**CAWTHORNE PARISH COUNCIL**

**MUSTARD HILL COTTAGES Chairman:**

**349 BARNSLEY ROAD Councillor D C Hindley**

**HOYLANDSWAINE**

**SHEFFIELD Clerk and Finance Officer:**

**S36 7HD Mrs S M Bashforth BSc**

**Telephone: 01226 765569 e mail:** **cawthorneparishclerk@msn.com**

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Notification of a Meeting of Cawthorne Parish Council to be held on **Thursday 2nd August 2018** at 7.40pm in the Moxon Room, Cawthorne Village Hall. Members of the public and the press are entitled to attend. At 7.30pm to 7.40pm, prior to the meeting, the public will have the opportunity to ask questions of the Council and Clerk.

S M Bashforth (BSc)

Clerk to the Council

**AGENDA**

1. To resolve to accept any reasons for absence.
2. To receive any declarations of Pecuniary or Non-Pecuniary Interests from Members in respect to any items on this agenda.
3. To receive a report and to discuss the future financial and maintenance situation of the defibrillator.
4. To resolve to accept the minutes of the Meeting of the Council held on Thursday 5th July 2018 as a true record.
5. To confirm arrangements for co-option of new councillors.
6. To receive the Clerk’s Report.
7. To receive correspondence.
8. To receive Members’ Reports.
9. To receive report on Underneath the Stars Festival
10. To receive report from the Neighbourhood Plan steering group.
11. To receive list of Local Heritage Assets for the Neighbourhood Plan, to add more details to list and to add any more assets the council considers worthy.
12. To receive update on BMBC’s Local Plan and to confirm that the parish council wishes Mr Butterworth to continue to act on the parish council’s behalf.
13. To receive update on arrangements for changing conservation area boundary.
14. To receive information regarding Hollin Lane hedge and to consider any action
15. To consider applying for a CWGC War Graves sign for the cemetery
16. To approve revised Standing Orders.
17. To review cemetery regulations.
18. To review the recording of meetings policy.
19. To consider paying expenses of no more than £20 per trough to parishioner who have volunteered to look after the flower troughs in the village.
20. To approve expenditure of £130 for a new filing cabinet.
21. To receive 1st quarter financial review.
22. To approve financial transactions as per appendix.
23. To consider the following planning application.

Application No 2018/0652

Erection of 1 no. detached dwelling

Land at Somerlees, Lane Head Road, Cawthorne S75 4AA

1. Any urgent business which does not require a resolution or decision.
2. To confirm the date of the next Council meeting as Thursday 4th October 2018.

**Appendix - Finance**

Receipts and Payments to date

**Receipts**

Groundworks UK(July) £3650 (grant for consultants for Neighbourhood Plan)

Cemetery £135

**Payments**

Cheques issued and SO and DD between last meeting and this meeting

|  |  |  |
| --- | --- | --- |
| S M Bashforth | Salary July | £700.0 |
| S M Bashforth | Expenses | £154.52 |
|  Tree-Canopy-Climb |  Felling three trees |  £520.00 |
| Pro-Logic | Backup and anti-virus | £7.50 |
| Yorkshire Water | Water bill, cemetery | £6.70 |

Invoices to be approved for payment

|  |  |  |
| --- | --- | --- |
| Kirkwells | Prepare First Draft Plan | £1,200.00 |
| Kirkwells | Finalised First Draft Plan | £600.00 |
| S M Bashforth | Expenses | £154.52 |
| Yvonne Brown | Expenses for trough at Five Acres | £20.00 |

**Bank balance as at 9th July £59442.08**

**End of Agenda**