

CAWTHORNE PARISH COUNCIL

349 Barnsley Road, Hoylandswaine, Sheffield S36 7HD
Clerk and Finance Officer: Mrs S M Bashforth

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Notification of the **Annual Meeting of Cawthorne Parish Council** to be held on **Thursday 6th May 2020** at 7.30pm via Zoom. Please note this meeting will be recorded for office use only

Join Zoom Meeting

<https://us02web.zoom.us/j/87461080139?pwd=YXQxbGlycTY5MGkrTzRvNzg1WkFGZz09>

Meeting ID: 874 6108 0139 Passcode: 548033

One tap mobile

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Dial by your location: Find your local number: <https://us02web.zoom.us/j/87461080139>

AGENDA

1. To elect a Chairman for the year 2021-22
2. Acceptance of Office by Chairman.
3. To elect a Vice Chairman for the year 2021-22. The vice chairman will sign the Declaration of Acceptance of Office at a later date.
4. To resolve to accept any reasons for absence from Members.
5. To receive any declarations of Pecuniary or Non-Pecuniary Interests from Members in respect to any items on this agenda.

Questions/concerns from the public. Maximum 10 minutes duration.

6. To resolve to accept the minutes of the Meeting of the Council held on (i) Thursday 4th March 2021.(ii) Thursday 1st April 2021
7. To delegate to the Clerk the power to object or make comment to BMBC on any planning application received, in pursuant of s101 of the Local Government Act 1972. Decisions to be made in consultation with members of the planning committee. This delegation would be for all planning applications received by the Council. This delegation to be effective from 7th May for a period of 6 months to be reviewed at the meeting of the Council in October 2021.This delegation does not prevent the Council or planning committee from objecting or commenting on planning applications received.

8. To review terms of reference for (i) the Budget and Finance committee (ii) Planning committee (iii) Cemetery committee
9. To appoint committees (i) 4 members to the Budget and Finance Committee (ii) 4 members to the Planning Committee (iii) 4 members to the cemetery committee
10. To appoint representatives on external bodies (i) 2 members to the Cawthorne Recreation Ground Trust (ii) 1 member to the Village Hall Committee (iii) 1 member to the Cannon Hall Park's "Parks for People" steering group.
11. To appoint 2 representative to attend YLCA meetings
12. To appoint an Internal Auditor for the year 2021-22
13. To review the council's assets.
14. To receive internal auditor's report.
15. To resolve to approve the Annual Governance Statement 2020/21.
16. To resolve to approve the Accounting Statements 2020/21.
17. To receive update on the Neighbourhood Plan
18. To receive update on the traffic management project
19. To receive update on the production of the footpath booklet and to approve cost of sale.
20. To approve financial transactions as per appendix
21. To receive 4th quarter/end of year financial report.
22. To approve year end accounts
23. To approve expenditure of maximum of £700 on leaflet distribution for the NDP referendum.
24. To consider grant application from (i) Summer Fete committee (ii) Norcroft Disaster Memorial committee.
25. To receive report from the planning committee
26. To receive the Clerk's report.
27. To receive correspondence.
28. To receive Member's Reports.
29. Any other urgent business which does not require a resolution or a decision.
30. To fix the dates for the ordinary meetings of the Council for the ensuing year.
31. To confirm the date of the next meeting

End of Agenda

AGENDA Cawthorne Parish Council meeting 6th May 2021

Finances

The bank reconciliations to end of February and March have been verified

Receipts from 1st April 2021

Cemetery	£214.00
Hanging basket sponsorship	£1758.00
BMBC precept	£24,000.00

Payments between last meeting and this

All payments approved at the last meeting have been paid

Clerk's salary has been paid by SO

Cheques issued, SO and DD between last meeting and this

ICO	DD	Fees	35.00
Janet Anderson	chq	NDP posters	65.00
Plusnet	DD	Telephone and Broadband	31.31
Plusnet	DD	Telephone and Broadband	27.01
Pro-logic	DD	Backup and anti-virus x2	15.00
Groundworks UK	chq	Repay unspent NDP grant	176.00
Business Stream	DD	Water charges	9.32
S M Bashforth	chq	4 th quarter expenses	152.37
YLCA	chq	Membership	431.00
BMBC	chq	Waste collection	223.34
Viking	chq	Office supplies	107.33
Cawthorne Recreation Ground Trust	chq	Grant	900.00

Invoices to be approved for payment

Came and Company	Insurance	950.97
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