CAWTHORNE PARISH COUNCIL

**MUSTARD HILL COTTAGES Chairman: Councillor P Kilner**

**349 BARNSLEY ROAD**

**HOYLANDSWAINE**

**SHEFFIELD Clerk and Finance Officer:**

**S36 7HD Mrs S M Bashforth BSc**

**Telephone: 01226 765569 e mail:** **cawthorneparishclerk@msn.com**

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You are respectfully summoned to attend

**A MEETING of BUDGET AND FINANCE COMMITTEE**

**to be held on WEDNESDAY 11th DECEMBER 2019**

**10am in the Moxon Room, Cawthorne Village Hall**



S M Bashforth (BSc)

Clerk to the Council dated 5/12/19

**AGENDA**

1. To elect a Committee Chairman for the forthcoming year
2. To receive any apologies for absence
3. To receive any declarations of Pecuniary or Non- Pecuniary Interests from Members in respect to items on this agenda
4. To resolve to accept the minutes of the Budget and Finance Committee meeting held on 12th December 2018 as a true record
5. To resolve to continue with the contract for grass cutting and other work with T&D Contactors
6. To resolve to continue with the contract for gardening work with Kevin Parsons
7. To resolve to continue the contract for hedge cutting in the cemetery with JMB Tree Services
8. To consider amending bank mandate to only requiring signatures from any 2 councillors
9. To consider the allocation of grant aid
10. To receive the Clerk’s draft budget report for the financial year 2020-21
11. To resolve to set a recommended precept for the financial year 2020-21
12. To resolve under the provisions of the Public Bodies (Admission to Meetings) Act 1960 to exclude the Press and the Public for the following item as it concerns the terms of engagement of the Clerk to the Council.
13. To review the clerk’s salary and remunerations
14. Date of next meeting

Prior to the meeting the internal control review will be done by the chairman of the committee and one other councillor.