**CAWTHORNE PARISH COUNCIL**

**MUSTARD HILL COTTAGES Chairman:**

**349 BARNSLEY ROAD Councillor D C Hindley**

**HOYLANDSWAINE**

**SHEFFIELD Clerk and Finance Officer:**

**S36 7HD Mrs S M Bashforth BSc**

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Notification of a Meeting of Cawthorne Parish Council to be held on **Thursday 4th October 2018** at 7.40pm in the Moxon Room, Cawthorne Village Hall. Members of the public and the press are entitled to attend. At 7.30pm to 7.40pm, prior to the meeting, the public will have the opportunity to ask questions of the Council and Clerk.

S M Bashforth (BSc)

Clerk to the Council

**AGENDA**

1. To resolve to accept any reasons for absence.
2. To receive any declarations of Pecuniary or Non-Pecuniary Interests from Members in respect to any items on this agenda.
3. To resolve to accept the minutes of the Meeting of the Council held on Thursday 2nd August 2018 as a true record.
4. To receive the Clerk’s Report.
5. To receive correspondence.
6. To receive Members’ Reports.
7. To receive report from the Neighbourhood Plan steering group.
8. To approve payment of £980.00 for an environmental survey for the Neighbourhood Plan
9. To receive information regarding Hollin Lane hedge and to consider any action
10. To receive information regarding the defibrillator
11. To receive a report from the meeting regarding resurfacing Dark Lane
12. To discuss the current bus service for Cawthorne
13. To receive quote and approve expenditure for tree work (general maintenance)
14. To approve expenditure of £876 for emergency repairs to cemetery wall.
15. To receive quote and approve expenditure for further repairs to cemetery wall
16. To approve expenditure of £280 for cutting cemetery hedge
17. To clarify that volunteers may claim £20 per year for plants for troughs
18. To approve payment of £72 for treatment to wasps nest (by BMBC, Safety issue)
19. To approve financial transactions as per appendix.
20. To receive the conclusion of the External Audit.
21. To receive report from the Planning Committee
22. Any urgent business which does not require a resolution or decision.
23. To confirm the date of the next Council meeting as Thursday 1st November 2018.
24. To resolve to exclude the public and press.
25. To receive recommendations from the interview panel and to co-opt two councillors onto the Council
26. To receive quotes and approve expenditure for repairs to flagstones surrounding the war memorial and repair loose stones on Peace Garden wall.
27. To consider inviting Non-Members onto the planning committee

Parish Council meeting 4th October 2018

**Appendix - Finance**

Receipts and Payments to date

**Receipts**

Cemetery £195

Plusnet refund £3.20

HMRC VAT Refund £2,130.06

**Payments**

Cheques issued and SO and DD between last meeting and this meeting

|  |  |  |
| --- | --- | --- |
| NALC | LCR journal | £17.00 |
| Kirkwells | Prepare 1st draft | £1,200.00 |
| Kirkwells | Finalisation of 1st draft | £600.00 |
| Cawthorne Church | Parish Notes in magazine | £200.00 |
| Yvonne Brown | Plants for trough | £20.00 |
| BT | Telephone (final bill) | £0.58 |
| Pro-Logic | Backup and anti-virus | £7.50 |
| S M Bashforth | Salary August | £700.00 |
| Yorkshire Water | Water bill, cemetery | £6.36 |
| Plusnet | Telephone and broadband | £33.58 |
| Pro-Logic | Backup and anti-virus | £7.50 |
| S M Bashforth | Salary September | £700.00 |

Invoices to be approved for payment

|  |  |  |
| --- | --- | --- |
| S M Bashforth | Reimburse for Plusnet payment | £21.00 |
| BMBC | Treatment of wasps nest | £72.00 |
| PKF Littlejohn | External Audit | £240.00 |
| Viking | Office supplies | £84.91 |

**Bank balance as at 9th September £58365.25**

**End of Agenda**