

# CAWTHORNE PARISH COUNCIL

## MINUTES OF THE MEETING OF CAWTHORNE PARISH COUNCIL HELD IN THE MOXON ROOM, CAWTHORNE VILLAGE HALL, ON THURSDAY 1<sup>st</sup> FEBRUARY 2024

### Present

Councillors: Cllr M Broadhead (Chair), Cllr S Eyre, Cllr R Herbert, Cllr P Kilner, Cllr S Rusby, Cllr S Shaw, Cllr J Walker, Cllr J Wilson

Clerk: Mrs S M Bashforth

Also in attendance: Internal Auditor.

### Absent

Cllr D Barron

### Minute No 209 REASON FOR ABSENCE

**Resolved** that a reason for absence be accepted from Cllr Barron

### Minute No 210 DECLARATION OF INTERESTS

None

### Minute No 211 QUESTIONS FROM THE PUBLIC

No public present. None

### Minute No 212 ACCEPTANCE OF THE MINUTES OF THE PREVIOUS MEETING

**Resolved** that the minutes of the Meeting of the Council held on Thursday 4<sup>th</sup> January 2024 be accepted as a true record. They were signed by the Chairman.

### Minute No 213 UPDATE ON THE TRO AND TRAFFIC ENFORCEMENT

Received copy of email received by Cllr John Wilson from the BMBC Parking Team. They have attended Cawthorne. They would like to be able to build up a picture of when problems are occurring so they can target better.

### Minute No 214 CONSIDER TAKING RESPONSIBILITY OF MAINTENANCE OF BOLLARDS OR PLANTERS ON THE PARK

Deferred until further information is available.

### Minute NO 215 WATER TREATMENT WORKS

Another newsletter has been sent out by Yorkshire Water.

### Minute No 216 SCHOOL TREE

The school have decided to defer a tree planting ceremony until the weather improves.

### Minute No 217 CONSIDER APPLYING FOR A TPO ON AN OAK

A parishioner had asked the PC to apply for a TPO on an oak tree on Dark Lane.

**Resolved** not to do so.

### Minute No 218 KEXBOROUGH BRIDGE VEGETATION

Cllr Herbert reported that he and Cllr Barron met with Highways Engineers at Kexborough Bridge. It was agreed that the excess vegetation would be flailed back on a yearly basis and the sign relocated to the opposite side of the road.

Further email communication from Highways: traffic will relocate sign when resources allow but nothing more than flailing, again when resources allow and at a time suitable for wildlife.

### Minute No 219 HEDGE ON HORNCROFT/DARTON ROAD

Cllr Herbert reported that the Highways Engineers attending at Kexborough Bridge advised that a solution had been found to the hedge overhanging the footpath at Darton Road near the junction with Horncroft; that the hedge would be cut away on the lower part, this to be done after summer. The PC ask if it can be done before summer, as soon as possible.

### **Minute No 220 WATER ON TAYLOR HILL**

Water is running out from under the War Memorial. Cllr Herbert has met with BMBC Highways Engineer. BMBC will clear the drain to allow further investigation.

### **Minute No 221 TERMS OF REFERENCE FOR THE STAFFING COMMITTEE**

**Resolved** that the Terms of Reference be adopted.

### **Minute No 222 STAFFING RECRUITMENT POLICY**

**Resolved** that the Staffing Recruitment Policy be adopted.

### **Minute No 223 REPORT FROM STAFFING COMMITTEE**

Cllr Wilson gave a report on the progress towards recruiting a new Clerk.

### **Minute No 224 APPROVE STARTING SALARY FOR NEW CLERK**

**Resolved** that as starting salary for the new Clerk be £9,491 to £10,402 per annum dependant upon qualification and experience.

### **Minute No 225 THIRD QUARTER FINANCIAL REVIEW**

The Clerk presented the third quarter financial review.

### **Minute No 226 PRECEPT**

Noted that the precept request for £26,000 for the year 2024-25 has been sent to BMBC.

### **Minute No 227 FINANCIAL TRANSACTIONS**

**Resolved** that the following transactions be approved

**The bank reconciliations to end of January has been verified**

**Receipts since last meeting**

None

**Payments between last meeting and this**

All payments approved at the last meeting have been paid

Clerk's salary has been paid by SO

**Cheques issued, BACS, SO and DD between last meeting and this**

<b>Payee</b>	<b>details</b>	<b>£</b>
BT	Telephone and Broadband	47.88
Pro-Logic	Backup and anti-virus	8.99
Scottish Water	Water services, cemetery	15.26

**Invoices approved for payment**

<b>Payee</b>	<b>method</b>	<b>details</b>	<b>£</b>
HMRC	BACS	PAYE	44.22
BMBC	BACS	Hanging baskets 2023	2,222.64
S M Bashforth	BACS	Third quarter expenses	103.13
Tree-Canopy-Climb	BACS	Felling of 2 trees	350.00

### **Minute No 228 REPORT FROM PLANNING COMMITTEE**

Cllr Kilner reported on the meeting of the planning committee held on 18<sup>th</sup> January 2024

### **Minute No 229 REPORT ON PLANNING DECISIONS BY BMBC**

2023/1072 approved.

### **Minute No 230 PLANNING APPLICATIONS**

The following planning application was considered

Application No: 2023/1124

Description: Variation of condition 2 of planning application 2021/1343 (Rebuilding of leaning garden wall. Repairs to loose and unstable stonework of plunge pool (Listed Building Consent)) to allow changes to plunge pool repairs

Location: Cannon Hall, Bark House Lane, Cawthorne, Barnsley, S75 4AT

**Resolved** that there are no objections to this application.

### **Minute No 231 CLERK'S REPORT**

1. PSH High Priority at BMBC were contacted again regarding No Dog Fouling signs at The Park; reply that some stencils will be done this week (week ending 26<sup>th</sup> Jan)
2. The Clerk attended an online meeting with Parish Council Domains Helper Services

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3. Fencing from a property on Darton Road has come down and is lying in The Orchard.
4. Logs from the felled trees have been sold, proceeds to All Saints Church.

#### **Minute No 232 CORRESPONDENCE**

All routine correspondence has been dealt with.

1. Litter and Environment Crime Strategy Group meeting 2<sup>nd</sup> February 9.30-12.30, now at Barnsley Town Hall, has been cancelled.
2. Following the report last month on the YLCA White Rose Bulletin including note that parish councils have a duty to consider bio-diversity and has suggestions and links for bat/bird boxes, bug hotels etc and working with schools and communities, a parishioner asked if the Parish Council would pay for bat boxes that have to be installed at the church.
3. Thank you from All Saints Church for the grant. The work is held up due to the bats and not due to start until August.
4. Complaint from a parishioner of Darton Road regarding the use of a dwelling solely for business. This was reported to Planning Enforcement. Reply that they are aware of this situation and are considering next steps and will endeavour to update the Clerk in due course.
5. Email from Penistone Area Team with information on the New Penistone Area Environment Services
6. Parishioner asks if the PC would write to a property on Kirkfield Close asking them to cut the hedge back
7. Email from Naylor's asking is they could come along with volunteers to the litter pick.

#### **Minute No 233 MEMBERS' REPORTS**

**Cllr Shaw:** (i) Nitrus Oxide canisters have been dumped on Polly Lane (ii) there is an increase in lights at Naylor's and concern over light pollution.

**Cllr Kilner:** (i) Cawthorne Crafty Ladies ask if the PC would object if they knitted poppies for the war memorial (No objection) (ii) felled conifers remain in the Orchard (iii) traffic cones are being left on the road on Darton Road (iv) the electricity pole off Lane Head Road near Naylor's appears to not have been made safe (v) the conifers in the troughs need removing

**Cllr Eyre:** (i) The ditch running aside South Lane may need clearing out as it overflows after heavy rain (ii) leaves that have decomposed on the footpath on the bypass near Back Lane are reducing the width of the path.

**Cllr Walker** (i) a temporary (?) speed indicator has been installed near the Old No 10 Club (ii) a bench in Cannon Hall Park has been removed, is it a permanent removal as some parishioners rely on it for a rest.

**Cllr Rusby:** (i) concern over the state of some of the trees in the churchyard and cemetery (*to be looked at during cemetery committee site meeting*) (ii) Tanyard Beck is being polluted further upstream, Cllr Rusby will contact the Environment Agency.

**Cllr Broadhead:** water is running onto the road from under the boundary wall of the Spencer Arms.

#### **Minute No 234 ANY URGENT BUSINESS**

None

#### **Minute No 235 DATE OF NEXT MEETING**

**Resolved** that the next meeting be on Thursday 7<sup>th</sup> March 2024

There being no further business the Chairman thanked all for attending and closed the meeting.