



# CAWTHORNE PARISH COUNCIL

349 Barnsley Road, Hoylandswaine, Sheffield S36 7HD  
Clerk and Finance Officer: Mrs S M Bashforth

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Notification of a **Meeting of Cawthorne Parish Council** to be held on **Thursday 4<sup>th</sup> April 2024** at 7.30pm in the Moxon Room, Cawthorne Village Hall.

S M Bashforth  
Clerk to the Council  
Dated 25/3/2024

## AGENDA

1. To resolve to accept any reasons for absence from Members.
2. To receive any declarations of Pecuniary or Non-pecuniary Interests from Members in respect to any items on this agenda.
3. To resolve to accept the minutes of the Meeting of the Council held on Thursday 7<sup>th</sup> March 2024
4. To consider grant application of £500 from Cawthorne Children's Centre for work to the grounds.
5. To confirm the date of the next meeting as 2<sup>nd</sup> May, this being the Annual Meeting of the Council.
6. To approve financial transactions as per appendix
7. To resolve to exclude the public and the press for the following item in pursuant of the Public Bodies (Admission to Meetings) Act 1960.
8. To resolve to approve the staffing committee's recommendation for the post of Clerk and Responsible Financial Officer.

End of Agenda

## Appendix

### Finances Cawthorne Parish Council meeting 4<sup>th</sup> April 2024

#### The bank reconciliations to end of March to be verified

##### Receipts since last meeting

Cemetery	126.00
Hanging basket sponsors	<u>758.00</u>
Total	884.00

##### Payments between last meeting and this

All payments approved at the last meeting have been paid

Clerk's salary has been paid by SO

##### Cheques issued, BACS, SO and DD between last meeting and this

Payee	details	£
BT	Telephone and Broadband	48.68
Pro-Logic	Backup and anti-virus	8.99
ICO	Data Protection Fee	35.00
Cawthorne Toddler and Baby Group	Grant	178.00
I Jones	Grave digging	30.00

##### Invoices to be approved for payment

Payee	method	details	£
HMRC	BACS	PAYE	44.22
Ruthie Garden Maintenance	BACS	Maintaining grave plots	48.00
BMBC	BACS	Waste Collection	266.24
Viking Direct	BACS	Office supplies (Toner)	64.51
Cawthorne Village Hall	BACS	Rent Jan and Feb	85.00