

# CAWTHORNE PARISH COUNCIL

## MINUTES OF THE MEETING OF CAWTHORNE PARISH COUNCIL HELD IN THE MOXON ROOM, CAWTHORNE VILLAGE HALL ON THURSDAY 2<sup>ND</sup> FEBRUARY 2017

### Present

Councillors: Cllr D Asquith, Cllr A Butterworth, Cllr M Broadhead, Cllr D C Hindley,  
Cllr R Barr, Cllr P Kilner, Cllr S Pitt.

Chairman: Cllr J Walker.

Clerk: Mrs S M Bashforth

Ward Councillors: None

Members of the public: None

### Absent

Cllr E Ellis,

### Minute No 173 To resolve to accept apologies for absence

None given

### Minute No 174 To receive any declarations of Pecuniary or Non- Pecuniary Interests from Members in respect to any item on this agenda

None

### Minute No 175 To resolve to accept the minutes of the Meeting of the Council held on Thursday 5th January 2017 as a true record.

These were accepted and signed by the Chairman

**Resolved**

### Minute No 176 To receive the Clerk's report

The Clerk reported that

1. Planning applications 2016/1262, 2016/1279, 2016/1360 and 2016/1376 have all been approved by BMBC. The Parish Council had had no objections to any of these.
2. BMBC have been informed of the precept demand of £21000.
3. It has been arranged with the Clean and Tidy Group that the volunteer day in the cemetery on March 18th will be from 10.30am to 12.30pm.
4. A parishioner reported more fencing on the bypass had collapsed. This was reported to BMBC who have erected temporary barrier fencing. The fence is to be replaced mid-March.
5. The application for a Smaller Authority Transparency Fund was successful.
6. Cllr Butterworth is booked onto a seminar in April on Neighbourhood Plans.
7. Arrangements have been made for the Clerk to obtain a grave digger when one is required when no funeral director is involved with the burial of ashes. The cost of hiring a grave digger to be passed on to the persons making the burial arrangements.
8. She has contacted BMBC bridges section regarding Kexborough Bridge. It has been inspected and arrangements are being made for repair. There are no plans to retrieve any stones from the dyke.
9. Due to the weather conditions Tree-Canopy-Climb were delayed cutting the holly hedge in the cemetery. Work due to be completed February 13<sup>th</sup> and 15<sup>th</sup>
10. The Clerk and Cllr Walker met with church warden Mr Lees in the churchyard to ascertain work required. The Clerk then met with T & D Contractors. They will add the churchyard grass cutting onto their schedule, cut the hedge once a year, cut back grass from the path edges once a year and clear ivy etc. when required. T & D Contractors to give an estimate, not yet received.

### **Minute No 177 To receive correspondence**

All routine correspondence has been dealt with.

1. Scott Meakin, Area Inspector Coordinator, Highways, BMBC. Orchard Terrace has been inspected and an order placed to resurface a section this financial year.
2. Council Tax Support Grant for the financial year 2017/18 will be £856
3. Notification of YLCA South Yorkshire Branch meeting Saturday 25<sup>th</sup> February
4. Reply from Wayne Atkins, Principle Engineer, Highways Management, BMBC ref Woodley. No further action to be taken.
5. Email from parishioners complaining of gates across Small Lane. Clerk contacted Sarah Ford. BMBC are looking into the legal status of the Small Lane.
6. South Yorkshire Police and Crime Commissioner January Newsletter. Includes an online survey/consultation on the police's budget.
7. BMBC have developed an online system to enable the public to register planned events and subsequently receive guidance and advice.
8. BMBC Financial Services. Precept for Cawthorne, £20144 to be collected from tax payers and £856 Council Tax Support Grant, total precept £21000.

### **Minute No 178 To receive Members' reports**

**Cllr Barr** queried why the bottom of Tivy Dale Close was not in the conservation area.

**Cllr Kilner** reported that (i) the post box outside Naylor's was still blocked up (ii) Daykin Brook appears to be polluted as it has grey/brown foam on it (iii) could Cawthorne have another temporary speed indicator in the village at some time

**Cllr Hindley** reported that (i) car parking in the village is getting worse (ii) there are some skips left in the village without lights and this a danger to road users.

**Cllr Broadhead** reported that (i) posters had been put up in the village by a parishioner complaining of dog poo left on the pavement and that whilst the parish council agreed with the sentiment this action was fly posting (ii) the trimming of Hollin Lane hedge needs finishing (iii) a parishioner queried as to why the cricket club were not applying for grants available. Cllr Broadhead informed the parishioner that the parish council had no jurisdiction over this. (iv) two of the benches in the Orchard need attention. (*Cllr Asquith to ask Roy Shaw to have a look and to give an estimate if worth renovating*)

**Cllr Asquith** reported that Woolstock Lane road surface is bad.

**Cllr Pitt** reported that Woolstock Lane and in fact all the roads through the village were in a bad state of repair.

**Cllr Butterworth** reported that (i) the replaced plan in the notice board in the Peace Garden is already fading. To prevent this we need special uv glass. (*Cllr Asquith to enquire with Roy Shaw if he is able to supply and fit*) (ii) the Spencer Arms has had the chimney repointed but one of the pots has not been replaced making the roofline look unsightly and asks if the Spencer Arms have plans to replace it.

**Cllr Walker** reported that in the Penistone Matters magazine there are plans for a military style show in Penistone in June.

### **Minute No 179 To receive an update on the new website**

The new website is nearly ready. Due to the complexity of the items, Vision-ict to be asked to transfer the Brief History by Barry Jackson and Cannon Hall Military Camp from the old website to the new at a cost of no more than £50. The rest of the community content the Clerk and Cllr Pitt will upload. It was discussed if we could have a Neighbourhood Plan page with links to Facebook and twitter. It was agreed that Cllr Butterworth could have access to the new website admin to update Neighbourhood Plan content.

### **Minute No 180 To receive an update on work in the cemetery**

Tree-canopy-climb to finish work cutting the holly edge 13<sup>th</sup> & 15<sup>th</sup> February.

Volunteer day to be on Saturday 18<sup>th</sup> March 10.30 to 12.30

Maintenance work in churchyard in hand.

**Minute No 181 To discuss next step in developing a Neighbourhood Plan**

There was a good turnout for the meeting on 21<sup>st</sup> January, approx. 130 attendees with 26 people offering their services. As a result of this it was agreed to go ahead with developing a Neighbourhood Plan.

Cllr Butterworth to contact Kirkwells consultants for a price which will enable him to apply for a grant.

Cllr Butterworth proposed that a committee be set up with sub committees for the different section - housing, road etc., with the chair of each subcommittee sitting on the main committee.

The next step is for the Parish Council to apply to BMBC for the area of the parish of Cawthorne to be designated as a Neighbourhood Plan area. Cllr Butterworth to do this.

**Minute No 182 To review the Parish Council's Code of Conduct**

This was reviewed and found to be adequate for the council's needs.

**Resolved**

**Minute No 183 To review the Gazebo Hire policy**

This was reviewed and found to be adequate of the council's needs.

**Resolved**

**Minute No 184 To consider increasing the grant to the Parent's Association**

A grant of £250 was awarded on 12<sup>th</sup> May 2016. The Parent's Association asked for the grant to be held over to the next financial year as they are still fundraising and not yet in a position to incur expenditure. They also asked if there was any more money available.

Following an article in the church magazine which states that phase 1 will be completed soon, Cllr Walker to make enquiries as to what their plans are. Cllr Walker to report back at the next meeting and for this agenda item to be considered then.

**Resolved**

**Minute No 185 To approve further expenditure on the new website**

It was resolved that further expenditure of £50 be approved.

**Resolved**

**Minute No 186 To approve payment of grant money into account in the name of R Bradbury and D Barron**

As Mr Bradbury has now managed to get an account opened in the name of the Cawthorne FC this agenda item is no longer relevant.

**Minute No 187 To approve financial transactions**

Receipts and Payments to date

**Receipts**

Cemetery	£60.00
YLCA Transparency Fund	£657.49

**Payments**

Cheques issued and SO and DD between last meeting and this meeting

S M Bashforth	Salary - December	As per agreement
Plusnet	ISP	£6.99
YLCA	Training	£76

Invoices approved for payment

Cawthorne PCC	Parish Notes in church mag	£200
T & D Contractors	Grass Cutting 2016 season	£1494
Vision-ict	Extra work	£60
Vision-ict	Additional pages	£180
Cawthorne FC	Grant	£500

**Resolved**

**Minute No 188 To consider planning applications**

Application No: 2017/0034

Description: Erection of single storey rear extension with a rear ward projection of 4m height to eaves of 3m and a maximum height of 4m.

Location: Thistle Bank, 15 Stanhope Meadows, Cawthorne S75 4GQ

The council had no objections nor observations to this application.

**Resolved**

**Minute No 189 Any urgent business which does not require a resolution or decision**

Cllr Walker will attend the open meeting to be held on Saturday 11<sup>th</sup> February regarding the football club.

**Minute No 190 To confirm the date of the next meeting**

This was confirmed as Thursday 2<sup>nd</sup> March 2017.

There being no further business the Chairman thanked all for attending and closed the meeting.