**Cawthorne Neighbourhood Plan**

**Steering Group Meeting held**

**On Monday, 20 May 2019 +**

**Moxon Room, Cawthorne Village Hall**

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| **Present:** Tony Butterworth, Sharon Pitt, Louise Kirkup, Mike Rimmer, Jack Danaher,  Lesley Cassell & Cllr Stephen Eyre.  **Apologies:** Richard Nicholson, Chris Scorah, Ken Arundel | | | |
|  |  | | **Action** |
| **1.** | **Neighbourhood Plan Consultation** | |  |
|  | Tony Butterworth welcomed everyone to the meeting, including Cllr Eyre who had attended on behalf of the Parish Council and apologies were noted.  Sharon Pitt gave an update on the results of the informal consultation. A total of 89 feedback forms had been received, all of which were in support of the Plan. A summary document will be drawn up detailing comments/suggestions made which will be available on the website in due course. The majority of comments were regarding the lack of speed restrictions through the village and on the A635 bypass plus problems with parking congestion in the village. The group were happy with the level of public response and a note will be put on the website, facebook page, parish magazine and on the noticeboards/in shops to acknowledge this.  As we have no influence over highway matters, taking into account the various letters which have gone from the Parish Council in this regard in the past, it was decided that a note needed to be put on the website to this effect.  Louise Kirkup had previously circulated the reply from Savills (agents acting for Cannon Hall Estate) who do not agree that the allotments off Darton Road be included in the conservation area and in general disagreed with Draft Policies C1, 5, 6, 7, 8 & 9. However it was noted that BMBC have agreed with all the draft policies. Louise will prepare an answer to this response which will be sent from the Parish Council. Savills were invited to attend the last meeting in April but no response was received regarding this and no representative attended.  Louise reported that no response had been received from Historic England re the SEA screening and she would chase this.  Cllr Eyre reported that an open meeting is being arranged re the extension to the Conservation Area – details to be confirmed. Louise Kirkup to cross check the same information re views is on both Plans and ensure revised map of Conservation Area is added to the Neighbourhood Plan once agreed. The group were pleased to note that the Draft Conservation Area Appraisal being undertaken by the Parish Council complimented the aims and aspirations of the Neighbourhood Plan.  Following discussion and subsequent public comments the following amendments were agreed :  P.9 : 2.3 - After ‘public house’ add ‘2 clubs’  P.29 : Add at end ‘or where new technologies do not have an adverse impact’  P.51 : 4.5.7 - Second para – After …… car park’ add ‘(outside church hours)’  No other changes were considered necessary except for P.5 re consultation where an additional paragraph would be added in respect of our recent consultation. | | **SP**  **SP**  **LK**  **LK**  **LK** |
| **2.** | **Timescale** | |  |
|  | By 30 May | Plan to be updated and sent through to Parish Clerk |  |
|  | 6 June | Plan to be presented and approved at Parish Council meeting |  |
|  | 10 June – 31 July | Reg 14 formal consultation – emails/letters to be sent out from Parish Clerk and separate email address set-up for replies |  |
|  | 1 Aug onwards | Comments to be tabled and any proposed amendments discussed at a meeting, following which changes are made and back to Parish Council for approval |  |
|  | TBC | Louise to prepare statements for submission to BMBC |  |
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| **3.** | **Conclusion** | |  |
|  | Cllr Eyre expressed his thanks on behalf of the Parish Council for all the hard work which has gone into the preparation of the Plan and commented that the Open Day had been very well organised.  Tony Butterworth also congratulated members of the group for their excellent and dedicated hard work over the last 18 months. | |  |
| **4.** | **Date of Next Meeting** | |  |
|  | To be advised. | |  |