CAWTHORNE PARISH COUNCIL

**Annual Meeting of Cawthorne Parish Council** held on **Thursday 9th May 2019** at 7.40pm in the Moxon Room, Cawthorne Village Hall. At 7.30pm to 7.40pm, prior to the meeting, the public will have the opportunity to ask questions of the Council and Clerk.

**AGENDA**

1. To elect a Chairman for the year 2019-20.
2. Acceptance of Office by Chairman.
3. To elect a Vice Chairman for the year 2019-20 and for vice chairman to sign Declaration of Acceptance of Office.
4. To resolve to accept any reasons for absence from Members.
5. To receive any declarations of Pecuniary or Non-Pecuniary Interests from Members in respect to any items on this agenda.
6. To resolve to accept the minutes of the Meeting of the Council held on Thursday 7th March 2019.
7. To confirm that Cawthorne Parish Council continues to be eligible to use the General Power of Competence.
8. To review Standing Orders and Financial Regulations.
9. To review the delegation arrangement for (i) Planning committee (ii) the Clerk.
10. To review terms of reference for (i) the Budget and Finance committee (ii) Planning committee (iii) Cemetery committee
11. To appoint committees (i) 4 members to the Budget and Finance Committee

(ii) 4 members to the Planning Committee (iii) 4 members to the cemetery committee

1. To appoint representatives on external bodies (i) 2 members to the Cawthorne Recreation Ground Trust (ii)1 member to the Village Hall Committee (iii) 1 member to the Cannon Hall Park’s “Parks for People” steering group.
2. To appoint 2 representative to attend YLCA meetings
3. To consider any nominations to YLCA South Yorkshire Branch for Branch Chairman and Vice-Chairman and YLCA Joint Executive Board representatives
4. To appoint an Internal Auditor for the year 2019-20
5. To review the council’s assets.
6. To review the council’s risk assessments.
7. To receive internal auditor’s report.
8. To resolve to approve the Annual Governance Statement 2018/19.
9. To resolve to approve the Accounting Statements 2018/19.
10. To receive the Clerk’s report.
11. To receive correspondence.
12. To receive Member’s Reports.
13. To receive report from the Neighbourhood Plan steering group.
14. To receive report on the Conservation Area boundary change.
15. To approve the Memorial Safety Policy
16. To approve financial transactions as per appendix
17. To receive 4th quarter/end of year financial report.
18. To approve year end accounts
19. To consider grant application from Cawthorne Guide Unit of £160 for new books.
20. To consider increasing the grant allocation to the Norcroft Disaster Fund to £50
21. To consider the request from a parishioner to remove litter bin near The Fountain.
22. To decide on action regarding the conversion of redundant litter bins to planters
23. To consider the following anticipated planning application

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| **DESCRIPTION:** | Erection of two storey side extension and rendering and painting of dwelling (part retrospective) |
| **LOCATION:** | 3 Lower Collier Fold  Cawthorne  Barnsley  S75 4HT |
| **APPLICATION NO.** | 2019/0454 |

1. To arrange a date for a village litter pick
2. Any other urgent business which does not require a resolution or a decision.
3. To fix the dates for the ordinary meetings of the Council for the ensuing year.
4. To confirm the date of the next meeting as Thursday 6th June 2019.
5. To resolve to exclude the public and the press for the following items in pursuant of the Public Bodies (Admission to Meetings) Act 1960.
6. To consider quotes for tarmacking the path at the top of Church Walk and appoint contactor
7. To consider quotes for insurance and to appoint insurer.

End of Agenda