**Cawthorne Neighbourhood Plan**

**Steering Group Meeting held**

**Monday, 1 April 2019**

**Moxon Room, Cawthorne Village Hall**

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| **Present:** Tony Butterfield, Sharon Pitt, Mike Rimmer, Ken Arundel, Jack Danaher**Apologies:** Richard Nicholson, Lesley Cassell, Chris Scorah |
|  |  | **Action** |
| **1.** | **Update** Tony gave a brief update on the consultation which had taken place re the identified local green spaces and the non-designated local heritage assets. Letters of support had been received from Mr R Flowerday of Hill House and D Harrison of Maltkiln Row and also verbal support from Mrs B Malinkovic of Kirkfield Close. Letters of opposition to their properties being included on this list were received from Ms K Rusby of the Manor House, Clare Stewart of 4 Kirkfield Close, Savills (on behalf of Cannon Hall Estate) in respect of the allotments off Darton Road and verbal opposition from Charly Sidebottom of 3 Lower Collier Fold. |  |
| **2.** | **Arrangements for Open Meeting on Sunday, 28 April :** **11.00am – 2.00pm in the Parish Room**Unfortunately Tony is unable to attend but Sharon, Jack, Mike and Lesley have confirmed they are able to be there. Everyone to meet at the Parish Room at 9am to set up.* Draft policies have been enlarged to A3 size to be displayed on the walls plus plans, including the conservation area
* 4 paper copies of the Plan will be available for people to peruse
* Historic England documents re local heritage listing and neighbourhood planning and the historic environment will also be available and will be put on the parish council website
* Tony to ask representative from Parish Council to attend – to be confirmed – in case people ask about extension to the Conservation area.
* Tony to design a form for comments on the day and to email to village groups for comments on the lead up to 28 April event. Jack to complete form on behalf of the Recreation Trust and Sharon to complete form on behalf of the Summer Fete Group.
* Jack & Mike to contact members of the allotment group to gain their support particularly in view of the response from Savills requesting that the Darton Road allotments be removed from the green spaces list.

 Tony confirmed that Louise Kirkup has asked us to meet on 1 May to go through comments received. Justification will need to be given for disagreement with any comments made. Louise can then revise and produce a final copy of the draft plan for consultation with Barnsley MBC within a 6 weeks – 2 months timescale and the whole process to be completed by the end of the year | **SP****TB****TB****JD/MR** |
| **3.** | **Date of Next Meeting****Sunday, 28 April – meet at Parish Room at 9.00am****Wednesday, 1 May : 7.30pm, Moxon Room, Village Hall****Steering Group meeting to consider consultation responses** | **All****All** |