

CAWTHORNE PARISH COUNCIL

349 Barnsley Road, Hoylandswaine, Sheffield S36 7HD
Clerk and Finance Officer: Mrs S M Bashforth

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Notification of the **Annual Meeting of Cawthorne Parish Council** to be held on **Thursday 5th May 2022** at 7.30pm in the Moxon Room, Cawthorne Village Hall.

S M Bashforth
Clerk to the Council

Dated 28/04/2022

AGENDA

1. To elect a Chairman for the year 2022-23
2. Acceptance of Office by Chairman and signing of the declaration.
3. To elect a Vice Chairman for the year 2022-23.
4. Acceptance of Office by the Vice-chairman and signing of the declaration.
5. To resolve to accept any reasons for absence from Members.
6. To receive any declarations of Pecuniary, Registerable or Non-registerable Interests from Members in respect to any items on this agenda.

Questions/concerns from the public. Maximum 10 minutes duration.

7. To resolve to accept the minutes of the Meeting of the Council held on Thursday 3rd March 2022
8. To review terms of reference for (i) the Budget and Finance committee (ii) Planning committee (iii) Cemetery committee
9. To appoint committees (i) 4 members to the Budget and Finance Committee
(ii) 4 members to the Planning Committee (iii) 4 members to the cemetery committee
10. To appoint representatives on external bodies (i) 2 members to the Cawthorne Recreation Ground Trust (ii) 1 member to the Village Hall Committee
11. To appoint 2 representative to attend YLCA meetings
12. To appoint an Internal Auditor for the year 2022-23
13. To review the council's assets.
14. To receive 4th quarter/end of year financial report.
15. To approve year end accounts
16. To receive and note the internal auditor's report.
17. To consider, approve and sign the Annual Governance Statement 2021/22.

18. To consider, approve and sign the Accounting Statements 2021/22.
19. To receive update on the TRO
20. To receive an update on the cemetery plans now at BMBC archives
21. To consider writing to Cannon Hall Park to complain about the poor restoration work
22. To note that the switch from HSBC to Unity Bank was completed on the 14th March and that there is now the facility to make BACS payments with internal controls.
23. To approve expenditure of £45 fee for registering the Orchard with the Land Registry.
24. To approve expenditure of 940 for tree work in the churchyard; trim ash tree and sever ivy on it and crown lift holm oaks by the mausoleum
25. To approve expenditure of no more than £50 for plants for the verge border outside the primary school.
26. To approve financial transactions as per appendix.
27. To consider grant application from (i) Cawthorne Toddler and Baby Group. (ii) Victoria Jubilee Museum.
28. To receive report from the planning committee meeting held 21st April
29. To consider the following planning application
Application No: 2022/0362
Description: External alterations to front and rear elevations, first floor rear extension, and single line walkway to proposed garage and car port
Location: Woodley, Lane Head Road, Cawthorne, Barnsley, S75 4AA
30. To receive the Clerk's report. See appendix
31. To receive correspondence. See appendix
32. To receive Member's Reports.
33. To resolve to exclude the public and the press for the following item (34) in pursuant of the Public Bodies (Admission to Meetings) Act 1960 as the item is of a sensitive nature.
34. To discuss candidates for co-option onto the Council
35. To vote for co-option onto Cawthorne Parish Council
36. Any other urgent business which does not require a resolution or a decision.
37. To fix the dates for the ordinary meetings of the Council for the ensuing year.
38. To confirm the date of the next meeting

End of Agenda

Appendix

Finances Cawthorne Parish Council meeting 5th May 2022

The bank reconciliations to end of February, March and April have been verified

Receipts this financial year

Unity Bank reimbursement of fees	£18.00
Cemetery	£66.00
BMBC precept	£24,000.00

Payments between last meeting and this

All payments approved at the last meeting have been paid

Clerk's salary has been paid by SO

Cheques issued, SO and DD between last meeting and this

			£
ICO	DD	Fees	35.00
Plusnet	DD	Telephone and Broadband March	31.30
Plusnet	DD	Telephone and Broadband April	30.71
Pro-logic	DD	Backup and anti-virus x2	17.76
HSBC	auto	Fees	24.00
Scottish Water	DD	Water charges	8.37
S M Bashforth	chq	Home office, 4 th quarter	75.00
Toddler Group	chq	Grant for medals	205.20
Unity Bank	auto	Fees	18.00
Idris Jones	chq	Grave digging	25.00
HMRC	BACS	N.I. April	17.44
Jason Sanger	chq	Erect gate	150.00
YLCA	BACS	Membership fee	432.00
T & D Contractors	BACS	Grass cutting and winter work	3082.80
Richard Thewliss	BACS	Cut back tree in Orchard	320.00
Trophies Plus Medals Ltd	BACS	Jubilee Medals	387.60
BMBC	BASCS	Waste collection	230.36
Cawthorne Church Council	BACS	Hire of Parish Rooms	90.00
BMBC	BACS	Supply & fit swing chains	150.00
HMRC	BACS	N.I. May	22.47

Invoices to be approved for payment

		£
Groundwork UK	Repay unspent NDP grant	710.92
S M Bashforth	4 th quarter expenses	35.80
S M Bashforth	Reimburse, plants for School Verge	44.00

Reports for Parish Council meeting 5th May 2022

Clerks Report

1. Contacted Fawns on 4th March for an update on the replacement of logs on the log and scramble net play equipment. Reply that they are waiting for timbers.
2. Reported to BMBC the poor state of the footpath from Church Street/Church Lane to the antique centre. BMBC have patched it up.
3. Pothole on Barnsley Road reported to PC at last meeting had already been reported to BMBC. Repairs to be included as part of the future schedule of work.
4. Reported the signs at Kexborough Bridge obscured by vegetation.
5. Reported the missing Darton Road sign at the top of Cinder Hill Lane
6. Hanging baskets and any new signs have been ordered
7. Jubilee Medals have arrived
8. Playground inspection reports one seat is loose in the ground

Correspondence

1. Dr Billings, the South Yorkshire Police and Crime Commissioner is to attend the YLCA branch meeting on 22 June.
2. Email from a company providing fireworks displays - filed for the future reference
3. From SLCC newsletter 1.4.2022:- Permitted development changes for 5G masts allowing small radio equipment cabinets to be installed, increasing width and height up to 25m for existing masts and permitting smaller masts up to 6m high on buildings, all without prior approval. Safeguards will be put in place for Conservation Areas. The Code of Practice has a strong focus on siting and design.
4. YLCA web trainings and White Rose Updates
5. Silkstone NDP Regulation 14 Consultation, I replied on behalf of the council. It is very comprehensive and clear, and is a good Plan.
6. BMBC Newsletter, Events for the Jubilee w/e includes a Beacon being lit on 2nd June.
7. Sth Yorkshire Police Neighbourhood Alert: Sth Yorks Police are organising a GET LIFEWISE event for aged 60+ at Lifewise Centre, Hellaby, Rotherham, 10-3, 20th July for Barnsley Residents.
8. BMBC Highways: An order will be made to close Silkstone Lane, from Lane Head Road to outside house number 12, from 10 May 2022 for approximately one week
Reason: install new electric service
An alternative route is available via: Lane Head Road/Woolstock Lane/Norcroft Lane

End