

# CAWTHORNE PARISH COUNCIL

## MINUTES OF THE MEETING OF THE STAFFING COMMITTEE OF CAWTHORNE PARISH COUNCIL HELD IN THE MOXON ROOM, CAWTHORNE VILLAGE HALL, ON THURSDAY 1<sup>st</sup> MARCH 2024

### **Present**

Councillors: Cllr D Barron, Cllr S Shaw, Cllr J Wilson(chair)

Clerk: Mrs S M Bashforth

### **Minute No24 REASON FOR ABSENCE**

**Resolved** that a reason for absence be accepted from (1) Cllr Eyre and (2) Cllr Broadhead

### **Minute No 25 DECLARATION OF INTERESTS**

None

### **Minute No 26 MINUTES OF LAST MEETING**

**Resolved** that the minutes of the meeting held on (1)11<sup>th</sup> January and (2) 22<sup>nd</sup> January be accepted. They were signed by the chair

### **Minute No 27 EXCLUDE PUBLIC AND PRESS**

**Resolved** to exclude the public and the press for the following items in pursuant of the Public Bodies (Admission to Meetings) Act 1960 as they are sensitive to the recruitment of a new clerk.

### **Minute No 28 SHORTLIST FOR INTERVIEW**

Four applications were received and considered and 3 were shortlisted for interview.

### **Minute No 29 INTERVIEW QUESTIONS**

The interview questions were finalised

### **Minute No 30 CONTRACT OF EMPLOYMENT**

**Resolved** that the YLCA general Contract of Employment amended to suite Cawthorne Parish Council would be used instead of deleting reference to the NJC/Green Book on the Model Contract of Employment.

### **Minute No 23 DATE OF NEXT MEETING**

Not set.

There being no further business the Chairman thanked all for attending and closed the meeting.