**Cawthorne Neighbourhood Plan**

**Steering Group Meeting**

**Wednesday, 15 June 2017**

**7.30pm**

**Attendees: Mike Rimmer – Infrastructure Lead**

 **Jack Danaher – Housing Lead**

 **Lesley Cassells – Landscape & Sport Lead**

 **Richard Nicholson – Tourism Lead**

 **Tony Butterworth – Chair**

 **Louise Kirkup - Kirkwells**

 **Sharon Pitt - Secretary**

 **Ken Arundel – Treasurer (Part)**

**Apologies: Chris Scorah – Communication**

1. **Introduction/Update – Tony Butterworth**

Tony confirmed that everything has now been approved and grant money has come through. The purpose of this meeting is to go through the outline plans which will then be collated into one document by Louise. Once the working document is completed we can move on to the next stage.

1. **Communication update**

Chris has confirmed that the artwork etc for the banners has been sent to a company for design and costings. This is based on having 2 decent sized banners within the village.

* **Action: Sharon to chase him re timescale.**
1. **Infrastructure update – Mike Rimmer**

Mike confirmed that sections on drones, energy (including renewable, fracking), communication (including mobile reception/high speed broadband connection), flood prevention, water and sewage have been added to the draft plan in respect of future housing developments and it was noted that there are no major applications from properties in the parish at the moment.

* Sue Housley has contacted Cannon Hall Friends who are keen to get involved re footpaths and their own expansion plans;
* Chris Newton is meeting with Naylors re their feedback and any plans they have.
* Sue Housley and Roy Wicks (ex transport) are getting costings for chicanes on Darton Road and the A635.

Parking in the village is a major issue and there are various suggestions for the location of a car park/allocated car parking. It was also reported that BMBC are looking at reducing car parking fees at Cannon Hall and Richard confirmed that the Farm is also working with BMBC as farm has to charge the same. The Garden centre suffers too with people parking there and going over to the park.

One suggestion was to have rural based parking for walkers, environmentally friendly parking with bark chippings for temporary car parks in the summer. Walkers could then park in amongst the trees. This could be signed as free car parking to discourage people from parking in the village. Another suggestion for surfacing is screed/concrete so that the grass can grow through.

Businesses at the top end of village would like some parking near them. The village will get more visitors due to the Cannon Hall expansion and Wentworth Castle closing so we do need to provide parking for visitors. However we do need to discourage visitors going to Cannon Hall etc. and walkers from parking in the village.

Yellow lines and short stay parking were also suggested but enforcement is an issue and discussions needed with BMBC around the best way forward in order to cope with increased traffic. Strongly suggested yellow lines be put in the centre outside the antique centre and post office.

Louise confirmed that it would be a good idea to identify all suggested parking areas with pro’s and con’s for each and she will send a map so that these can be recorded.

* **Action: Louise to send map to Sharon so that this can be circulated to Leads**
1. **Tourism & Business update – Richard Nicholson**

Richard confirmed that local businesses had been contacted for their thoughts on what would help and hamper the village in the future. Only heard from the Post Office at the moment who would

look to preserve the unique atmosphere of the village, along with encouraging more visitors and the creation of jobs in the area.

Businesses at the top of the village would like more car parking provided at that end of the village. It was suggested that part of the Orchard could be allocated but access to this would have to be negotiated with the Spencer Arms. It was noted that allocated parking for businesses would be difficult to enforce.

Richard confirmed that he had managed to get 2 more members to attend the group and that a further meeting will be held at the end of June.

* **Action: Richard to email Sharon the draft plan so this can be uploaded onto the website**
* **Action: Richard to confirm additional members of the group, including email addresses**
1. **Landscape and Sport update – Lesley Cassell**

Lesley confirmed that the Group’s Plan has been condensed into bullet points and a larger document will sit behind it.

There are concerns with youths driving cars down Dark Lane, taking drugs, leaving litter and burglaries have taken place. Lesley is in the process of passing these concerns onto BMBC.

It was noted that the Cricket Club has a lot of parking which is not used during the week – say for temporary woodland parking for walkers. Maybe room for 150 cars and is near Cannon Hall. Land is owned by Rowlands Trust. Could charge the same price as Cannon Hall.

There are proposals to move the football field nearer the Cricket Club and hand the present field used back to Cannon Hall for car parking and discussions are taking place.

Lesley also reported that unfortunately the school were not interested in taking over an allotment as they are creating their own garden area in the school grounds.

**Action: Lesley Cassell to email Cannon Hall document to Sharon Pitt for uploading onto website.**

**6. Housing update – Jack Danaher**

Jack confirmed that 3 meetings have taken place and proposals are still under discussion around objectives in respect of new and existing housing. The general feeling is that we do not want huge houses in the village and need to set criteria for new and existing/renovations/extensions.

He has asked Chris Scorah to ask parishioners, via Facebook, for suggestions of buildings/items of special interest. Barry Jackson has also been asked. Check with Barnsley whether there is a nominated list of local buildings etc. of historic interest and this can be added to. Louise suggested the Historic England website – acts as government adviser for listing buildings.

No sites are allocated for housing at the moment and the area identified off Darton Lane is protected from development until 2033. Sites need to be identified where new housing would be acceptable.

**Action: Sharon to put link to Historic England website on Cawthorne website**

**Action: Jack to email copy of draft plan to Sharon for uploading onto website**

1. **Finance**

Ken asked Louise for clarity on reporting money spent. She confirmed that Kirkwell’s have sent their first invoice to the Parish Council but did confirm that anything under £1,000 doesn’t have to be reported.

1. **Next stage**

Louise will collate the 4 draft plans into one document which will include an introductory section and piece about village and will look at key themes and prompts as questions. Louise will draft this working document and the Steering Group will look at this at the next meeting. This document can then be used as a basis for consultation.

It is intended that the single document will be the questionnaire and Louise confirmed the document would be finalised within the next 2/3 weeks. A meeting will be held in July to go through the document with consultation following in September.

Once Louise has produced the document this will be circulated to members to share with their own groups prior to the next Steering Group meeting.

**Action: Louise to collate draft plans into one document and email to Sharon**

**Action: Sharon to circulate to Group Leads to share**

1. **Date of next meeting : July 2017 – date to be confirmed**