

CAWTHORNE PARISH COUNCIL

MINUTES OF THE MEETING OF CAWTHORNE PARISH COUNCIL HELD IN THE MOXON ROOM, CAWTHORNE VILLAGE HALL, ON THURSDAY 6TH OCTOBER 2022

Present

Councillors: Cllr R Barr, Cllr Barron, Cllr M Broadhead, Cllr E Ellis, Cllr S Eyre (Chair), Cllr J McNally, Cllr P Kilner, Cllr J Walker, Cllr J Wilson

Clerk: Mrs S M Bashforth

Also in attendance:

Internal Auditor Mr K Arundel

Prior to the commencement of the meeting the Council stood for a minute silence to mark the death of HM Queen Elizabeth II

Minute No 98 REASON FOR ABSENCE

None

Minute No 99 DECLARATION OF INTERESTS

None

Minute No 100 ACCEPTANCE OF THE MINUTES OF THE PREVIOUS MEETING

Resolved that the minutes of the Meeting of the Council held on Thursday 4th August 2022 be accepted as a true record. They were signed by the Chairman.

Minute No 101 UPDATE ON TRO

Cllrs Kilner, Barron and Eyre met with the Highways Network Manager in the village. There are some marking yet to be done and the H marking at Lower Collier Fold to be extended

Minute No 102 UPDATE ON PLANS TO PLANT A TREE FOR THE QUEEN'S JUBILEE

Resolved that, subject to permission being granted, one tree be planted on the grass verge at the junction of Lane Head Road/Tivydale and one be planted in the school grounds. Cllr McNally to find out what tree species are available from BMBC's tree project.

Minute No 103 UPDATE ON FORMATION OF JUBILEE WOOD

The Council asked for more costings before committing to taking over the woodland.

Minute No 104 HERITAGE ASSET LIST

Councillors were asked to bring suggestions to the next meeting of assets to be considered for application for inclusion on the South Yorkshire Heritage Asset List. A meeting date to be set at the next council meeting.

Minute No 105 WORKING PARTY FOR CHURHYARD TIDY UP

Resolved that a Tidy Up day be on 12th November.

Minute No 106 LITTER PICK

Date of litter pick confirmed as Saturday 15th October. Twiggs will assist.

Minute No 107 VISUAL INSPECTION OF ASSETS

The Clerk has carried out a visual inspection of the Parish Council's assets.

Minute No 108 PLAY EQUIPMENT REPAIRS

Noted that two upright timbers on the log and scramble net play equipment have been replaced by Wicksteed free of charge under guarantee.

Minute No 109 EXTERNAL AUDITOR REPORT

The Clerk read out the report from the Parish Council's external auditor. There are no issues with the Annual Governance and Accountability Return 2021-22.

Minute No 110 APPOINTMENT OF EXTERNAL AUDITOR

Resolved that this council does not wish to opt out of the SAAA sector led auditor appointment regime.

Minute No 111 FINANCIAL TRANSACTIONS

Resolved that the following transactions be approved;

The bank reconciliations to end of August and September have been verified

Receipts between last meeting and this

Reclaimed VAT £1,522.92

Cemetery £203

Payments between last meeting and this

All payments approved at the last meeting have been paid

Clerk's salary has been paid by SO

Cheques, BACS, SO and DD issued between last meeting and this

Payee	method	details	£
HMRC	BACS	NI Aug & Sept	22.42
PKF Littlejohn LLP	BACS	External Audit fee	240.00
Plusnet	DD	Telephone & Broadband Aug	27.54
Pro-Logic	DD	Backup and anti-virus Aug & Sept	17.76
YLCA	BACS	Training	25.00
YLCA	BACS	Conference	120.00
Plusnet	BACS	Telephone & Broadband Sept	25.26
Business Stream	DD	Water services	13.62

Invoices approved for payment

Payee	method	details	£
HMRC	BACS	NI Oct	11.21
S M Bashforth	BACS	2 nd quarter expenses	127.95

Minute No 112 2ND QUARTER FINANCIAL REVIEW

The Clerk presented the 2nd quarter financial review. The council is within budget.

Minute No 113 VARIABLE DIRECT DEBIT FOR PAYE

Resolved that the Clerk may set up a Direct Debit with HMRC for PAYE obligations.

Minute No 114 PLANNING DECISIONS BY BMBC

2022/0410 Dale House, 2022/0541 5 Alexander Gardens and 2022/0662 Thistle Close have been approved by BMBC.

Minute No 115 REPORT FROM PLANNING COMMITTEE

Cllr Barron reported on the meeting of the planning committee held on 22nd September.

Minute No 116 CLERK'S REPORT

1. Letter sent to the primary school congratulating them on their 150th anniversary and on successful celebrations
2. Letter sent to the Spencer Arms asking them to put a sign on the bar, no glass to be taken into the Orchard
3. Repairs have been made to the bench at the top of the cemetery but will likely need to be replaced soon.
4. One of the trees in The Orchard is leaning and part dying. Suggest it is removed.
5. The bench in The Orchard has been stabilised (reported loose in ground in Playground Report)
6. The Clerk attended the YLCA conference

Minute No 117 CORRESPONDENCE

All routine correspondence has been dealt with.

1. YLCA White Rose newsletters and trainings.

2. Reply from Cannon Hall Park; they are aware of the geese and their debris. The team sweep regularly and try to keep the area clean
3. NALC Newsletter; changes to elections with a new Elections Act 2022. NALC has concerns that the changes cannot be implemented in time for the elections in May 2023, and that this will disenfranchise voters.
4. Rural News from Community First Yorkshire; information on grants from The Tree Council
5. Travel South Yorkshire; bus timetable changes from 2nd October. (not affecting Cawthorne)
6. Horncroft closed from 20th October for 5 days for installation of telecoms ducting
7. There have been complaints of cars parked on the new double yellow lines. The Clerk forwarded these to Highways who said that they would ask traffic enforcement to visit.
8. Letter of thanks from a parishioner after their attendance at the August meeting.
9. YLCA South Yorks. Branch meeting 26th October.
10. Penistone Area Team, Winter Warmth Packs available.
11. BMBC consultation on Design of Housing Supplementary Planning Document
12. Nominations requested from YLCA South Yorks. area for attendance at the Royal Garden Party.
13. Photo of a poster seen in the Lake District requesting drivers not to double park and so cause blockage for emergency vehicles; could something like this be erected in Cawthorne?

Minute No 118 MEMBERS' REPORTS

Cllr Broadhead: a section of the soft ground cover in The Orchard has broken.

Cllr Kilner: (i) the brown Cannon Hall road sign has been damaged (ii) some hanging basket signs are coming loose (iii) a style near Clay Hall has been damaged.

Cllr McNally: the ground at the bottom of the slide is dipped allowing puddles to form.

Cllr Barr: the trees are blocking sight lines at Kexborough Bridge again.

Cllr Ellis: (i) there are tree overhanging the footpaths around the village (ii) a hedge on Horncroft needs trimming back.

Cllr Barron: estate agents boards have appeared on the grass verges on the fringe of the village and could the parish council write to the agents to ask for them to be removed (ii) he has received compliments on the hanging baskets (iii) a parishioner has complained of noisy dogs; advised to keep a record and to report it via BMBC website.

Cllr Wilson: (i) could parishioners please clear their fallen fruit from public footpaths (ii) parishioners have complained about buses being late or not turning up (advised to report this to SYPTE) (iii) if bin goes missing after collection it could be in the lorry

Cllr Eye: North Lane residents have met with police, parish councillors and ward councillors regarding speeding on North Lane. Further meetings planned.

Minute No 119 ANY URGENT BUSINESS

Cllr Kilner confirmed he will order the poppy wreath for the Council

Cllr Ellis confirmed he will arrange for delivery of the Christmas tree.

Minute No 120 DATE OF NEXT MEETING

Resolved that the next meeting be on Thursday 3rd November 2022.

Minute No 121 EXCLUSION OF PUBLIC AND PRESS

Resolved to exclude the public and the press for the following item in pursuant of the Public Bodies (Admission to Meetings) Act 1960 as it contains sensitive material.

Minute No 122 UPDATE ON PROPERTY ON CHURCH STREET

Cllr Barron and Cllr Barnard visited the neighbouring property as invited. Cllr Barnard has contacted various officers in BMBC. Deadlines have not been met. There appears to be no further work done and there is little feedback from BMBC.

There being no further business the Chairman thanked all for attending and closed the meeting.