

**MINUTES OF THE MEETING OF CAWTHORNE PARISH COUNCIL
HELD IN THE MOXON ROOM, CAWTHORNE VILLAGE HALL, ON
THURSDAY 6th November 2025**

Present

Councillors: Cllr John Walker (Chair) Cllr S Eyre (Vice Chair), Cllr M Broadhead, Cllr R Herbert, Cllr S Rusby, Cllr J Wilson, Cllr Sarah Shaw, Cllr A Jackson

Clerk: Mrs A Winstanley

Members of the Public: Ken Arundel (Internal Auditor)

Absent.

Cllr J McNally

Minute No 124 REASON FOR ABSENCE

Cllr McNally - Illness

Minute No 125 DECLARATION OF INTERESTS

None

Minute No 126 TO RECEIVE QUESTIONS CONCERNS FROM THE PUBLIC

None

Minute No 127 TO RESOLVE TO ACCEPT THE MINUTES OF THE MEETING OF THE COUNCIL HELD ON THURSDAY 2nd October 2025

Minutes accepted and signed as true.

Minute No 128 DISCUSS MATTERS ARISING FROM PREVIOUS MINUTES

The Clerk reported that the war memorial flag had been purchased
The lamp in the tree on 'The Park' had been reported but there had been no response
Trees outside museum reported but not had any response.
H Marks and parking issues had been put in the Parish Magazine
E mail sent to Yorkshire Water regarding Dark Lane – (Tarmac Finish)
Chantry House Bins – Letter posted – no reply.

Minute No 129 PROPOSAL FOR COLLABORATION

Cancelled

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Minutes of the meeting of Cawthorne Parish Council 4th November
2025

Minute No 130 ELECTIONS CYCLE DISCUSSION

A letter was circulated by the clerk around all councillors regarding the Elections Cycle change – This was discussed and the general consensus was that the PC opted for the option that kept the costs with BMBC.

Minute No 131 REMEMBRANCE SUNDAY

The Clerk reminded the Parish Council of the arrangements for Remembrance Sunday.

Minute No 132 UPDATE FROM STAFFING COMMITTEE MEETING (22.10.2025)

Cllr Jane Wilson gave the Parish Council an update from the Staffing Committee meeting held on 22nd October 2025.

Minute No 133 APPROVAL OF SALARY INCREASE FOR CLERK

The inflationary increase of salary for the Clerk was approved by the Parish Council

Minute No 134 APPROVAL OF TRAINING COSTS FOR CLERK

Training costs for the clerk were approved

Minute No 135 CEMETERY BENCH

Cllr Rusby thanked Cllr McNally & Mr Whitehead for their help with the cemetery bench.

Minute No 136 TO APPROVE FINANCIAL TRANSACTIONS AS PER APPENDIX

Approved

Minute No 137 TO RECEIVE BMBC PLANNING DECISIONS

None

Minute No 138 TO RECEIVE ANY PLANNING APPLICATIONS RECEIVED PRIOR TO THIS MEETING

2024/1088 Demolition of existing dwelling and formation of new single storey dwelling.
10 Kirkfield Close Cawthorne Barnsley S75 4DU

NO OBJECTIONS

Minute 139 TO RECEIVE THE CLERKS REPORT

- All e mails and letters sent from last month's meeting
- Preparation of Minutes & Agenda
- Bank Mandate update
- Half yearly audit preparation (Internal)

Minute No 140 TO RECEIVE CORRESPONDENCE

The Clerk read out a quote from Mr Lee Pemberton to replenish the notice board outside the antique centre – The quote was approved by the Parish Council. An E mail was read out by the Clerk from Ken Arundel (Internal Auditor) regarding the internal audit on the Parish Council accounts. All the checks have shown no irregularities.

Minute No 141 TO RECEIVE MEMBERS REPORTS

Cllr Eyre mentioned that a resident from 'The Park' had been in touch saying that on a Sunday the junior football now seemed to be getting played all day, causing parking issues and cars were even now parking on the field. Clerk will e mail and raise this with the football club.

Cllr Shaw raised the concern that there was an overhanging tree on the corner of Bark House Lane and Lane Head Road, it was thought that the field the tree was in belongs to Sharps. Clerk to get in touch.

Cllr Wilson reported that there were some bins now being left out opposite to Chantry House. All the bins had numbers on them – Clerk was to look into this and try to find who they belonged to and then drop in a letter to ask that they be took back in after bin collection

Cllr Herbert asked that Park House and Hunters Lodge be chased up regarding the hedges on the roadside causing obstruction – Clerk to chase up with resident.

Cllr Broadhead had been speaking to the resident at Horncroft regarding the overgrown hedge – BMBC have sent a letter to the residents saying they will cut the hedge. A notice is to be put up regarding dog fouling from the parish rooms to the church and also that it be put in the parish magazine.

Cllr Walker said that the wall on Darton Road was still down. He had also had a complaint from a resident regarding a garden that had the grass cut by a gardener and then the gardener just piled up the grass in front of the wall. The grass had now got to the top of the wall and was an eye sore for other residents – The Clerk will drop a letter in asking for this to be removed each time it gets cut.

Minute No ANY OTHER URGENT BUSINESS WHICH DOES NOT REQUIRE A RESOLUTION OR A DECISION

None

Minute No TO CONFIRM THE DATE OF NEXT MEETING

It was confirmed that the next Full Council Meeting will be held on Thursday 4th December at 7.30pm in the Moxon Room.