**CAWTHORNE PARISH COUNCIL**

**MUSTARD HILL COTTAGES Chairman:**

**349 BARNSLEY ROAD Councillor D C Hindley**

**HOYLANDSWAINE**

**SHEFFIELD Clerk and Finance Officer:**

**S36 7HD Mrs S M Bashforth BSc**

**Telephone: 01226 765569 e mail:** **cawthorneparishclerk@msn.com**

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Notification a Meeting of Cawthorne Parish Council to be held on **Thursday 3rd January 2019** at 7.40pm in the Moxon Room, Cawthorne Village Hall. Members of the public and the press are entitled to attend. At 7.30pm to 7.40pm, prior to the meeting, the public will have the opportunity to ask questions of the Council and Clerk.

S M Bashforth (BSc)

Clerk to the Council

20th December 2018

**AGENDA**

1. To resolve to accept any reasons for absence.
2. To receive any declarations of Pecuniary or Non-Pecuniary Interests from Members in respect to any items on this agenda.
3. To resolve to accept the minutes of the Meeting of the Council held on Thursday 6th December 2018 as a true record.
4. To receive the Clerk’s Report.
5. To receive correspondence.
6. To receive Members’ Reports.
7. To receive Local Plan update.
8. To receive Neighbourhood Plan update.
9. To consider having hanging baskets on the village lamp-posts.
10. To discuss the overgrown scrub area adjacent the Jubilee Museum and consider contacting Savills to sort.
11. To discuss the problems caused by parked cars on Tivydale on 17th December 2018
12. To approve Cemetery Committee Terms of Reference
13. To consider grant application from Cawthorne Primary Parents Association
14. To approve expenditure of no more than £50 for new files for the council office
15. To review the internal controls for Cawthorne Parish Council
16. To review the grant awarding policy for Cawthorne Parish Council
17. To receive the 3rd quarter financial review
18. To approve the continuation of the grass cutting contract with T & D Contractors.
19. To approve the continuation of the gardening contract with Kevin Parsons
20. To approve the continuation of the hedge cutting in the cemetery with JMB Tree Services
21. To approve the continuation of the following banking arrangements;

(a) Direct Debit payments for (i) Plusnet (ii) Yorkshire water (iii) Pro-Logic

 (iv) ICO and (b) standing order payment for the Clerk’s salary

1. To resolve to accept the recommendations of the Budget and Finance Committee in respect of the grant allocation for the financial year 2019/20
2. To resolve to accept the budget recommendations of the Budget and Finance Committee meeting held on 12th December 2018
3. To resolve to accept the recommendation of the Budget and Finance Committee in respect of setting a precept of £21000 for the financial year 2019/20
4. To approve financial transactions as per appendix.
5. To consider the following planning application

 (a)2018/1529 Change of use from agricultural building to dwellinghouse (C3) (Prior Notification - Change of use)

 Elmhirst Farm, South Lane, Cawthorne S75 4EF

 (b) 2018/1540 Demolition of singe storey lean-to and flat roof outbuilding (bin store) and erection of two storey rear extension to dwelling

 3-5 Chantry House, Church Street, Cawthorne S75 4HL

1. Any urgent business which does not require a resolution or decision.
2. To confirm the date of the next Council meeting as Thursday 7th February 2019.