

# CAWTHORNE PARISH COUNCIL

## MINUTES OF THE MEETING OF CAWTHORNE PARISH COUNCIL HELD IN VIRTUALLY ON THURSDAY 1<sup>ST</sup> OCTOBER 2020

### **Present**

Councillors: Cllr R Barr, Cllr Barron, Cllr E Ellis, Cllr S Eyre, Cllr P Kilner (Chair),  
Cllr J Walker  
Clerk: Mrs S M Bashforth  
Also in attendance:  
Barnsley Chronicle reporter

### **Minute No 55 APOLOGIES FOR ABSENCE**

Apologies and reason for absence were accepted from Cllr Broadhead and Cllr Sidebottom  
**Resolved**

### **Minute No 56 DECLARATION OF PECUNIARY OR NON-PECUNIARY INTERESTS**

Cllr Kilner declared an interest in item 13 grant to Cawthorne Primary PA

### **Minute No 57 ACCEPTANCE OF THE MINUTES OF THE PREVIOUS MEETING**

The minutes of the Meeting of the Council held on Thursday 6<sup>th</sup> August 2020 were accepted as a true record and will be signed by the Chairman at a later date.  
**Resolved**

### **Minute No 58 REPORT FROM PLANNING COMMITTEE**

Cllr Barron reported on the planning committee's decisions on planning applications 2020/0878 extensions to Flash House Farm - no objection; 2020/0968 extensions to 26 Tivydale - no objection; 2020/0718 amended plans for extension to 9 Church Street - object.  
*Cllr Barr and the reporter joined at this point.*

### **Minute No 59 COOPTION PROCEEDURE**

It was decided that the vacancy would be advertised and that Cllr Walker, Cllr Broadhead and Cllr Kilner interview candidates via Zoom. The chosen candidate to be appointed at the November meeting.  
**Resolved**

### **Minute No 60 UPDATE ON THE REQUEST TO REINSTATE THE BUS STOP ON CHURCH STREET.**

The Clerk had contacted SYPTE who told her to contact BMBC to request bus stop markings. If BMBC agree then SYPTE would apply for planning permission to erect a bus stop. The Clerk then contacted BMBC who said that they only comment on the safety aspect of the siting of a bus stop and that it is SYPTE who apply for and install bus stop road markings. The officer at BMBC said that they would be reluctant to approve markings were there are parked cars as this would mean high maintenance costs and as it is likely to be ignored, enforcement costs. The Clerk pointed out that it is because of the parked cars that bus stop road markings were needed.

Cllr Eyre reported that during the meeting with BMBC highways, bus stop markings at the stop on Tivydale was discussed.

It was decided that the ward councillors would be contacted to see if they can help.  
**Resolved**

### **Minute No 61 UPDATE ON MEETING WITH BMBC HIGHWAYS**

Cllr Eyre reported that he, Cllr Kilner and ward councillor Cllr Wilson met with a member from Highways and had a walk around the village. Several problems were seen. It is now a matter of finding funding for any projects; BMBC have none. Total cost approx. £10,000.

### **Minute No 62 ADOPTION OF PHONE BOX**

It was decided not to adopt the phone box adjacent the post office.  
**Resolved**

### **Minute No 63 PLAY AREA**

It was noted that the play area is now open with appropriate signage.

### **Minute No 64 VISUAL INSPECTION OF ASSETS**

It was noted that the Clerk has carried out a visual inspection of the council's assets. One bench is out of commission and two need to be replaced soon.

### **Minute No 65 CEMETERY HEADSTONES**

It was noted that the remaining unsafe headstones have now been laid down.

*Cllr Barr left the meeting*

### **Minute No 66 REPLACEMENT BENCHES**

All three "Best Kept Village" benches need replacing. Cllr Kilner has made enquiries with The Dalesman who originally gave the benches. There is a possibility of getting some funding for the replacements. Cllr Kilner to pursue this with the Dalesman. **Resolved**

### **Minute No 67 GRANT APPLICATION FROM CAWTHORNE PRIMARY P.A.**

*Cllr Walker remained in the meeting but did not take part in the discussion or vote.*

A grant of £500 for wooden play equipment and associated ground works was approved.

**Resolved**

### **Minute No 68 CHRISTMAS TREE**

Cllr Ellis to procure one

**Resolved**

### **Minute No 69 PROCURE A VISUAL PLATFORM**

It was resolved to pay for Zoom Pro

**Resolved**

### **Minute No 70 FINANCIAL TRANSACTIONS**

The following transactions were approved

#### **The bank reconciliation to end of July and August to be verified**

#### **Receipts between last meeting and this**

Cemetery £900.00

VAT reclaim £3,384.61

#### **Payments between last meeting and this**

All payments approved at the last meeting have been paid

Clerk's salary has been paid by SO

#### **Cheques issued, SO and DD between last meeting and this**

Plusnet	DD	Telephone August	32.42
Plusnet	DD	Telephone September	35.76
Pro-Logic	DD	Backup and anti-virus August	7.50
Pro-Logic	DD	Backup and anti-virus September	7.50
HMRC	DD	NI contribution August	18.73
HMRC	DD	NI contribution September	18.73
Phil Ragsdale	chq	Paint railings at war memorial	250.00
AWA	chq	Tree risk survey	780.00
Business Stream	DD	Water	9.02
Cawthorne FC	chq	Grant, new kit	344.04

#### **Invoices to be approved for payment**

PKF Littlejohn LLP	Audit fee	240.00
--------------------	-----------	--------

Bank balance as at 22/9/2020 £51,363

**Resolved**

### **Minute No 71 CLERK'S REPORT**

1. Some posts on Cawthorne Facebook asking for CCTV in the village.
2. The Orchard is being used as a dog toilet. Clerk has erected No Dog Fouling signs.
3. The bench next to the Fountain is taped off with barrier tape
4. The wreath for Remembrance Day is ordered.

5 Planning applications 2020/0374 replacement window in Upper House and 2020/0649 demolition of garage and erection of side extension and balcony 10 Kirkfield Close have been approved by BMBC.

#### **Minute No 72 CORRESPONDENCE**

All routine correspondence has been dealt with

1. Email from a resident. Suggestion that notification of parish council meetings be posted on the Cawthorne Facebook
2. Resident asking for CCTV/ANPR (automatic number plate recognition) to be installed in the village and asking the parish council to pursue this with BMBC.

#### **Minute No 73 MEMBERS' REPORTS**

**Cllr Barron** reported that cars are parking on the zig-zag lines outside the school.

**Cllr Eyre** reported that there is evidence of horse riding in Cannon Hall Park. Cannon Hall Park to be informed.

**Cllr Walker** reported that the police are liaising with schools to promote sensible parking.

**Cllr Kilner** reported that (i) part of the original cottage at 2 Hill Top has been demolished contrary to the planning approval. (ii) footpath No 29 has a lot of litter and needs cutting back. Public Rights of Way to be informed.

#### **Minute No 74 ANY URGENT BUSINESS**

The Clerk asked councillors to consider any projects for the next financial year for budgeting. Cllr Walker informed the parish council that the church Christmas cards will be produced with a competition for the design by the school children as usual.

#### **Minute No 75 DATE OF NEXT MEETING**

It was confirmed that the next meeting be on Thursday 5<sup>th</sup> November 2020, most likely via Zoom

**Resolved**

#### **Minute No 76 EXCLUDE PUBLIC AND PRESS.**

It was resolved to exclude the public and press for the following items as it involved the awarding of a contract

*The reporter left the meeting*

#### **Minute No 77**

Four quotes for tree work deemed necessary following the tree risk survey were sought.

Two replies received. It was resolved to award the contract to Tree-Canopy-Climb at a cost of £660.

**Resolved**

There being no further business the Chairman thanked all for attending and closed the meeting.