sign at Silkstone Lane cross roads have been reported to BMBC.

Minute No 166 CORRESPONDENCE

All routine correspondence has been dealt with

- 1.40mph speed restriction on Cawthorne Road from 8th January for 4 weeks
2. Email from parishioner. Savills have secured the gate at rear of no. 20 Darton Road.
3. copy of email from parishioner to Cllr Barnard asking Cllr Barnard to encourage planning enforcement to act in regard to the heat source pump.
4. email from Brain Tumour Research asking for help to raise funds and awareness.
5. Playground inspection; splits in seat and swing seat still 'observe'.
6. email newsletter from Dr Billing, Sth. Yorks. Police and Crime Commissioner.
7. electronic copy of White Rose Update (WRU) - DEFRA campaign against bird flu, NALC strategic commitment on dementia, notification of external auditor appointment, referendum principles deferred for 3 years,
8. WRU - Clerk cannot be Data Protection Officer (General Data Protection Regulations) so SLCC looking at appointing a nationwide DPO and YLCA are writing to all principal authorities in its area if they have considered assisting parish councils. There will most likely be a charge to parish councils for a DPO.

Minute No 167 MEMBERS' REPORTS

Cllr Kilner reported that (i) Robin Herbert has done a good job in the cemetery levelling the excess soil heaps (ii) the bath remains dumped on ground adjacent the by-pass (Estate land)

Cllr Walker reported that (i) two street light are out, one on Darton Road and one on Hill Top (ii) a footpath has been diverted on Cannon Hall Farm land (JW to contact Sarah Ford)

Cllr Broadhead reported that (i) the cemetery tap is not working (ii) the swing seat in the Orchard is not getting any worse.

Cllr Butterworth reported that (i) the left had bend sign on Bark House Lane is still down (ii) the hedge at the corner of Church Street/Lane is still overhanging the footpath.

Cllr Asquith thanked Cllr Ellis and Cllr Walker for erecting the Christmas tree and thanked Cllr Broadhead for decorating the parish council's tree for the Spirit of Christmas festival.

Cllr Hindley reported that things are moving forward with the Recreation Ground Trust committee. A meeting is to be called within the next 3 weeks.

Minute No 168 NEIGHBOURHOOD PLAN

Following the open day quite a lot of replies were received. Next meeting to review these and the comments from BMBC. Meet with BMBC after 12th January.

Minute No 169 ACCESS TO ORCHARD

It was resolved that no further action be taken

Resolved

Minute No 170 PARKS FOR PEOPLE PROJECT

Cllr Walker gave an update. Work to start soon. Updated plans available to view on Sunday 11th February at Cannon Hall.

Minute No 171 TREE PRESERVATION ORDERS

It was resolved that the village be asked to forward to the Clerk details of any trees that they consider are of value with a view to the Parish Council applying for TPOs. These to be considered at the March meeting.

Resolved

Minute No 172 REVIEW INTERNAL CONTROLS

The financial internal controls were reviewed by Cllr Hindley and Cllr Walker after the Budget and Finance Committee meeting on 13th December and found to be adequate and in order. This was accepted by the Council.

Resolved

Minute No 173 REVIEW GRANT AWARDING POLICY

It was resolved that the policy be amended to include a clause "Grant money must be spent within 6 months of being awarded unless otherwise agreed by the council"

Resolved

Minute No 174 3rd QUARTER FINANCIAL REVIEW

The Clerk presented the 3rd quarter financial review. The Council is well within budget.

Minute No 175 GRASS CUTTING CONTRACT

It was resolved to continue the grass cutting contract with T & D Contractors of 39 Blacker Lane, Crigglestone, Wakefield.

Resolved

Minute No 176 GARDENING CONTRACT

It was resolved to continue the gardening contract with Kevin Parsons of Rotherham Road, Barnsley.

Resolved

Minute No 177 BANKING ARRANGEMENTS

It was resolved that the following banking arrangements be continue

(a) Direct debit payments for (i) BT (ii) Plusnet (iii) Yorkshire Water (iv) Pro-Logic

(b) standing order payment for the Clerk's salary.

Resolved

Minute No 178 EXTERNAL AUDIT

In accordance with the Transparency Code Cawthorne Parish Council, having neither receipts nor payments likely to exceed £25000, could declare itself exempt from an external audit for this financial year. The Parish Council resolved that it would have an external audit of the annual return at the end of this financial year at a cost of £200.

Resolved

Minute No 179 BUDGET RECOMMENDATIONS

It was resolved to accept the budget recommendations of the Budget and Finance Committee for the financial year 2018/19

Resolved

Minute No 180 GRANT ALLOCATIONS

It was resolved to accept the recommendations of the Budget and Finance Committee for grant allocations for the financial year 2018/19 **Resolved**

Minute No 181 PRECEPT

It was resolved that the precept be set at £21000 for the financial year 2018/19 **Resolved**

Minute No 182 GRANT APPLICATION FROM FOOTBALL CLUB

It was resolved that a grant of up to £500 be awarded to Cawthorne Football Club for the purchase of junior goal posts. **Resolved**

Minute No 183 FINANCIAL TRANSACTIONS

It was resolved that the following transactions be approve

Receipts and Payments between last meeting and this meeting**Receipts**

Cemetery £600

Payments

Cheques issued, SO and DD between last meeting and this

S M Bashforth	Salary - December	As per agreement
Plusnet	ISP	£6.99
Pro-logic	Backup and anti-virus	£7.50
Yorkshire Water	Water charges	£7.70
Cawthorne P.O.	NDP leaflet drop	£100
JMB Tree services	Cutting cemetery hedge +extras in Orchard	£280
Kirkwells	NPD print & post- amended issues doc	£72.39
RBL	Donation for poppy wreath	£40
BMBC	Playground inspections	£406
Redroute North Ltd	Printing Christmas cards	£420
SLCC	Subscription	£115
Abtech group	NPD document printing	£350
29 th Cawthorne Rainbow unit	Grant	£250
Cawthorne Church	Hire of Parish Room	£50
D Asquith	Reimburse, plants etc.	£21.75
Kevin Parsons	Gardening services 2017	£645
Roy Shaw	Repairs to clapper bridge	£70

Invoices to be approved for payment

S M Bashforth	3 rd quarter expenses	£142.00
Cannon Hall Garden Centre	Christmas Tree	£138
R H Services	Tidy clay in cemetery	£435.00
Cawthorne Baby and Toddler Group	Grant lieu electric for Xmas tree	£20

Resolved

Minute No 184 VILLAGE STORE PLANNING APPLICATION

Cllr Asquith, Cllr Butterworth and Cllr Walker gave information regarding the legal challenge by a neighbour of the approval of the planning application for change of use from retail to retail and café. There is nothing the Parish Council can do unless/until another planning application is submitted.

Minute No 185 PLANNING APPLICATIONS

(a) 2017/1587. Change of use from agricultural building to dwellinghouse (C3) (prior Notification - Change of Use)

Agricultural Building, Land at Low Mill Lane, Off Fall Head Lane, Silkstone, Barnsley S75 4LB (note, the building is within the parish of Cawthorne)

The Parish Council had no objections nor observations to this applications. **Resolved**

(b) 2017/1571. Minor amendment to internal layout of gardeners and stable yard cottages, repair works and alterations of stable yard cottage, erection of cart shed and installation of full height brick arched opening at rear (Listed Building Consent)

Cannon Hall Museum

The Parish Council had no objections nor observations to this applications. **Resolved**

(c) 2107/1579 Cut back hawthorn and crown lift and remove all branches below 4m in height of 8 horse chestnut ad 2 beech trees within are P1 of TPO 1/1951

Cannon Hall Museum

The Parish Council had no objections nor observations to this applications. **Resolved**

Minute No 186 ANY URGENT BUSINESS

The Clerk was asked to send a letter of thanks to Mr Graham for the use of the electric for the Christmas tree lights.

Cllr Butterworth asked what was happening regarding the change of boundary of the conservation area. The planning committee is to meet before the next council meeting.

Thanks was given to Cllr Butterworth for his hard work with the Neighbourhood Plan and also to all those on the various committees.

Minute No 187 DATE OF NEXT MEETING

It was resolved that the next meeting be on Thursday 1st February 2018. **Resolved**

Minute No 188 EXCLUSION OF PUBLIC AND PRESS

It was resolved that, in pursuant of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded for the following item. **Resolved**

The members of the public left.

Minute No 189 CLERK'S RENUMERATION

It was resolved that the Clerk's salary be increased as detailed in the minutes of the Budget and Finance Committee meeting held on the 13th December 2017. **Resolved**

There being no further business the Chairman thanked all for attending and closed the meeting.