

CAWTHORNE PARISH COUNCIL

MINUTES OF THE ANNUAL MEETING OF CAWTHORNE PARISH COUNCIL HELD IN THE MOXON ROOM, CAWTHORNE VILLAGE HALL ON THURSDAY 11TH MAY 2017

Present

Councillors: Cllr D Asquith, Cllr E Ellis, Cllr M Broadhead, Cllr D C Hindley, Cllr R Barr, Cllr P Kilner, Cllr S Pitt, Cllr J Walker.

Clerk: Mrs S M Bashforth

Internal Auditor: Mr K Arundel

Ward Councillors: None

Members of the public: One

Absent

Cllr A Butterworth

Questions from the public

The member of the public wished it to be known that the land in front of Red House, Church Street, is in private ownership and not that of the parish council. The Parish Council confirmed that it is not in their ownership. Members of the public were under the impression that the land belonged to the Parish Council. There has also been dog fouling on this land. The Parish Council let it be known that they would support any prosecution of any persons not clearing up after their dog has fouled in a public place.

The member of the public then left.

Minute No 1 ELECTION OF CHAIRMAN

Cllr Cynthia Hindley was duly elected as chairman for the forthcoming year. **Resolved**
Cllr Kilner wished it to be recorded that in his opinion the chair should serve for one year only with the vice-chair taking over the following year.

Minute No 2 ACCEPTANCE OF OFFICE OF CHAIR

Cllr Hindley signed the acceptance of the office of chair for the forthcoming year. **Resolved**

Minute No 3 ELECTION OF VICE-CHAIR

Cllr Sharon Pitt was duly elected as vice-chair for the forthcoming year and signed the acceptance of office. **Resolved**

Minute No 4 APOLOGIES FOR ABSENCE

Apologies were accepted from Cllr Butterworth **Resolved**

Minute No 5 DECLARATIONS OF PECUNIARY OR NON- PECUNIARY INTERESTS

None

Minute No 6 ACCEPTANCE OF THE MINUTES OF THE PREVIOUS MEETING

The minutes of the Meeting of the Council held on Thursday 2nd March 2017 were accepted as a true record and signed by the Chairman. **Resolved**

Minute No 7 RECREATION GROUND TRUST

The current state of the recreation ground trust committee was discussed. As it had hoped that representatives of the cricket club would be present but were not, it was resolved to leave any further discussion to the next meeting. **Resolved**

Minute No 8 REVIEW STANDING ORDERS AND FINANCIAL REGULATIONS

These were reviewed and found to be adequate for the council's needs **Resolved**

Minute No 9 DELEGATION ARRANGEMENTS

Delegation arrangements for the committees and the clerk were reviewed and found to be adequate. **Resolved**

Minute No 10 REVIEW TERMS OF REFERENCE FOR COMMITTEES

These were reviewed and found to be adequate. **Resolved**

Minute No 11 APPOINT COMMITTEES

(i) Cllrs J Walker, M Broadhead, A Butterworth and C Hindley were appointed as members of the Budget and Finance committee. **Resolved**

(ii) Cllrs D Asquith, R Barr, E Ellis, C Hindley, P Kilner and J Walker were appointed as members of the Footpath and Environment committee. **Resolved**

(iii) Cllrs D Asquith, R Barr, P Kilner and S Pitt were appointed as members of the Planning committee. **Resolved**

Minute No 12 APPOINT REPRESENTATIVE ON EXTERNAL BODIES

The following were appointed as the council's representatives;

(i) Cllr R Barr, Recreation Ground Trust committee **Resolved**

(ii) Cllr J Walker, the village hall committee **Resolved**

(iii) Cllr J Walker, Cannon Hall's Parks for People steering group. **Resolved**

Minute No 13 APPOINT INTERNAL AUDITOR

Mr Ken Arundel kindly agreed to continue as the council's internal auditor and was duly appointed. **Resolved**

Minute No 14 REVIEW COUNCIL'S ASSETS

It has been found that the metal bench at the end of footpath 13 belongs to BMBC and not the parish council; this was deleted from the asset list. The Queen's birthday bench and the "Pat Ball" bench were added to the list. The asset list was considered to include all the council's assets. **Resolved**

Minute No 15 INTERNAL AUDITORS REPORT

The Clerk has received the internal auditors report for the year ending 31st March 2017.

There are no issues.

Mr Arundel was thanked for his work.

Minute No 16 ANNUAL GOVERNANCE STATEMENT 2016/17

This was approved and signed by the Chairman **Resolved**

Minute No 17 ANNUAL ACCOUNTING STATEMENT 2016/17

This was approved and signed by the Chairman **Resolved**

Minute No 18 CLERK'S REPORT

The Clerk reported that

1. the new bench on the bypass is now in the Council's possession
2. the business rates for the cemetery are nil as we are given small business rates relief.
3. a letter of thanks was sent to BMBC for the work done replacing the fence on the bypass
4. she attended a meeting in the Town Hall about the Community Governance review
5. she attended the Neighbourhood Planning seminar in York in place of Cllr Butterworth who was unable to attend
6. the Clean and Tidy Group has been arranged for Thursday 25th May 10am to 12 noon.

Minute No 19 CORRESPONDENCE

All routine correspondence has been dealt with

1. a FOI request had been received from Scott Russell for any correspondence between the parish council and INEOS regarding fracking. Clerk replied.
2. email sent to Linda Burgess thanking her and the Bramley family for the new seat.
3. email forwarded by Sarah Ford from residents of The Orchard thanking the Clean & Tidy Group for a job well done cutting the hedge by Hollin Lane.

4. North Lane will be closed for 3 weeks sometime between 11th May and 22nd June for carriageway resurfacing
5. Invitation from Barnsley Mayor Elect to a Civic Service, 15th June.
6. Update from Cawthorne Football Club
7. email from Gary McNaught, Highways, regarding recent accidents at the cross roads. BMBC to do a "Collision Cluster Analysis".
8. Silkstone Parish Council Spring newsletter.
9. email forwarded by Cllr John Wilson regarding grant money available through a joint scheme of South Yorkshire Police and Crime Commissioner and the Barnsley Chronicle .
10. there is to be a 40mph speed limit on the A635 for 1 week from 8th June to allow for BT ducting.

Minute No 20 MEMBERS' REPORTS

Cllr Ellis reported that the shooting first reported in March was teenagers in a field and that the land owner had no knowledge of this. Any further incidents to be report to the police.

Cllr Asquith reported that a parishioner asked what the parish council was going to do about the traffic; Cllr Asquith referred them to the neighbourhood plan.

Cllr Broadhead reported that (i) the dog litter bin on the bypass is inaccessible due to overgrown vegetation (ii) there has been a car marked as for sale inconsiderably parked in various places around the village (iii) she had removed a bicycle tyre which had been attached to a tree to act as a swing in the Orchard.

Cllr Walker reported that (i) there had been some fly tipping on Cawthorne Lane at the end of Polly Lane, including building waste. It had been reported by a member of the public as well as the clerk and was removed within days. Cllr Walker rang the highways department to thank them for the swift response (ii) on Sunday 7th May there had been youths riding motor bikes on Dark Lane near the cricket ground.

Cllr Barr reported that a parishioner had complained about old wreath bases being left at the bottom of the cemetery.

Cllr Barr thanked Cllr Walker and Cllr Asquith for their work as chair and vice-chair last year.

Cllr Hindley reported a case of vegetation starting to overgrow the footpath; she will have a word with the householder.

Minute No 21 NEIGHBOURHOOD PLAN

Cllr Butterworth forwarded the following report.

We now have received all approvals needed to prepare the plan, the grant has been approved and the steering group sub committees are working hard on the framework of the plan. We are next scheduled to meet mid-June with planning advisor.

Minute No 22 CLLR BUTTERWORTH'S CONTACT WITH ANGELA SMITH MP

Following Cllr Butterworth's report in March (minute No 196) a reply was forwarded from the South Yorkshire Safety Camera Partnership which stated that the roads within Cawthorne do not meet their criteria for speed enforcement operations as there had been no personal injury collisions recorded for the last three years. Diana Terris has not replied.

Minute No 23 GRASS CUTTING IN CEMETERY

Following complaints about the poor grass cutting last month the Clerk spoke to T & D Contractors. The latest cut is done satisfactorily.

Minute No 24 PEACE GARDEN & OPEN GARDENS

It was resolved that Cllr Pitt and Cllr Asquith would obtain some pots and plant them up. An expenditure of no more than £75 was approved.

Resolved

Minute no 25 MONTHLY ACCOUNTS

The accounts for March and April were approved.

Receipts

Cemetery	£185.00
Precept 2017-18	£21,000.00

Payments

S M Bashforth	Salary February	£583.33
Vision ICT	Training	£ 90.00
A Butterworth	Reimburse cost of flyers for NP	£40.00
Tree-canopy-climb	Holly hedge & orchard trees	£1080.00
Yorkshire Water	Water bill	£5.50
Plusnet	ISP	£6.99
S M Bashforth	Salary March	£583.33
S M Bashforth	4 th quarter expenses	£114.25
YLCA	Annual membership	£400.00
BMBC	Cemetery waste collection	£192.66
Paul Hill	Handyman services	£55.00
Plusnet	ISP	£6.99

Bank balance at end of March £60886.28

Resolved

Minute No 26 4TH QUARTER/YEAR END FINANCIAL REPORT

The Clerk presented the year end financial report. There were no questions.

Minute No 27 GRANT APPLICATION FROM TODDLER & BABY GROUP

It was resolved that the grant application of £220 for a baby changing unit to be installed in the village hall be approved

Resolved

Minute No 28 £400 FOR NEIGHBOURHOOD PLAN COSTS

It was resolved that £400 for hire of the village hall for meetings and other expenses in connection with the Neighbourhood Plan be approved.

Resolved

Minute No 29 EXPENDITURE FOR MOVING SOIL

As the Clean and Tidy Group are due to work in the cemetery next week it was resolved to ask them to do the work (at no cost)

Resolved

Minute No 30 MAINTAINANCE OF BENCH

It was resolved that expenditure of no more than £100 be approved for repairs to the Best Kept Village bench situated by the school entrance; new back struts required.

Resolved

Minute No 31 PEACE GARDEN NOTICE BOARD

Cllr Asquith had made enquiries regarding specialist anti uv glass to be installed in the Peace Garden notice board to prevent the village map from fading. She had been advised that it is quite costly and would not be 100% successful. However, we ought to have safety glass in the notice board. This would cost £60. Expenditure for this was approved.

Cllr Kilner to research anti uv film to put on the glass.

Resolved

Minute No 32 PLANNING REPORTS

No reports this month

Minute No 33 PLANNING APPLICATIONS

The following planning application was considered

2017/0285. Erection of permanent marquee building (Retrospective).
Cannon Hall Open Farm, Bark House Lane, Cawthorne S75 4AT

The Council had no objections nor observations.

Resolved

Minute No 34 ANY URGENT BUSINESS

Cllr Walker reported that the sign post at the top of Dark Lane was still not replaced and asked the Clerk to report it again and to copy ward councillors in.

The Clerk called for a meeting of the Footpath & Environment committee to discuss how to deal with the spoil in the cemetery. This was arranged for Thursday 18th May.

Minute no 35 DATES OF THE COUNCIL MEETINGS FOR 2017/18

The Clerk gave out the dates for the ensuing year.

Minute No 36 DATE OF NEXT MEETING

This was confirmed as Thursday 1st June 2017.

There being no further business the Chairman thanked all for attending and closed the meeting