

# CAWTHORNE PARISH COUNCIL

## MINUTES OF THE MEETING OF CAWTHORNE PARISH COUNCIL HELD IN THE MOXON ROOM, CAWTHORNE VILLAGE HALL, ON THURSDAY 7<sup>TH</sup> MARCH 2024

### Present

Councillors: Cllr D Barron, Cllr M Broadhead (Chair), Cllr R Herbert, Cllr S Shaw,  
Cllr J Walker, Cllr J Wilson

Clerk: Mrs S M Bashforth

Also in attendance:

Internal Auditor Mr K Arundel

Members of the public: One

### Absent

Cllr S Eyre, Cllr S Rusby, Cllr P Kilner

### Minute No 236 REASON FOR ABSENCE

**Resolved** that a reason for absence be accepted from (1) Cllr Eyre (2) Cllr Rusby and (3) Cllr Kilner.

### Minute No 237 DECLARATION OF INTERESTS

Cllr Herbert and Cllr Walker declared an interest in item 12, payment to village hall.

### Minute No 238 QUESTIONS FROM THE PUBLIC

None

### Minute No 239 ACCEPTANCE OF THE MINUTES OF THE PREVIOUS MEETING

**Resolved** that the minutes of the Meeting of the Council held on Thursday 1<sup>st</sup> February 2024 be accepted as a true record. They were signed by the Chairman.

### Minute No 240 UPDATE ON TRO AND TRAFFIC ENFORCEMENT

Highways report that they are prioritising road safety improvement schemes and they have a high workload. It will be some time before they can have a detailed look at this location but hope to have an engineer available by the end of March.

### Minute No 241 POTENTIAL BOLLARDS AT THE PARK

Highways suggest planters be installed on The Park to prevent parking on the wide pavement area if Cawthorne Parish Council would agree to maintaining them and if Berneslai Homes gives permission. The PC do not wish to take on the expense of maintaining planters and suggest boulders of rock be placed there.

### Minute No 242 SAWMILL BRIDGE

**Resolved** after some discussion that there is little the PC could do and that BMBC are well aware of the damage being caused as they own the bridge and have to repair it.

### Minute No 243 REVIEW THE RISK ASSESSEMENTS AND POLICY

These were reviewed and found to be adequate for the Council's need.

### Minute No 244 STAFFING COMMITTEE REPORT

Cllr Wilson gave a report.

### Minute No 245 EXPENDITURE FOR TREE WORK

**Resolved** that expenditure of £1790 be approved for various tree work by Tree-Canopy-Climb

### Minute No 246 GRANT APPLICATION FROM TODDLER AND BABY GROUP

**Resolved** that a grant of £178 be awarded to Cawthorne Toddler and Baby Group for a new advertisement banner and new play tents.

### **Minute No 247 BACK RENT PAY TO VILLAGE HALL**

**Resolved** that £265 be approved expenditure for back payment of rent to Cawthorne Village Hall as agreed in minute No.175

### **Minute No 248 FREE PHOTO PORTRAIT OF HM KING CHARLES**

**Resolved** that a free photo portrait of HM King Charles be applied for.

### **Minute No 249 PHOTO OF FREEDOM OF PARISH**

**Resolved** that £10 be approved expenditure for a print of a photo of the presentation of the Freedom of the Parish to Robert Barr.

### **Minute No 250 FINANCIAL TRANSACTIONS**

**Resolved** that the following transactions be approved

**The bank reconciliations to end of February has been verified**

#### **Receipts since last meeting**

Cemetery	£121
Hanging Baskets	<u>£658</u>
Total	£779

#### **Payments between last meeting and this**

All payments approved at the last meeting have been paid

Clerk's salary has been paid by SO

#### **Cheques issued, BACS, SO and DD between last meeting and this**

<b>Payee</b>	<b>details</b>	<b>£</b>
BT	Telephone and Broadband	47.88
Pro-Logic	Backup and anti-virus	8.99

#### **Invoices to be approved for payment**

<b>Payee</b>	<b>method</b>	<b>details</b>	<b>£</b>
HMRC	BACS	PAYE	44.22
YLCA	BACS	Advert for Clerk in bulletins	15.00

### **Minute No 251 REPORT ON PLANNING DECISIONS BY BMBC**

Report given

#### **Minute No 252 CLERK'S REPORT**

1. The Clerk attended a 2nd online meeting with Parish Council Domains Helper Services
2. Emailed BMBC asking if the hedge at the property on Darton Road can be cut before summer. Reply that it depends on several factors and may not be possible.
3. Northern Power contacted regarding the pole in the field off A635. Repairs have been carried out at the top of the pole and temporary repairs have been carried out to the bottom of the pole with permanent repairs as part of the normal schedule. The pole has been made safe.
4. The Clerk has written to the property in The Orchard asking again for the removal of the felled conifers. *(these have now been removed)*
5. Contacted Naylor's regarding lights and light pollution. They have upgraded the lighting to improve safety of their workforce. They will review the angle to ensure lights are pointing down as far as possible. If specific lights are causing problems, please let them know.
6. Contacted PRow about the finger post on Dark Lane. Informed that a new post has been erected.
7. The Clerk has written to the letting agent for the property on Kirk field Close asking the owner to trim back the hedge. This has been passed on to the owner who will deal with it.
8. Fly tipping reported last meeting has been reported to BMBC.
9. The Clerk contacted Cannon Hall Park who have replied that the bench will be replaced once maintenance in that area is complete. *(has now been replaced)*

10. The missing toppings off Kexborough Bridge have been reported to BMBC. It is on their list for repairs at some stage.
11. The conifers in the trough on the Green have been trimmed back.
12. Letters have been sent out for sponsorship of hanging baskets for summer 2024. Deadline 22<sup>nd</sup> March.
13. Cones on Darton Road have been reported to BMBC
14. A pothole on Church Lane has been reported to BMBC

#### **Minute No 253 CORRESPONDENCE**

All routine correspondence has been dealt with

1. Copy of email sent to Cllr Eyre from Cllr Barnard. Reply to Cawthorne Speeding Steering Group from BMBC Highways. Basically, Highways see no problem.
2. Invitation to enter Yorkshire in Bloom competition.
3. Complaint from a parishioner that they are unable to park near their home due to visitors parking and there being a bus stop bay and could something be done to assist, as has been done for people with driveways.
4. Complaint from a parishioner that there is fly posting.
5. Report from PRoW with updates on repairs to footpaths, bridleways and associated signage.
6. Update on property on Darton Road ref planning enforcement.
7. D-Day flags available to purchase

#### **Minute No 254 MEMBERS' REPORTS**

**Cllr Wilson:** (i) reported to BMBC that the litter bin in Church Lane had not been emptied (ii) the dog litter bin at the junction of A635 and Church Street is not being emptied and is difficult to access due to vegetation and could it be moved?

**Cllr Shaw:** the street sign for St Juliens Way is missing

**Cllr Walker:** there are pot holes on Silkstone Lane and Darton Road. Silkstone Lane near Norcroft Farm regularly floods.

**Cllr Barron:** he is liaising with Cawthorne Primary School regarding getting parking restrictions outside the school.

**Cllr Herbert:** a tree to the rear of the village hall needs to be reduced in height which the village hall management committee will sort (ii) water running onto Taylor Hill from under the war memorial is in hand with BMBC and the Museum Committee.

**Cllr Broadhead:** there has been another 2 burglaries in the village.

#### **Minute No 255 ANY URGENT BUSINESS**

None

#### **Minute No 256 DATE OF NEXT MEETING**

**Resolved** that the next meeting be on Thursday 4<sup>th</sup> April at 7.30pm to be followed immediately by the Annual Meeting of the Parish

There being no further business the Chairman thanked all for attending and closed the meeting.