

CAWTHORNE PARISH COUNCIL

MINUTES OF THE MEETING OF CAWTHORNE PARISH COUNCIL HELD IN THE MOXON ROOM, CAWTHORNE VILLAGE HALL, ON THURSDAY 2nd NOVEMBER 2023

Present

Councillors: Cllr D Barron, Cllr M Broadhead (Chair), Cllr S Eyre, Cllr R Herbert,
Cllr P Kilner, Cllr S Rusby, Cllr S Shaw, Cllr J Walker, Cllr J Wilson

Clerk: Mrs S M Bashforth

Also in attendance:

Internal Auditor Mr K Arundel

Members of the public: None

Minute No 132 REASON FOR ABSENCE

None

Minute No 133 DECLARATION OF INTERESTS

None

Minute No 134 QUESTIONS FROM THE PUBLIC

No public present. None

Minute No 135 ACCEPTANCE OF THE MINUTES OF THE PREVIOUS MEETING

Resolved that the minutes of the Meeting of the Council held on Thursday 5th October 2023 be accepted as a true record. They were signed by the Chairman.

Minute No 136 UPDATE ON TRO, TRAFFIC ENFORCEMENT AND BOLLARDS and TO DISCUSS ALTERATIONS REQUIRED TO THE CURRENT TRO

No update from BMBC on the TRO. Berneslai Homes have been contacted re the bollards and this has been passed on to their performance and development team. It is not known if traffic enforcement have visited.

The Clerk to write to the Principal Engineer at Highways to ask for a meeting to discuss possible alterations to current TRO and possibility of future TRO.

Minute No 137 UPDATE ON WORKS AT THE SEWAGE TREATMENT PLANT

Yorkshire Water has sent out letters to residents in the village with updates on the work.

There are problems with cars parking on The Park, no enforcement of resident parking only etc. Cllr Barron to contact Y.W

Minute No 138 CHRISTMAS TREE LIGHTS

Cllr Herbert has gained permission from Cannon Hall Estate to plug the lights into the socket in the garage as in previous years. Cllr Herbert to ensure a RCD socket is fitted.

Resolved that the parish council will cover the expense of this if necessary.

Minute No 139 HANGING BASKET BRACKETS

Resolved that the parish council will cover the expense of the purchase of new brackets or the re-siting of brackets as necessary.

Minute No 140 ISSUES ARISING FROM ANNUAL INSPECTION OF ASSETS

Issues are to be dealt with

Minute No 141 INFORMATION ON TRAFFIC SPEED INDICATORS

Cllr Walker gave an update on the work the school are doing to reduce traffic speed.

Minute No 142 INFORMATION ON A VILLAGE TRAIL

Cllr Walker gave some information. **Resolved** that the parish council would work with the school on this project.

Minute No 143 MINUTES OF PARISH MEETINGS

It is noted that the minutes of Parish Meetings from 1997 to 2012 have been deposited with BMBC Archives.

Minute No 144 ROAD CLOSURES FOR THE RALLY

The Parish Council has received notification of road closures for the motor car rally on 10th December. **Resolved** that there were no comments.

Minute No 145 BENCHES

Resolved (i) to not replace the bench on the by-pass (ii) to consider replacing the bench in the Orchard, Clerk to find costs.

Minute No 146 METAL TREE GUARD

Resolved to approve expenditure on a metal tree guard for the tree at the school at a cost of no more than £150.

Minute No 147 FREEDON OF THE PARISH PHOTO

Resolved to produce a frame similar to that for Eric Ellis to hang in the Moxon Room.

Minute No 148 REVIEW THE GRIEVANCE AND DISCIPLINARY POLICIES

Resolved that the Council's Grievance Policy is adequate for the council's need.

Disciplinary Policy, Cllr Eyre questioned if there should be a verbal warning before a written one. This to be looked into.

Minute No 149 GRANT APPLICATION, OVER SIXTY CLUB

Resolved to award a grant of £200 to the Over Sixty Club towards equipment to improve the audio system.

Minute No 150 INTERNAL AUDIT HALF YEAR REPORT

The Clerk read out the internal audit half year report; there are no issues.

Mr Arundel was personally thanked for his work as internal auditor.

Minute No 151 FINANCIAL TRANSACTIONS

Resolved that the following transactions be approved

The bank reconciliations to end of October has been verified

Receipts since last meeting

Cemetery £110

Payments between last meeting and this

All payments approved at the last meeting have been paid.

Clerk's salary has been paid by SO

Cheques issued, BACS, SO and DD between last meeting and this

Payee	details	£
BT	Telephone and Broadband.	62.23
Pro-Logic	Backup and anti-virus	8.88
Eskia computers	New laptop & Microsoft Office	900.00

Invoices to be approved for payment

Payee	method	details	£
HMRC	BACS	PAYE period ending 5th Nov	44.22
S M Bashforth	BACS	2 nd quarter expenses	102.20
JMB Tree Services	BACS	Cutting cemetery hedge	320.00

Minute No 152 CEMETERY COMMITTEE REPORT

Cllr Eyre gave a report from the meeting held 26th October 2023

Minute No 153 INCREASE IN CEMETERY FEES

Resolved that the cemetery fees be increased by 10%.

Minute No 154 REPORT FROM PLANNING COMMITTEE

Cllr Barron reported on the meeting of the planning committee held on 19th October 2023

Minute No 155 REPORT ON PLANNING DECISIONS BY BMBC

2023/0593 Waste water treatment works - approved

2023/0557 Retrospective changes to garage, 1 Tivydale Close - approved

Minutes of the meeting of Cawthorne Parish Council 2nd November 2023

2023/0616 amended plan Velux lights and dining room extension, 31 Tivydale - approved

Minute No 156 CLERK'S REPORT

1. Email to Highways ref traffic lights at Taylor Hill. Reply received. Any traffic problems to be reported to police on 101.
2. Public Rights of Way informed of gate on Footpath 14 difficult to open, reply that it will be dealt with
3. Public Rights of Way informed of garden rubbish being dumped onto footpath
4. Neighbourhood Services informed of dog litter bin overflowing, dog litter bin at top of Dark Lane not shutting properly and dog litter bin at Church Street/A635 not accessible because of weeds
5. The flagstones at the war memorial have been re-pointed and jet washed.
6. A dry stone waller is to have a look at the cemetery wall
7. Litter Pick and Churchyard Tidy Up were well attended.
8. Letter sent to resident of Orchard Terrace ref conifer cuttings left in the Orchard.
9. A headstone in the cemetery has fallen over. A monumental mason has been asked to move it onto the grave.
10. Annual Playground Inspection received. There are no issues apart from there being no signage.

Minute No 157 CORRESPONDENCE

All routine correspondence has been dealt with

1. New grants from BMBC called Pride of Place
2. Invitation from First Impressions to visit their depot
3. Email from parishioner to inform the council that some litter bins are overflowing; this was reported to Neighbourhood Services.

Minute No 158 MEMBERS' REPORTS

Cllr Rusby: (i) gave a report on the work at the cricket ground (ii) questioned the state of the wall at the Jubilee Museum (*to be dealt with by the Museum*).

Cllr Barron commented on the hedge at Horncroft/ Darton Road

Cllr Eyre: (i) effluent is entering the river, possibly from the Pavilion Cafe toilets (ii) there has been some burglaries at Stanhope Avenue.

Cllr Kilner: (i) has been asked by a parishioner if there is a TPO on the oak tree at the top of Dark Lane (*Cllr Kilner to suggest parishioner contacts Cllr Barnard*) (ii) grass clippings are still being dumped on the bypass and Back Lane.

Cllr Wilson: (i) conifers at the top of Tivydale Close are obscuring the public footpath sign the no cycling sign and the street light (ii) a wall on Cliffe Hill has fallen, who owns it?

Minute No 159 ANY URGENT BUSINESS

None

Minute No 160 EXCLUDE PUBLIC AND PRESS

Resolved to exclude the public and the press for the following item in pursuant of the Public Bodies (Admission to Meetings) Act 1960.

Mr Arundel left the meeting

Minute No 161 CARE FOR CREMATION PLOTS

Resolved to engage a contact gardener to look after the cremation plots at £32 per month

Minute No 162 BUDGET AND FINANCE COMMITTEE MEETING DATE

Resolved that the Budget and Finance Committee meet on Wednesday 13th December at 10am in the Moxon room

Minute No 163 DATE OF NEXT MEETING

Resolved that the next meeting be on Thursday 7th December 2023

There being no further business the Chairman thanked all for attending and closed the meeting.