**Cawthorne Neighbourhood Plan**

**Steering Group Meeting held**

**Monday, 8 January 2018 : 7.30pm**

**Cawthorne Village Hall**

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| **Present: Louise Kirkup, Tony Butterworth, Sharon Pitt, Richard Nicholson, Mike Rimmer,**  **Ken Arundel, Lesley Cassell, Jack Danaher**  **Apologies: Chris Scorah** | | |
|  |  | **Action** |
| **1.** | **Open Day**  The general feeling was that the event had gone well and the people who came were positive about the document which had been produced.   * Around 80 people had attended with the age mix being mainly middle aged to older with a few younger residents in the afternoon. * Everyone took a keen interest in the display * The majority of people were keen to take a hard copy of the questionnaire away with them even though this was available on the website. * Advertising was felt to be sufficient   Louise Kirkup confirmed the next stage will be to finalise the first draft plan followed by another public consultation. Replies received would be taken into account including comments from Barnsley MBC.  Barnsley Local Plan modifications will be completed by the end of January and we may need to address these in the final plan |  |
| **2.** | **Comments forms**  Only 17 completed forms/comments received but these are positive about the content of the Plan.  A letter will be sent to David Horsfield to thank him for his comments which will be taken into account and let him know he is welcome to attend future meetings if he wants to be involved.  Further information to be obtained re the take-up of the affordable housing. It is thought that shared ownership was taken up but rented properties were mostly taken by people from outside the village. Following discussion it was decided that a Local Housing Needs Survey be undertaken through the Housing Dept at Barnsley Council and Berneslai Homes to give us information on what is required.  There is usually no charge for this but it could take a couple of months. A questionnaire will need to be drawn up. Jack Danaher volunteered to action this.  Percentages to be added to the comparison document and uploaded onto the website and facebook page with a message of thanks to those people who attended the event and sent in their comments. | **SP**  **JD**  **SP** |
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| **3.** | **Next steps**  **End of January 2018** – Modifications issued to Local Plan  **Feb/March** – SEA Screening Opinion, Local Housing Needs Survey & preparation of first draft plan.  **April/May** – Completion of final Draft Plan and Informal Consultation  **May/June** – Consideration of responses, amend and finalise Draft Plan  **July/August** – 6 weeks formal consultation on Draft Plan  **Sept** – Consideration of responses and finalisation of Draft Plan  **Oct** – Submit plan to BMBC   * Richard Nicholson to speak with local farmers on what they would and would not like to see happen. * Traffic calming measures to be noted separately. * Maps would be enlarged for the final plan * Conservation Area is to be extended to include village green, Kirkfield Close, Tivydale Close (one side) and St Julien’s by North Lodge and discussions are taking place now with Barnsley MBC. * Discussions are also taking place re TPO in respect of any trees which need preserving. * Local list of historic/architectural buildings etc. which are not on Historic England list also need to be included. |  |
| **4.** | **Finance**  Kirkwells will invoice us for the whole amount once the plan is finalised – approx. £1,500 and will also invoice for the SEA work. Louise will confirm how much this will be in due course.  More funding can be applied for after March. | **LK** |
| **5.** | **Date of Next Meeting**  To be confirmed |  |