

# CAWTHORNE PARISH COUNCIL

## MINUTES OF THE MEETING OF CAWTHORNE PARISH COUNCIL HELD VIRTUALLY VIA ZOOM ON THURSDAY 7<sup>th</sup> JANUARY 2021

### **Present**

Councillors: Cllr R Barr, Cllr Barron, Cllr M Broadhead, Cllr S Eyre, Cllr P Kilner (Chair), Cllr J Walker, Cllr J Wilson

Clerk: Mrs S M Bashforth

Also in attendance: Ward Councillors Cllr Barnard and Cllr Wilson, Barnsley Chronicle reporter, one member of the public for part of the time.

### **Minute No 115 REASON FOR ABSENCE**

Reason for absence was accepted from Cllr Ellis and Cllr Sidebottom **Resolved**

### **Minute No 116 DECLARATION OF PECUNIARY OR NON-PECUNIARY INTERESTS**

None

### **Minute No 117 ACCEPTANCE OF THE MINUTES OF THE PREVIOUS MEETING**

The minutes of the Meeting of the Council held on Thursday 3<sup>rd</sup> December 2020 were accepted as a true record and will be signed by the Chairman at a later date. **Resolved**

### **Minute No 118 GRASS CUTTING CONTRACT**

It was resolved to continue with T & D Contractors for grass cutting **Resolved**

### **Minute No 119 GARDENING CONTRACT**

It was resolved to continue with Kevin Parsons for gardening services **Resolved**

### **Minute No 120 HEDGE CUTTING**

It was resolved to continue with JMB Tree Services for cutting the cemetery hedge. **Resolved**

### **Minute No 121 TREE WORK**

It was resolved to continue with Tree Canopy Climb for tree work **Resolved**

### **Minute No 122 BANKING ARRANGEMENTS**

It was resolved to continue with the following banking arrangements (a) Direct Debit payments for (i) Plusnet (ii) Business Stream (iii) Pro-Logic (iv) ICO (v) HMRC PAYE and (b) standing order payment for the Clerk's salary **Resolved**

### **Minute No 123 GRANT AWARDING POLICY**

The grant awarding policy was reviewed and found to be adequate for the council's needs. **Resolved**

### **Minute No 124 GRANT ALLOCATION FOR FINANCIAL YEAR 2021/22**

It was resolved to accept the recommendations of the Budget and Finance Committee for grant allocations for the financial year 2021/22 **Resolved**

### **Minute No 125 BUDGET RECOMMENDATIONS**

It was resolved to accept the budget recommendations of the Budget and Financial Committee for the financial year 2021/22 **Resolved**

### **Minute No 126 EARMARK £5000 OF RESERVES FOR TRAFFIC MANAGEMENT PROJECTS**

It was resolved that £5000 of this year's reserves be earmarked for traffic management projects. **Resolved**

### **Minute No 127 PRECEPT**

It was resolved to set a precept of £24000 for the year 2021/22 **Resolved**  
It was noted that the precept has not increased from £21000 since 2008.

### **Minute No 128 REPORT FROM PLANNING COMMITTEE**

Cllr Barron reported on the planning application for Cannon Hall Garden Centre. The committee had no objections to this application.

### **Minute No 129 UPDATE ON TRAFFIC PROBLEMS AND BUS STOP**

An email has been received from BMBC. They are to provide match funding for small scale parking and junction protections in Cawthorne village. The Traffic Group is to commence a review of the key junctions with initial designs produced no later than end of January. A meeting with Cawthorne Parish Council will then be arranged. The bus stop road markings and the possible reinstatement of a bus stop at The Fountain will also be discussed.

### **Minute No 130 CANNON HALL FOOD FESTIVAL**

There is to be a Food Festival at Cannon Hall Farm over the August Bank Holiday weekend run by Channel 5. Cllr Barron to contact Cannon Hall Farm to ask that the Parish Council be involved with the traffic management planning.

### **Minute No 131 A VILLAGE SPRUCE UP**

There were suggestions of getting local groups, businesses and landowners involved in tree planting.

A litter pick was suggested.

Penistone Clean and Tidy Group (Twiggs) could probably help with both these projects.

It was pointed out that weeds growing in the pavement is also a problem.

Councillors to make notes and gather information for next meeting

### **Minute No 132 BALANCE BEAM IN THE ORCHARD**

Following a site meeting it was agreed that the balance beam would be mended rather than replaced as it was considered that £314 was excessive for replacing under guarantee and not good use of the precept money. Cllr Ellis to sort

**Resolved**

### **Minute No 133 FINANCIAL TRANSACTIONS**

The following transactions were approved

**The bank reconciliation to end of October has been verified**

**The bank reconciliation to end of November to be verified**

**Receipts between last meeting and this**

Cemetery      £60

**Payments between last meeting and this**

All payments approved at the last meeting have been paid

Clerk's salary has been paid by SO

**Cheques issued, SO and DD between last meeting and this**

Plusnet	DD	Telephone	30.25
Pro-Logic	DD	Backup and anti-virus	7.50
HMRC	DD	NI contribution	18.73
Business Stream	DD	Water Charges	5.84
Viking	chq	Office supplies	120.84
SLCC	chq	Membership fee	144.00
Cawthorne Village Hall	chq	Grant, work on carpark	1000.00
Jati Ltd (t/a Cyan)	chq	Bench	545.96

**Invoices to be approved for payment**

Kevin Parsons	Gardening services 2020	740.00
Northend	Christmas cards	297.60
Cawthorne Toddler group	Grant lieu electric for Xmas tree lights	20.00
S M Bashforth	3 <sup>rd</sup> quarter expenses	154.15
G Hill	Grave digging services	50.00

BMBC	Hanging baskets	2075.40
Wooley Edge Christmas Tree Farm	Christmas Tree	90.00

**Resolved**

### **Minute No 134 CORRESPONDENCE**

All routine correspondence has been dealt with.

1. Christmas card to the Parish Council from Miriam Cates MP and Christmas email greetings from BMBC and the Mayor of Barnsley
2. email from parishioner concerned about the removal of the chimney and mullion windows from Chantry House
3. YLCA trainings program
4. YLCA email, Climate and Ecological Emergency Alliance asking parish councils to pass a motion to support this bill. (to be considered at next meeting)
5. Reply from Berneslai Homes regarding 9 Church Street. They are not carrying out the work on behalf of BMBC.

### **Minute No 135 CLERK'S REPORT**

The Clerk reported that

1. the bucket seat on the swings in the Orchard has been replaced with a cradle seat as requested.
2. the Clerk contacted BMBC regarding the litter bin down Dark Lane getting full. BMBC to empty the bin 3 times a week during Tier 3 and Christmas.
3. Log and scramble net equipment in The Orchard, logs to be replaced w/c 25<sup>th</sup> January
4. New bench as been ordered. Expected delivery March
5. Cliffe Hill bus shelter being used as an unofficial library is getting out of hand
6. There is some grant money left for this financial year
6. Planning applications 2018/0722 and 2020/0878 have been approved by BMBC

### **Minute No 136 MEMBERS' REPORTS**

**Cllr Walker** reported that (i) bags of rubbish are being left next to the dog litter bin on Dark Lane, could the dog litter bin be replaced with a general litter bin (ii) cars are parking right up to the junction with A635 on Church Lane and this is an area of major concern.

**Cllr Wilson** reported that (i) a larger bin is needed down Dark Lane (ii) there is an increase in the amount of dog poo on pavements and also litter such as face masks (iii) a parishioner has requested a grit bin on Spencer Croft (iv) traffic cones are being placed on The Park making it more difficult to drive up the road.

**Cllr Eyre** reported that (i) new floodlights at Cannon Hall Farm are causing problems as they are very bright, spoiling the dark sky and shining towards the village. Walking up towards Fairyland, the glare from the lights make it very difficult to see (*Cllr Barron to have a word with Cannon Hall Farm*) (ii) one particular Cannon Hall Estate garden is extremely overgrown (iii) a bush from The Forge is growing over Dark Lane.

**Cllr Barron** reported that (i) the bus shelter on Cliffe Hill needs clearing (ii) the broken marquee at the Bottom Club needs dismantling (*Cllr Barr to contact club*)

**Cllr Kilner** reported that the telephone wire across Back Lane is hanging low and needs reporting

### **Minute No 137 ANY URGENT BUSINESS**

It has been noted that a chimney, the chimney breast and a mullion window has been removed from Chantry House. The building is not Listed but is listed as a non-designated heritage asset in the Neighbourhood Plan. Planning enforcement and the conservation officer have been informed. The conservation officer is looking into this matter. Cllr Barron spoke to the conservation office and asked that he asks planning enforcement to put a stop notice on the works.

### **Minute No 138 DATE OF NEXT MEETING**

It was confirmed that the next meeting be on Thursday 4<sup>th</sup> February

**Resolved**

**Minute No 139 EXCLUDE PUBLIC AND PRESS**

It was resolved to exclude the public and the press for the following item in pursuant of the Public Bodies (Admission to Meetings) Act 1960

**Minute No 140 CLERK'S SALARY**

With the agreement of the Clerk, it was resolved that there be no increase in the Clerk's salary for the financial year 2021/22 **Resolved**

There being no further business the Chairman thanked all for attending and closed the meeting.