CAWTHORNE PARISH COUNCIL

MUSTARD HILL COTTAGES Chairman:

349 BARNSLEY ROAD Councillor Mrs D C Hindley

HOYLANDSWAINE

SHEFFIELD Clerk and Finance Officer:

S36 7HD Mrs S M Bashforth BSc

Telephone: 01226 765569 e mail: cawthorneparishclerk@msn.com

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Notification of a Meeting of Cawthorne Parish Council to be held on Thursday 4th January 2018 at 7.40pm in the Moxon Room, Cawthorne Village Hall. Members of the public and the press are entitled to attend. At 7.30pm to 7.40pm, prior to the meeting, the public will have the opportunity to ask questions of the Council and Clerk.

S M Bashforth (BSc)

Clerk to the Council

AGENDA

1. To resolve to accept any reasons for absence.
2. To receive any declarations of Pecuniary or Non-Pecuniary Interests from Members in respect to any items on this agenda.
3. To resolve to accept the minutes of the Meeting of the Council held on Thursday 7th December 2017 as a true record.
4. To receive the Clerk’s Report.
5. To receive correspondence.
6. To receive Members’ Reports.
7. To receive an update on the development of the Neighbourhood Plan.
8. To receive information regarding access to rear of property on Darton Road through the Orchard.
9. To receive an update on the Cannon Hall Parks for People project.
10. To consider applying for TPO’s in the parish.
11. To review the internal controls for Cawthorne Parish Council
12. To review the grant awarding policy for Cawthorne Parish Council
13. To receive the 3rd quarter financial review
14. To approve the continuation of the grass cutting contract with T & D Contractors.
15. To approve the continuation of the gardening contract with Kevin Parsons
16. To approve the continuation of the following banking arrangements;

(a) Direct Debit payments for (i) BT (ii) Plusnet (iii) Yorkshire water (iv) Pro-Logic and (b) standing order payment for the Clerk’s salary

1. To resolve to ask for an external review of the council’s Annual Return (external audit) at a cost of £200.
2. To resolve to accept the budget recommendations of the Budget and Finance Committee meeting held on 13th December 2017
3. To resolve to accept the recommendations of the Budget and Finance Committee in respect of the grant allocation for the financial year 2018/19
4. To resolve to accept the recommendation of the Budget and Finance Committee in respect of setting a precept of £21000 for the financial year 2018/19
5. To consider a grant application from Cawthorne Football Club
6. To approve expenditure of £435 to tidy clay in cemetery.
7. To approve financial transactions as per appendix.
8. To note that the judicial review of planning approval for application 2017/1131 retrospective change of use of retail to mixed retail and café has found in favour of the complainant, i.e. against the village store.
9. To consider the following planning application and, with Members’ consent, any planning applications received between the issue and summons of this agenda and the commencement of the meeting.

 2017/1587 Change of use from agricultural building to dwellinghouse (C3) (prior Notification - Change of Use)

 Agricultural Building, Land at Low Mill Lane, Off Fall Head Lane, Silkstone, Barnsley S75 4LB (note, the building is within the parish of Cawthorne)

1. Any urgent business which does not require a resolution or decision.
2. To confirm the date of the next Council meeting as Thursday 1st February 2018
3. To resolve to exclude the public and the press for the following item in pursuant of the Public Bodies (Admission to Meetings) Act 1960.
4. To resolve the Clerk’s pay and remunerations.

Parish Council meeting 4th January 2018

Appendix - Finance

Receipts and Payments between last meeting and this meeting

Receipts

Cemetery £600

Payments

Cheques issued, SO and DD between last meeting and this

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| --- | --- | --- |
| S M Bashforth | Salary - December | As per agreement |
| Plusnet | ISP  | £6.99 |
| Pro-logic | Backup and anti-virus | £7.50 |
| Yorkshire Water | Water charges | £7.70 |
| Cawthorne P.O. | NDP leaflet drop | £100 |
| JMB Tree services | Cutting cemetery hedge +extras in Orchard | £280 |
| Kirkwells | NPD print & post- amended issues doc | £72.39 |
| RBL | Donation for poppy wreath | £40 |
| BMBC | Playground inspections | £406 |
| Redroute North Ltd | Printing Christmas cards | £420 |
| SLCC | Subscription | £115 |
| Abtech group | NDP document printing | £350 |
| 29th Cawthorne Rainbow unit | Grant application  | £250 |

Invoices to be approved for payment

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| --- | --- | --- |
| S M Bashforth | 3rd quarter expenses | £142.00 |
| Cannon Hall Garden Centre | Christmas Tree | £138 |
| C’th football club | Grant | £500 |
| R H Services | Tidy clay in cemetery | £435.00 |

Bank balance as at 9th December £55217.76

End of agenda