

CAWTHORNE PARISH COUNCIL

349 Barnsley Road, Hoylandswaine, Sheffield S36 7HD
Clerk and Finance Officer: Mrs S M Bashforth

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Notification of the **Annual Meeting of Cawthorne Parish Council** to be held on **Thursday 18th May 2023** at 7.30pm in the Moxon Room, Cawthorne Village Hall.

S M Bashforth
Clerk to the Council
Dated 11/5/2022

AGENDA

1. To elect a Chairman for the year 2023-24
2. Acceptance of Office by Chairman and signing of the declaration.
3. To elect a Vice Chairman for the year 2023-24.
4. Acceptance of Office by the Vice-chairman and signing of the declaration.
5. To resolve to accept any reasons for absence from Members.
6. To co-opt two persons onto Cawthorne Parish Council.
Questions/concerns from the public. Maximum 10 minutes duration.
7. To resolve to accept the minutes of the Meeting of the Council held on (i) Thursday 2nd March 2023 and (ii) Thursday 6th April 2023.
8. To declare that Cawthorne Parish Council meets the requirements to use the General Power of Competence.
9. To adopt amended Standing Orders.
10. To adopt amended Financial Regulations.
11. To consider new Terms of Reference for the Budget and Finance Committee
12. To review terms of reference for (i) Planning committee (ii) Cemetery committee
13. To appoint committees (i) 4 members to the Budget and Finance Committee
(ii) 4 members to the Planning Committee (iii) 4 members to the Cemetery Committee
14. To appoint representatives on external bodies (i) 2 members to the Cawthorne Recreation Ground Trust (ii) 1 member to the Village Hall Committee
15. To appoint 2 representative to attend YLCA meetings
16. To appoint an Internal Auditor for the year 2023-24
17. To review the council's assets.
18. To receive 4th quarter/end of year financial report.

19. To approve year end accounts
20. To receive and note the internal auditor's report.
21. To consider, approve and sign the Annual Governance Statement 2022/23.
22. To consider, approve and sign the Accounting Statements 2022/23.
23. To receive update on the TRO
24. To receive update on the "Plant a tree for the Jubilee"
25. To receive update on the woodland
26. To consider quotes and approve expenditure for repairs to the grassmat in The Orchard.
27. To consider quotes and approve expenditure for a sign in The Orchard.
28. To approve the removal of a seat in The Orchard which is loose and unsafe and approve associated expenditure.
29. To approve expenditure of no more than £60 on new signs for two hanging baskets.
30. To approve expenditure of £850.00 plus VAT for a safety inspection of the trees for which Cawthorne PC is responsible.
31. To approve financial transactions as per appendix.
32. To consider grant application from (i) Cawthorne Summer Fete Group, £100
(ii) Cawthorne Recreation Trust £750 for remedial work to river bank.
33. To receive report on BMBC's planning decisions
34. To receive report from the planning committee meeting held 20th April 2023
35. To discuss complaint about the mess left after grass cutting.
36. To receive the Clerk's report.
37. To receive correspondence.
38. To receive Member's Reports.
39. Any other urgent business which does not require a resolution or a decision.
40. To fix the dates for the ordinary meetings of the Council for the ensuing year.
41. To confirm the date of the next meeting
42. To resolve to exclude the public and the press for the following items in pursuant of the Public Bodies (Admission to Meetings) Act 1960 as the item is of a sensitive nature
43. To receive update on a property on Church Street
44. To receive further information on a car rally.

End of Agenda