



CAWTHORNE PARISH COUNCIL

349 Barnsley Road, Hoylandswaine, Sheffield S36 7HD
Clerk and Finance Officer: Mrs S M Bashforth

Telephone: 01226 765569 e mail: cawthorneparishclerk@msn.com

You are respectfully summoned to a meeting of **the Staffing Committee** of Cawthorne Parish Council to be held on **Friday 1st March** at **2.00pm** in the **Moxon Room**, Cawthorne Village Hall, Tivydale, S75 4EH

S M Bashforth
Clerk to the Council
Dated 22/2/2024

AGENDA

1. To resolve to accept any reason for absence.
2. To receive any declarations of Pecuniary or Non-Pecuniary Interests from Members in respect to any items on this agenda.
3. To accept the minute of the meeting of the staffing committee for 11th January 2024 and 22nd January 2024
4. To resolve to exclude the public and the press in pursuant of the Public Bodies (Admission to Meetings) Act 1960 for the following items as they are sensitive to the recruitment of a new clerk.
5. To consider applications received and to shortlist for interview.
6. To finalise interview questions
7. To finalise contract of employment
8. To set the date of the next meeting