

CAWTHORNE PARISH COUNCIL

MINUTES OF THE MEETING OF CAWTHORNE PARISH COUNCIL HELD IN THE MOXON ROOM, CAWTHORNE VILLAGE HALL, ON 4TH APRIL 2024

Present

Councillors: Cllr D Barron, Cllr M Broadhead (Chair), Cllr S Eyre, Cllr S Rusby, Cllr S Shaw, Cllr J Walker, Cllr J Wilson

Clerk: Mrs S M Bashforth

Also in attendance:

Internal Auditor Mr K Arundel

Members of the public: One

Absent

Cllr R Herbert

Prior to commencement of the meeting the Chair read out a letter of resignation with immediate effect from Cllr Peter Kilner. In his absence, Mr Kilner was thanked for all the work he has done for Cawthorne Parish Council over the past 39 years.

Minute No 257 REASON FOR ABSENCE

Resolved that a reason for absence be accepted from Cllr R Herbert

Minute No 258 DECLARATION OF INTERESTS

None

Minute No 259 ACCEPTANCE OF THE MINUTES OF THE PREVIOUS MEETING

Resolved that the minutes of the Meeting of the Council held on Thursday 7th March 2024 be accepted as a true record. They were signed by the Chair.

Minute No 260 GRANT APPLICATION FROM CAWTHORNE CHILDREN'S CENTRE

Resolved that a grant of £500 be awarded to Cawthorne Children's Centre towards work to tidy up the grounds of the Centre.

Minute No 261 DATE OF NEXT MEETING

It was confirmed that the next meeting be on Thursday 2nd May, this being the Annual Meeting of the Council.

Minute No 262 FINANCIAL TRANSACTIONS

Resolved that the following transactions be approved

The bank reconciliations to end of March has been verified

Receipts since last meeting

Cemetery	126.00
Hanging basket sponsors	<u>758.00</u>
Total	884.00

Payments between last meeting and this

All payments approved at the last meeting have been paid

Clerk's salary has been paid by SO

Cheques issued, BACS, SO and DD between last meeting and this

Payee	details	£
BT	Telephone and Broadband	48.68
Pro-Logic	Backup and anti-virus	8.99
ICO	Data Protection Fee	35.00

Cawthorne Toddler and Baby Group	Grant	178.00
I Jones	Grave digging	30.00

Invoices to be approved for payment

Payee	method	details	£
HMRC	BACS	PAYE	44.22
Ruthie Garden Maintenance	BACS	Maintaining grave plots	48.00
BMBC	BACS	Waste Collection	266.24
Viking Direct	BACS	Office supplies (Toner)	64.51
Cawthorne Village Hall	BACS	Rent Jan and Feb	85.00
Morley Rhodes and Wainwright	cheque	Return of cemetery fees	121.00
YLCA	BACS	Membership annual fee	456.00

Minute No 263 EXCLUDE PUBLIC AND PRESS

Resolved to exclude the public and the press for the following item in pursuant of the Public Bodies (Admission to Meetings) Act 1960.

The public left the meeting room

Minute No 264 POST OF CLERK AND RESPONSIBLE FINANCIAL OFFICER

Resolved that, on the recommendation of the Staffing Committee, Mrs Audrey Winstanley be offered the post of Clerk and Responsible Financial Officer subject to satisfactory references and confirmation of the right to work in the UK.

There being no further business the Chairman thanked all for attending and closed the meeting.