MINUTES OF THE MEETING OF CAWTHORNE PARISH COUNCIL HELD IN THE MOXON ROOM, CAWTHORNE VILLAGE HALL, ON THURSDAY 4th JUNE 2026

Present

Councillors: Cllr John Walker, Cllr M Broadhead, Cllr R Herbert, Cllr S Rusby, Cllr J Wilson, Cllr D Marsh, Cllr D Kellett, Cllr E Holling

Clerk: Mrs A Winstanley

Absent: Cllr S Eyre

Members of the Public: R Helliwell (Internal Auditor), J Mosley (Resident)

Minute No 37 APOLOGIES/REASONS FOR ABSENCE

Apology received from Cllr Eyre – On holiday

The Clerk asked Cllr Rusby whether he wished to add the reasons for absence from a previous Budget & Finance Committee meeting to the agenda. Cllr Rusby declined.

Minute No 38 TO RECEIVE QUESTIONS/CONCERNS FROM THE PUBLIC

Richard Helliwell introduced himself to the Parish Council and was thanked for his time and support in providing internal audit services to the Council.
Jane Mosley introduced herself as a village resident and the newly appointed Clerk to Hunshelf Parish Council. She explained that she was undertaking some research to assist her in her new role, as well as an interest as a resident of Cawthorne.
Mrs Mosley asked about the recently installed traffic signs outside the school and enquired whether there were any plans to extend similar measures to the corner near the Spencers Arms, which she stated was often used as a "race track" by motorists.
Cllr Walker explained that the signs had been installed specifically to address concerns outside the school. He further advised that a request had previously been made for a 20mph speed limit throughout the village; however, this had not been approved.
The possibility of installing speed bumps was discussed, and it was noted that the emergency services do not support their use in the area.
It was suggested that a further attempt be made to secure a 20mph speed limit throughout the village. The Clerk was requested to email Cllr Burnett to pursue this matter.

Minute No 39 TO RESOLVE TO ACCEPT THE MINUTES OF THE MEETING OF THE FULL COUNCIL HELD ON MONDAY 14th MAY 2026

Minutes accepted and signed as true.

Minute No 40 TO DISCUSS MATTERS ARISING FROM PREVIOUS MINUTES

The Clerk updated the Parish Council on items from last meeting.

Minute No 41 ASSET REGISTER REVIEW

Cllr Wilson & the clerk informed the PC of the Assets review they had completed and informed that they would bring a report to the next agenda in July to be discussed

Minute No 42 HANGING BASKET REVIEW

The clerk updated regarding the hanging baskets. These had now been put up in the village.

Minute No 43 MILL STONE CLEANING QUOTES

The clerk explained to the Parish Council her struggle in obtaining any quotes. The clerk had managed to obtain just two companies to provide a quote. Cllr Herbert & Cllr Rusby proposed they would clean up the millstones – This was agreed by the other Cllrs.

Minute No 44 STAFFING COMMITTEE MEETING MINUTES

Cllr Wilson read out the minutes from the Staffing Committee Meeting and these minutes were then signed off.

Minute No 45 EMPLOYEE/EMPLOYER PENSION

The Clerk informed the Parish Council that Nest pensions was now in place.

Minute No 46 SPEED LIMIT MEASURES ON DARTON ROAD

The Parish Council discussed the speed limit measures on Darton Road and Cllr Marsh proposed a 30mph flashing sign. The sign flashed red if over 30 mph and green if within the limit – Clerk to investigate this with BMBC and Cllrs. Cllr Walker is to find out about the traffic enforcement officers to come to a meeting – he will let Clerk know who to contact.

Minute No 47 PARKING ISSUES "THE PARK"

Cllrs Holling and Marsh reported on a conversation with G. Mooney, who advised that she had not held any discussions with the estate regarding the provision of additional parking. It was asked whether the Parish Council could raise this matter directly with the estate. Cllr Herbert advised that he had already held discussions with representatives of the estate. Cllr Herbert suggested that the football club consider alternative locations within the village that may be more suitable for its needs. He further advised that a more suitable option may become available by September.
Cllr Rusby referred to the grant application submitted by Cawthorne JFC, which had been considered by the Full Council on 30 March. He stated that he did not understand why the club had been asked to complete a further grant application, as he believed there was still a live application under consideration.
The Clerk explained that a revised application form had been requested following a request for additional information and because the grant amount sought would differ from that contained in the original application. The Clerk advised that the amount stated on the application form should accurately reflect the expenditure that would be incurred should the grant be approved.

The Clerk informed Members that a new application form had been issued to Cawthorne JFC for completion.

Minute No 48 WORK SCHEDULES & CONTRACTORS

The Clerk read out all the work schedules & contractors that are in place at present.

Minute No 49 HEADSTONE STABILITY CHECK

Members were informed by the Clerk that a meeting had been scheduled with bereavement services for 1.30 pm Wednesday 10th June. Cllrs Rusby and Walker said they would also try and attend.

Minute No 50 ORCHARD COMMITTEE MEETING

It was confirmed that this had already happened, and that the minutes would be brought to the July meeting of full council.

Minute No 51 TO APPROVE FINANCIAL TRANSACTIONS AS PER APPENDIX

Approved

Minute No 52 TO RECEIVE REPORT ON BMBC PLANNING DECISIONS

2026/0160 & 2026/0176 a final decision of approved with conditions.

Minute No 53 TO CONSIDER THE FOLLOWING PLANNING APPLICATIONS

2026/0217 – Cawthorne Old Barn, Brook Houses – **NO OBJECTION**

Minute No 54 TO RECEIVE THE CLERKS REPORT.

The Clerk read out the report.

Minute No 55 TO RECEIVE CORRESPONDENCE

Correspondence was read out by the Clerk:

- E mail from Cllr Kay Hughes regarding church bell ringing
- Response regarding abandoned vehicle
- Response from Public Rights of Way

Minute No 56 TO RECEIVE MEMBERS REPORTS

Cllr Kellett reported communications from residents regarding overhanging trees in Orchard, parking issues around the school, and whether traffic cones could be placed in the area. It was explained that the use of cones would be illegal.
The provision of Christmas lights in the village was also discussed. Cllr Broadhead commented that the lights were expensive and that there was currently no sponsor. Members noted that, at a previous meeting, resident Mandy Dawes had spoken about

seeking funding opportunities. The Clerk advised that she would contact Ms Dawes to determine whether any progress had been made.
Cllr Broadhead reported an overgrown hedge on Church Street and requested that the Clerk deliver a letter to the property concerned. She also raised concerns regarding Footpath 14, where a number of vans were parking and potentially obstructing residents wishing to use the footpath. Members noted that some holes resulting from previous works had been filled in, and the situation would continue to be monitored.
Cllr Wilson reported several heavily overgrown hedges in rear gardens on Tivydale Drive, which were encroaching onto the pavement and forcing pedestrians into the roadway. The Clerk advised that letters would be delivered to the relevant properties.
Cllr Rusby raised ongoing concerns regarding the property at 9 Church Street and asked whether Berneslai Homes could be contacted again. The Clerk confirmed that she would follow this matter up.
Cllr Holling asked whether the “Miles for Styles” initiative had ever been considered. She advised that funding was available through the scheme and stated that she would investigate the matter with BMBC and report the outcome to the Parish Council.

Minute No 57 ANY OTHER URGENT BUSINESS WHICH DOES NOT REQUIRE A RESOLUTION OR DECISION

The Clerk told the Cllrs that she would be taking August off as holidays so there would be no meeting in August and a revised meeting schedule would be sent round.

Minute No 58 TO CONFIRM THE DATE FOR THE NEXT MEETING

Confirmed that the next meeting would be 2nd July at 7.30 pm in the Moxon Room.

Minutes of the meeting of Cawthorne Parish Council 4th June 2026