

# CAWTHORNE PARISH COUNCIL

## MINUTES OF THE MEETING OF CAWTHORNE PARISH COUNCIL HELD IN THE MOXON ROOM, CAWTHORNE VILLAGE HALL ON THURSDAY 7<sup>th</sup> OCTOBER 2021

### **Present**

Councillors: Cllr R Barr, Cllr D Barron, Cllr M Broadhead, Cllr E Ellis, Cllr S Eyre (Chair),  
Cllr J Walker, Cllr J Wilson

Clerk: Mrs S M Bashforth

Also in attendance:

Internal Auditor Mr K Arundel

Ward Councillor John Wilson

Members of the public: One

### **Minute No 68 REASON FOR ABSENCE**

Reason for absence was accepted from Cllr Kilner and Cllr Sidebottom. **Resolved**

### **Minute No 69 DECLARATION OF PECUNIARY OR NON-PECUNIARY INTERESTS**

None

### **Minute No 70 MOVE ITEM 14 TO NEXT ITEM ON AGENDA**

It was resolved to move item 14 **Resolved**

### **Minute No 71 TO CONSIDER PLANNING APPLICATION 2021/1200**

Description: proposed 20m high telecommunications pole and associated cabinets

Location: Lane Head Road (on the bypass on the grass verge between the footpath leading to Church Lane and the road)

The member of the public spoke on this agenda item citing his objections.

Cllr Barron had spoken to the planning officer.

The Parish Council considered the application. It was resolved to object to this application on the grounds that it would be detrimental to the visual amenity and suggest that it should be sited on the opposite side of the road. Cllr John Wilson to make some enquiries with planning before the Clerk submits the objection. **Resolved**

*The member of the public then left the meeting*

### **Minute No 72 ACCEPTANCE OF THE MINUTES OF THE PREVIOUS MEETING**

With minor amendments, the minutes of the Meeting of the Council held on Thursday 5<sup>th</sup> August 2021 were accepted as a true record and signed by the Chairman. **Resolved**

### **Minute No 73 UPDATE ON THE TRAFFIC MANAGEMENT SCHEME**

The draft plans for the Traffic Regulations Order have been revised following members of the public's comments at the open meeting held in August. The plans are now with BMBC legal team. After that it will go out to public consultation. The Clerk was asked to obtain a copy of the plans for checking before it goes out to consultation. **Resolved**

### **Minute No 74 UPDATE ON "5 ON THE FARM"**

The village was very quiet over the bank holiday w/e when this event was on. Cllr Barron to contact the event organisers to congratulate them on the traffic management. **Resolved**

### **Minute No 75 REVIEW THE LITTLE LIBRARY**

As Cllr Sidebottom was not present it was agreed to postpone to the next meeting

### **Minute No 76 CONSIDER REMOVING HANGING BASKET SIGNS OVER WINTER**

The Parish Council considered this but decided that it was not good use of public money. **Resolved**

### **Minute No 77 UPDATE ON THE "PLANT A TREE FOR THE JUBILEE"**

This is the "Queen's Green Canopy" project to celebrate the Queen's platinum Jubilee. An email has been received from the officer leading BMBC's 10,000 Tree Project asking if we wish to collaborate. Cllr Kilner to respond. Nothing else to report.

### **Minute No 78 SOUTH YORKSHIRE LOCAL HERITAGE LIST**

The Clerk had received an email from the Project Officer for the Local Heritage List at South Yorkshire Archaeology Services. They are wanting to make a list of heritage assets in South Yorkshire. It was resolved to ask the officer to speak to the parish council to give further details about the project.

**Resolved**

### **Minute No 79 ANNUAL GOVERNANCE AND ACCOUNTABILITY REPORT**

The AGAR (external audit) report has been received. There were no issues.

### **Minute No 80 CHANGE THE PARISH COUNCIL'S BANK FROM HSBC TO UNITY**

HSBC are withdrawing the Community Account and the Parish Council's account will change to a Small Business Account. The Clerk gave a report recommending the Parish Council switch to Unity Bank. The Parish Council agreed to switch to Unity Bank.

**Resolved**

### **Minute No 81 2ND QUARTER FINANCIAL REVIEW**

The Clerk presented the 2<sup>nd</sup> quarter financial review. There were no questions.

### **Minute No 82 FINANCIAL TRANSACTIONS**

The following transactions were approved:

#### **The bank reconciliations to end of July and August have been verified**

#### **Receipts between last meeting and this**

None

#### **Payments between last meeting and this**

All payments approved at the last meeting have been paid

Clerk's salary has been paid by SO

#### **Cheques issued, SO and DD between last meeting and this**

Plusnet	DD	Telephone and Broadband (August)	27.48
Plusnet	DD	Telephone and Broadband (September)	22.73
Pro-logic	DD	Backup and anti-virus (August)	7.50
Pro-logic	DD	Backup and anti-virus (September)	7.50
J Sanger	chq	Fitting Fountain seat and hanging basket signs	80.00
YLCA	chq	Trainings	45.00
BMBC	chq	Supply and fit litter bin at Dark Lane	420.00
PKF Littlejohn	chq	External Audit	240.00
Jati Ltd (Cyan)	chq	Benches	1180.00
S M Roe (Rockingham Trophies)	chq	Year Bar for Chairman's regalia	18.50
Cawthorne PCC	chq	Hire of Parish Room for TRO meeting	30.00
Business Stream	DD	Water charges	7.99

#### **Invoices to be approved for payment**

S M Bashforth	2nd quarter expenses (including Zoom)	147.95
---------------	---------------------------------------	--------

**Resolved**

### **Minute No 83 PLANNING REPORT FROM THE CLERK**

The Clerk gave a report on the decision made by BMBC on planning applications.

#### **Planning responses given by the Clerk under delegated powers**

2021/0833 Extension. 6 Church Street. No objection

2021/0981 Extension. Toll Bar Cottage. Object

2021/1092 Extension and garage. Mount Pleasant Farm. No objection

2021/1276 Change of use from agriculture to dwelling. Object

2021/0785 Replace dwelling with new. Heald Head Cottage, North Lane. No objection with condition of plans of new dwelling and retention of bridleway.

### **Minute No 84 REVIEW DELEGATED POWERS GIVEN TO THE CLERK TO RESPOND TO PLANNING APPLICATIONS**

It was resolved to remove the delegated powers from the Clerk and return to considering planning applications at planning committee meetings. It was resolved to start holding planning committee meetings at a set time each month, tbc.

**Resolved**

### **Minute No 85 CLERK'S REPORT**

1. email sent to Berneslai Homes and BMBC planning complaining of traffic disruptions caused by deliveries to Church Street. Berneslai Homes replied that it was only for a short time but they had spoken to the tenants.
2. email sent to BMBC asking them to contact the occupiers of the house on the corner of Kirkfield Close and Church Lane asking for the hedge to be cut back as it was blocking sight lines and overhanging the narrow footpath. BMBC replied would contact the occupiers on the grounds of the narrow footpath but disputed that it was blocking sight lines.
3. email sent to Chantry House regarding bins and building plant. The bins have been removed and the JCB and digger remain as work is ongoing.
4. The VAT reclaim has been submitted and the reclaim received.
5. There are some more rotting timbers on the log and scramble net play equipment in the Orchard. Cllr Broadhead noticed that a fixing to one of the ropes was coming away so she and Cllr Eyre taped this area off. BMBC playgrounds officer informed the Clerk that this is because the log is rotting and that the annual inspection engineer has noted other rotting logs. The Clerk has notified Wicksteed and awaits the engineers report.
6. The benches are on order from Cyan
7. Lanyards and name badges have been received. Cllr Eyre to produce name tags.
8. The Clerk has carried out the annual visual inspection of the assets. There is some maintenance work required

### **Minute No 86 CORRESPONDENCE**

All routine correspondence has been dealt with.

1. Sheila Weber, the Barnsley Chronicle reporter, has retired. She thanks the parish council for their help and cooperation over the past 3½ years.
2. Our insurance broker, Came and Company, is now called Gallagher.
3. From BMBC newsletter: Grass cutting is on an 18 day cycle. BMBC are looking to rewild some areas thus increasing bio-diversity and freeing up resources to be able to cut grass areas more often.
4. The school is to have an "Elf Trail" around the village some time in December.
5. New login details for YLCA for councillors.

### **Minute No 87 MEMBERS' REPORTS**

**Cllr Walker** suggested that there ought to be notices in the village hall and other places notifying the public that there is a defibrillator in the village.

**Cllr Ellis** reported that he has inspected the electric cable for the Christmas tree lights and that it needs replacing.

**Cllr Barron** reported that the gate and timber etc. for Footpath 35 has been delivered and he is trying to get volunteers to help with its erection. However, the parish council may end up being asked to pay for its erection.

**Cllr Broadhead** will do the Christmas tree on behalf of the Parish Council for the church's Christmas Tree festival.

**Cllr Eyre** reported that the sight line is obscured by vegetation when turning out of Silkstone Lane looking right

### **Minute No 88 ANY URGENT BUSINESS**

Cllr Eyre to speak to Cllr Kilner about obtaining the wreath for the Remembrance Day Service.

Cllr Ellis will obtain the Christmas tree.

### **Minute No 89 DATE OF NEXT MEETING**

The main hall of the village hall is too echoey and the Moxon Room does not allow social distancing. It was suggested that the next meeting be held in the Parish Rooms. It was noted that the Parish Rooms are not available on the 4<sup>th</sup> November so it was resolved to hold the next meeting on 11<sup>th</sup> November in the Parish Rooms at 7.30pm subject to the Parish Rooms' availability. **Resolved**

There being no further business the Chairman thanked all for attending and closed the meeting.